

## FINANCE DEPARTMENT MONTHLY REPORT - MAY 2016

- I. Audit – 2015/2016 W/C, 2015 Liquid Fuels to be scheduled
- II. Delinquent Sewer Collections – Portnoff Law Associates
  - A. Collection activity reports will be made available
- III. Financial Package – Reporting/Functionality Improvements
  - A. Exploring procurement cycle efficiency
- IV. Monthly Financials – General/Sewer/Capital Funds
  - A. Budget to Actual
    - 1. May Report –benchmark (5) months @ 42%
    - 2. General Fund Collections at 64% of revenue budget  
General Fund Disbursements at 45% of expenditure budget
  - (Items 3-5 reflect to YTD figures)
  - 3. 2016 - in excess of 94% budgeted Real Estate Taxes collected
  - 4. 2016 - in excess of 43% budgeted BTCC Fees collected
  - 5. 2016 - in excess of 48% budgeted Construction Fees collected
- V. Payment Options/Upgrades
  - A. Exploring further automation of accounts payable vendor payments
  - B. 2016 Implementation – Sewer bill (paperless billing features, online viewing, recurring payment) enhancements – Summer/Fall 2016  
(will be extensively marketed closer to go live timeframe)