

## FINANCE DEPARTMENT MONTHLY REPORT - APRIL 2016

- I. Audit – Presentation of Audited Financial Statements tentatively scheduled May 2016 – tentatively, no findings
- II. Delinquent Sewer Collections – Portnoff Law Associates
  - A. Collection activity reports will be made available
- III. Financial Package – Reporting/Functionality Improvements
  - A. Exploring procurement cycle efficiency
- IV. Monthly Financials – General/Sewer/Capital Funds
  - A. Budget to Actual
    - 1. April Report –benchmark (4) months @ 33%
    - 2. General Fund Collections at 52% of revenue budget  
General Fund Disbursements at 39% of expenditure budget
  - (Items 3-5 reflect to YTD figures)
    - 3. 2016 - in excess of 90% budgeted Real Estate Taxes collected
    - 4. 2016 - in excess of 33% budgeted BTCC Fees collected
    - 5. 2016 - in excess of 23% budgeted Construction Fees collected
- V. Payment Options/Upgrades
  - A. Exploring further automation of accounts payable vendor payments
  - B. 2016 Implementation – Sewer bill (paperless billing features, online viewing, recurring payment) enhancements – target date Summer 2016 (will be extensively marketed closer to go live timeframe)