

FINANCE DEPARTMENT MONTHLY REPORT – AUGUST 2019


- I. Audit –
 - II. Delinquent Sewer Collections – Portnoff Law Associates
 - A. Collection activity reports will be made available
 - III. Financial Package – Reporting/Functionality Improvements
 - A. Exploring procurement cycle efficiency
 - IV. Monthly Financials – General/Sewer/Capital Funds
 - A. Budget to Actual
 - 1. August Report –benchmark (8) months @ 67%
 - 2. General Fund Collections at 86% of revenue budget
General Fund Disbursements at 70% of expenditure budget

(Items 3-5 reflect to YTD figures)

 - 3. 2019 - in excess of 99% budgeted Real Estate Taxes collected
 - 4. 2019 - in excess of 78% budgeted BTCC Fees collected
 - 5. 2019 - in excess of 64% budgeted Construction Fees collected
- V. Payment Options/Upgrades
 - A. Exploring further automation of accounts payable vendor payments
 - B. Online Real Estate Tax Payment Upgrade went live June 2017
 - C. Online Sewer Payment Upgrade went live November 2016
(approx. 1,299 + registered users to date, > 14.42% participation)

Date: August 27, 2019

To: Doug Bruce, Township Manager

From: Andy Freda, 
Director of Finance

RE: **2020 Minimum Municipal Obligation (MMO)**

Attached is a calculation of 2020 MMO for review. Act 205 requires that the Chief Administrative Officer (CAO) submit a 2020 budget for the Township's pension plans to the Board of Commissioners by September 30, 2019. A copy is forwarded to the actuarial firm.

Please include with the upcoming September 3rd BOC packets. This simply needs to be presented to the Board of Commissioners by the deadline. No formal action is required.

Some general observations upon review of 2020-2019 comparison are as follows:

2020 MMO \$1.826M vs. 2019 MMO \$1.803M represents a nominal increase of \$22K (or 1.2%) attributed to the following factors:

No changes to the Normal Cost Percentage, Administrative Expense Percentage, and Amortization Contribution Requirements, as provided by the Township's Actuarial Firm, contractual wage increases, etc.

The 2020 MMO is based upon projected 2019 payroll actuals for qualifying pension participants in defined benefit plans and based upon projected 2020 payroll projections for qualifying pension participants in defined contribution plans.

Should there be any questions regarding this calculation I will be available to discuss further.

Bethlehem Township Police Pension Plan
2020 Minimum Municipal Obligation

1 Normal Cost Percentage ¹	<u>18.2%</u>
2 Administrative Expense Percentage ¹	<u>3.9%</u>
3 Total Percentage (1 + 2)	<u>22.1%</u>
4 Estimated 2019 Total Gross W-2 Payroll	<u>\$ 3,325,668</u>
5 Annual Cost (3 x 4)	<u>\$ 734,973</u>
6 Amortization Contribution Requirement ¹	<u>\$ 530,301</u>
7 Financial Requirements (5 + 6)	<u>\$ 1,265,274</u>
8 Member Contributions Anticipated	<u>\$ 137,683</u>
9 10% of Negative Unfunded Liability ¹	<u>\$ 0</u>
10 Minimum Municipal Obligation (7 - 8 - 9) (Due Before 12-31-2020)	<u><u>\$ 1,127,591</u></u>

Authorized Signature

Date

¹ Based upon 01/01/2017 Actuarial Valuation

Bethlehem Township A.F.S.C.M.E. Employees Pension Plan
2020 Minimum Municipal Obligation

1 Normal Cost Percentage ¹	<u>8.4%</u>
2 Administrative Expense Percentage ¹	<u>2.0%</u>
3 Total Percentage (1 + 2)	<u>10.4%</u>
4 Estimated 2019 Total Gross W-2 Payroll	<u>\$ 1,449,564</u>
5 Annual Cost (3 x 4)	<u>\$ 150,755</u>
6 Amortization Contribution Requirement ¹	<u>\$ 212,096</u>
7 Financial Requirements (5 + 6)	<u>\$ 362,851</u>
8 Member Contributions Anticipated	<u>\$ 0</u>
9 10% of Negative Unfunded Liability ¹	<u>\$ 0</u>
10 Minimum Municipal Obligation (7 - 8 - 9) (Due Before 12-31-2020)	<u><u>\$ 362,851</u></u>

Authorized Signature

Date

¹ Based upon 01/01/2017 Actuarial Valuation

Bethlehem Township Non-Uniformed Employees Pension Plan
2020 Minimum Municipal Obligation

1 Normal Cost Percentage ¹	<u>9.3%</u>
2 Administrative Expense Percentage ¹	<u>2.5%</u>
3 Total Percentage (1 + 2)	<u>11.8%</u>
4 Estimated 2019 Total Gross W-2 Payroll	<u>\$ 947,368</u>
5 Annual Cost (3 x 4)	<u>\$ 111,789</u>
6 Amortization Contribution Requirement ¹	<u>\$ 111,571</u>
7 Financial Requirements (5 + 6)	<u>\$ 223,360</u>
8 Member Contributions Anticipated	<u>\$ 0</u>
9 10% of Negative Unfunded Liability ¹	<u>\$ 0</u>
10 Minimum Municipal Obligation (7 - 8 - 9) (Due Before 12-31-2020)	<u><u>\$ 223,360</u></u>

Authorized Signature

Date

¹ Based upon 01/01/2017 Actuarial Valuation

Bethlehem Township Teamsters Employees Pension Plan
2020 Minimum Municipal Obligation

1 Normal Cost Percentage ¹	<u>6.1%</u>
2 Administrative Expense Percentage ¹	<u>3.9%</u>
3 Total Percentage (1 + 2)	<u>10.0%</u>
4 Estimated 2019 Total Gross W-2 Payroll	<u>\$ 379,915</u>
5 Annual Cost (3 x 4)	<u>\$ 37,992</u>
6 Amortization Contribution Requirement ¹	<u>\$ 43,764</u>
7 Financial Requirements (5 + 6)	<u>\$ 81,756</u>
8 Member Contributions Anticipated	<u>\$ 0</u>
9 10% of Negative Unfunded Liability ¹	<u>\$ 0</u>
10 Minimum Municipal Obligation (7 - 8 - 9) (Due Before 12-31-2020)	<u><u>\$ 81,756</u></u>

Authorized Signature

Date

¹ Based upon 01/01/2017 Actuarial Valuation

Bethlehem Township Employees Defined Contribution Plan
2020 Minimum Municipal Obligation

1 Employer Contribution Percentage	<u>6.0%</u>
2 Administrative Expense Percentage	<u>0.0%</u>
3 Total Percentage (1 + 2)	<u>6.0%</u>
4 Estimated 2020 Covered Payroll	<u>\$504,235</u>
5 Financial Requirements (3 x 4)	<u>\$30,254</u>
6 Advance Employer Contribution	<u>\$0</u>
7 Minimum Municipal Obligation (5 - 6) (Due Before 12-31-2020)	<u><u>\$30,254</u></u>

Authorized Signature

Date

Township of Bethlehem B.O.C.

REVENUE DETAIL

AVAILABLE REVENUE BUDGET

For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)

Department: REVENUE (300)

	2019 Budget	Current Month	YTD Actual	Avail Bal	% of Budget
Tax - Amusement	30,000	3,598	20,126	9,874	67
Tax - Earned Income	4,325,000	574,274	3,184,523	1,140,477	74
Tax - Mercantile	1,050,000	18,839	1,104,591	-54,591	105
Tax - Local Services	650,000	142,206	484,173	165,827	74
Tax - Real Estate - Curr	6,601,440	15,427	6,546,969	54,471	99
Tax - Real Estate - Disc	-86,000		-122,112	36,112	142
Tax - Real Estate - Int Curr	30,000	1,549	317,007	-287,007	1,057
Tax - Real Estate - Int Disc		-13	-6,197	6,197	
Tax - Real Estate - Int Pr Yr	6,000		63,888	-57,888	1,065
Tax - Real Estate - Int Pr Dis			-1,127	1,127	
Tax - Real Estate - Int Pr Pen			41	-41	
Tax - Real Estate - Pen	17,000	1,543	5,701	11,299	34
Tax - Real Estate - Pr Yr	110,000	11,115	86,802	23,198	79
Tax - Real Estate - Pr Yr Pen	1,000		1,553	-553	155
Tax - Real Estate Transfer	875,000	73,571	830,954	44,046	95
TAXES	13,609,440	842,108	12,516,892	1,092,548	92
License - Beverage	5,200		2,100	3,100	40
License - TV Cable Franch	405,000	14,004	290,213	114,787	72
Permit - Act 222			-5	5	
Permit - Building	250,000	16,428	151,144	98,856	60
Permit - Electrical	95,000	5,473	51,002	43,999	54
Permit - Mechanical	20,000	840	10,828	9,172	54
Permit - Misc	5,000	242	3,414	1,586	68
Permit - Moving	500	24	224	276	45
Permit - Plumbing	25,000	672	11,398	13,602	46
Permit - Sewer	1,000	72	876	124	88
Permit - Street & Pole	25,000	1,200	8,450	16,550	34
LICENCES & PERMITS	831,700	38,954	529,644	302,056	64
Fines & Penalties - Misc	1,000		175	825	18
Violation - Ordinance	10,000	460	6,285	3,715	63
Violation - Vehicle Code	60,000	4,291	33,255	26,745	55
FINES, FORF & PENALTIES	71,000	4,750	39,716	31,284	56
Interest	3,000	1,039	4,752	-1,752	158
Rental - Buildings	15,000	1,300	10,050	4,950	67
Royalties - Cell Phone Tower	47,000	-4,385	21,911	25,089	47
INTEREST, RENTS AND ROYALTIES	65,000	-2,046	36,713	28,287	56
Bond/Note Proceeds			-17,189	17,189	

Township of Bethlehem B.O.C.

REVENUE DETAIL

AVAILABLE REVENUE BUDGET

For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)

Department: REVENUE (300)

	2019 Budget	Current Month	YTD Actual	Avail Bal	% of Budget
Federal/State Funds	1,080,000	81,552	217,737	862,263	20
State Public Utility Tax	15,000			15,000	
OTHER AGENCIES	1,095,000	81,552	200,548	894,452	18
Fees - Building Appeals Board	1,000		500	500	50
Fees - Crossing Guard Pmt	5,000			5,000	
Fees - Miscellaneous	35,000	855	51,407	-16,407	147
Fees - Unif. Construction Code Fee	3,100	355	2,452	648	79
Fees - Police/Accident Rep	10,000	1,075	7,850	2,150	79
Fees - Property Inspection	40,000	5,310	39,576	424	99
Fees - Rec/Playground	20,000	585	15,468	4,532	77
Fees - Subdivision	10,000	5,280	13,620	-3,620	136
Fees - Tax Certifications	10,000	1,440	8,303	1,698	83
Fees - Vacant Property Registration	10,000	1,200	8,800	1,200	88
Fees - Zoning Board	7,000	600	7,200	-200	103
Fees - BTCC Aquatic Program	140,000	8,855	138,532	1,469	99
Fees - BTCC Daily Fees	145,000	12,947	89,981	55,019	62
Fees - BTCC Facility Rental	22,000	5,748	32,302	-10,302	147
Fees - BTCC Membership Current	725,000	49,266	517,178	207,822	71
Fees - BTCC Recreation Program	270,000	22,167	236,943	33,057	88
Fees - BTCC Vending/Concessions	5,000	245	2,016	2,984	40
Fees - BTCC Household Credit		101	1,990	-1,990	
CHARGES FOR SERVICE	1,458,100	116,029	1,174,117	283,983	81
Misc	15,000	-547	7,478	7,522	50
Photocopies	400		21	379	5
Refunds	75,000		155,888	-80,888	208
Reimb - Engineering	950,000	63,585	562,822	387,178	59
Reimb - Legal	80,000	8,440	41,239	38,761	52
Reimb - Medical Expenses	15,858	1,010	4,895	10,963	31
Sale of Maps & Books	2,000			2,000	
Sale of Property & Equip	35,000	1,262	478,065	-443,065	1,366
NON-REVENUE RECEIPTS	1,173,258	73,749	1,250,407	-77,149	107
TOTAL REVENUE	18,303,498	1,155,097	15,748,036	2,555,462	86

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: LEGISLATIVE (400)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41100 Wage - Commissioners		16,500		1,904	11,423	5,077	69
41000...41999 PERSONNEL		16,500		1,904	11,423	5,077	69
42150 Cont. - BTAA		40,000			40,000		100
42155 Cont. - FBTA		43,000			43,000		100
42171 Cont. - Miracle League		5,000			5,000		100
42460 Serv - Advertising		5,000			316	4,685	6
42540 Serv - Ord. Codification		5,000			1,548	3,452	31
42635 Training - Conf/Cert/Lic		4,000			814	3,186	20
42645 Training - Memberships		3,500			3,523	-23	101
42000..42999 CONTRACTUAL		105,500			94,201	11,299	89
43190 Supp - B.O.C.		300			473	-173	158
43400 Supp - Reference Material		275	1,095		3,349	-4,169	1,616
43000..43999 SUPPLIES/MATERIALS		575	1,095		3,822	-4,341	855
40000..49999 TOTAL EXPENDITURES		122,575	1,095	1,904	109,445	12,035	90

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: ADMINISTRATIVE (401)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41010 Wage - Admin. Asst.		22,645		2,612	16,515	6,130	73
41190 Wage - Executive Asst.		23,459		2,707	17,108	6,351	73
41290 Wage - Overtime		4,789		761	6,027	-1,238	126
41450 Wage - Township Manager		52,500		6,058	36,346	16,154	69
41000...41999 PERSONNEL		103,393		12,139	75,997	27,396	74
42198 Fees - Appraisal Fees					150	-150	
42198 Fees - Appraisal Fees					150	-150	
42310 Legal Serv - Non-Reimb.					730	-730	
42460 Serv - Advertising					638	-638	
42550 Serv - Postage - All	-3,601	10,000			10,233	-233	102
42555 Serv - Printing - General	-246	400			1,220	-820	305
42605 Serv - Test/Eval. - D&A /EPA		1,400			1,797	-397	128
42610 Serv - Test/Eval. - Emp. Med.		1,500	403	39	2,611	-1,514	201
42630 Serv - Vehicles		200				200	
42635 Training - Conf/Cert/Lic		1,500			827	673	55
42645 Training - Memberships		500				500	
42000..42999 CONTRACTUAL	-3,847	15,500	403	39	18,206	-3,109	120
43350 Supp - Office Supp	209	1,500	592	105	971	-62	104
43420 Supp - Safety				106	560	-560	
43460 Supp - Staff Development					681	-681	
43510 Supp - Vehicle Parts/Tires					8	-8	
43000..43999 SUPPLIES/MATERIALS	209	1,500	592	211	2,220	-1,311	187
44010 Admin. Unemployment		18,000			35	17,965	0
44020 Group Life	19	216	-19	19	170	65	70
44030 Longevity		1,825			3,650	-1,825	200
44050 Medical/Dental/Vision, etc.		30,948			22,594	8,354	73
44060 Pension		23,657			23,657		100
44070 Sick Pay Buy Back					606	-606	
44080 Social Security		9,311		1,045	6,508	2,803	70
44000..44999 FRINGE BENEFITS	19	83,957	-19	1,064	57,220	26,756	68
40000..49999 TOTAL EXPENDITURES	-3,619	204,350	975	13,453	153,642	49,733	76

Township of Bethlehem B.O.C.
EXPENSES DETAIL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
Department: ADMINISTRATIVE (401)

2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
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Township of Bethlehem B.O.C.
EXPENSES DETAIL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
Department: FINANCE (402)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41170 Wage - Director		47,509		5,482	34,654	12,855	73
41210 Wage - Fiscal Clerk		61,187		7,175	45,168	16,019	74
41220 Wage - Fiscal Tech		45,290		4,877	30,788	14,502	68
41290 Wage - Overtime		5,398			844	4,554	16
41460 Wage - Treasurer		4,000		462	2,769	1,231	69
41000...41999 PERSONNEL		163,384		17,995	114,224	49,160	70
42195 Fees - Amusement Tax Coll.		900		115	536	364	60
42200 Fees - Bank Charges/Coll.		2,700		112	792	1,908	29
42206 Fees - Collection Service/Lien					9,800	-9,800	
42210 Fees - EIT Coll.		102,500		2,688	38,242	64,258	37
42220 Fees - Mercantile Tax Coll.		24,200		4,010	25,518	-1,318	105
42225 Fees - OPT Coll.		15,000		396	8,008	6,992	53
42410 Reimb. - Medical		15,858		160	10,446	5,412	66
42465 Serv - Auditing	-10,500	23,125		2,550	20,575	2,550	89
42555 Serv - Printing - General	-2,184	3,000			2,790	210	93
42595 Serv - Support/Accounting		2,500		900	2,500		100
42635 Training - Conf/Cert/Lic		250			75	175	30
42645 Training - Memberships		215			140	75	65
42000..42999 CONTRACTUAL	-12,684	190,248		10,932	119,421	70,827	63
43350 Supp - Office Supp	-118	1,000	-19		671	348	65
43000..43999 SUPPLIES/MATERIALS	-118	1,000	-19		671	348	65
44020 Group Life	38	432	-38	38	340	130	70
44030 Longevity		3,603			6,305	-2,702	175
44050 Medical/Dental/Vision, etc.		43,659		-208	25,198	18,461	58
44055 Other		10,370		1,874	15,140	-4,770	146
44060 Pension		26,981			25,713	1,268	95
44070 Sick Pay Buy Back		2,880			2,818	62	98
44080 Social Security		12,995		1,448	9,374	3,621	72
44000..44999 FRINGE BENEFITS	38	100,920	-38	3,153	84,888	16,070	84
40000..49999 TOTAL EXPENDITURES	-12,764	455,552	-57	32,080	319,205	136,404	70

Township of Bethlehem B.O.C.
EXPENSES DETAIL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
Department: FINANCE (402)

2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
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Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: LAW COUNSEL (404)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42310 Legal Serv - Non-Reimb.		70,000		7,325	66,639	3,361	95
42000..42999 CONTRACTUAL		70,000		7,325	66,639	3,361	95
40000..49999 TOTAL EXPENDITURES		70,000		7,325	66,639	3,361	95

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: LIBRARY (407)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42470 Serv - Beth. Public Library		437,285		36,440	291,523	145,762	67
42000..42999 CONTRACTUAL		437,285		36,440	291,523	145,762	67
40000..49999 TOTAL EXPENDITURES		437,285		36,440	291,523	145,762	67

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: INSURANCE (408)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42265 Ins. - General Liability		118,300			109,384	8,916	92
42270 Ins. - Law Enforcement		24,500			24,255	245	99
42275 Ins. - Public Officials		33,200			30,000	3,200	90
42280 Ins. - Umbrella Policy		35,500			33,019	2,481	93
42285 Ins. - Vehicles		95,400			97,931	-2,531	103
42290 Ins. - Workmen's Comp		421,600		301	198,599	223,001	47
42000..42999 CONTRACTUAL		728,500		301	493,188	235,312	68
40000..49999 TOTAL EXPENDITURES		728,500		301	493,188	235,312	68

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: PHYSICAL PLANT/SEWER (409)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41020 Wage - Asst. Director		14,019		1,618	11,839	2,180	84
41140 Wage - Crew Leader		6,061		699	8,616	-2,555	142
41170 Wage - Director		21,343		2,463	18,023	3,320	84
41180 Wage - Electrician Class A		35,579		4,135	28,861	6,718	81
41250 Wage - Janitor/Handyman		28,495		1,966	8,842	19,653	31
41260 Wage - Laborer					2,229	-2,229	
41270 Wage - Light Equipment					2,182	-2,182	
41290 Wage - Overtime		3,105		739	6,805	-3,700	219
41420 Wage - Sewer Worker		19,542		3,680	19,560	-18	100
41000...41999 PERSONNEL		128,144		15,301	106,958	21,186	83
42180 Engineering - GIS Updates		5,000				5,000	
42245 Fees - Undgr Tank Reg/Test		1,000			100	900	10
42260 Ins. - Employee Bonds					42	-42	
42300 Lease - Equipment		12,000	2,400	3,690	15,798	-6,198	152
42435 Rental - Mats	57	9,000	61	445	5,544	3,396	62
42450 Serv - Buildings/Properties	2,780	87,000	-4,681	5,043	67,458	24,224	72
42475 Serv - Car Washes					91	-91	
42480 Serv - Cleaning	1,265	110,000	3,537	11,500	65,360	41,103	63
42485 Serv - Computers/Network Services	10,023	125,000	16,806	7,500	65,919	42,276	66
42515 Serv - Equipment		3,000	1,625		113	1,262	58
42520 Serv - Ext. Landscaping		500				500	
42546 Serv - Paging				105	845	-845	
42560 Serv - Radios		1,500		128	128	1,373	9
42596 Serv - Telephone		95,000		7,887	67,303	27,697	71
42620 Serv - Trash Removal		17,500		3,313	14,812	2,688	85
42635 Training - Conf/Cert/Lic		2,500			260	2,240	10
42647 Util. - BTCC		125,000		22,533	76,452	48,548	61
42650 Util. - Coolidge Building	847	10,000	-847	372	8,207	2,640	74
42655 Util. - Fifth St. Storage Bldg		7,000		73	4,160	2,840	59
42660 Util. - Municipal Building		48,000		7,749	33,121	14,879	69
42665 Util. - Municipal Garage		12,500		1,105	8,036	4,464	64
42670 Util. - Municipal Parks		15,000		3,423	10,492	4,508	70
42000..42999 CONTRACTUAL	14,972	686,500	18,900	74,865	444,239	223,361	67
43150 Other - Minor Equip.	-5,968	10,000			320	9,680	3
43200 Supp - Build./Prop. Materials	549	20,000	-474	8,448	33,912	-13,438	167
43260 Supp - Equipment & Parts		17,000		1,904	9,065	7,935	53

Township of Bethlehem B.O.C.
EXPENSES DETAIL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
Department: PHYSICAL PLANT/SEWER (409)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
43270 Supp - Ext Landscape Mtls		500				500	
43310 Supp - Holiday/Displays		2,000			79	1,921	4
43330 Supp - Janitorial & Maint.		25,000		1,065	15,061	9,939	60
43350 Supp - Office Supp	-22	800		270	404	396	51
43420 Supp - Safety		1,000		896	1,696	-696	170
43460 Supp - Staff Development					50	-50	
43480 Supp - Tools/Parts		500				500	
43500 Supp - Vehicle Fuel		145,000		20,159	115,040	29,960	79
43550 Uniforms - Allowance		1,000				1,000	
43570 Uniform - Shoes		200				200	
43000..43999 SUPPLIES/MATERIALS	-5,440	223,000	-474	32,743	175,627	47,847	79
44020 Group Life	18	216	-18	18	159	75	65
44030 Longevity		2,095		2,500	8,388	-6,293	400
44050 Medical/Dental/Vision, etc.		61,271		2,465	44,017	17,254	72
44055 Other					4,169	-4,169	
44060 Pension		41,192			40,696	496	99
44070 Sick Pay Buy Back		1,039			1,224	-185	118
44080 Social Security		10,043		1,576	9,078	965	90
44000..44999 FRINGE BENEFITS	18	115,856	-18	6,559	107,730	8,144	93
46140 Capital - Network			10,000			-10,000	
46000..46999 CAPITAL OUTLAY			10,000			-10,000	
40000..49999 TOTAL EXPENDITURES	9,549	1,153,500	28,408	129,467	834,555	290,537	75

Township of Bethlehem B.O.C.
EXPENSES DETAIL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
Department: POLICE (420)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41060 Wage - Captain		97,458		11,246	67,358	30,100	69
41070 Wage - Chief		102,407		11,815	70,764	31,643	69
41090 Wage - Clerk II		69,077		7,834	48,159	20,918	70
41130 Wage - Corporals		429,036		38,544	230,866	198,170	54
41150 Wage - Crossing Guards		13,923			6,656	7,267	48
41290 Wage - Overtime		180,765		21,738	148,604	32,161	82
41310 Wage - Patrolpersons		1,984,300		232,034	1,373,720	610,580	69
41355 Wage - PT Evidence Room Attendant		16,510		1,800	9,880	6,630	60
41380 Wage - Reimburse Extra		23,757		451	24,741	-984	104
41390 Wage - Reimburse Grants		23,757		3,517	13,781	9,976	58
41410 Wage - Sergeants		264,818		29,743	178,122	86,696	67
41430 Wage - Shift Differential		20,000		2,972	19,297	703	96
41000...41999 PERSONNEL		3,225,808		361,696	2,191,949	1,033,859	68
42135 Civil Service		5,000			8,746	-3,746	175
42230 Fees - SPCA		2,500			250	2,250	10
42235 Fees - Towing & Impound		500			265	235	53
42315 Legal Serv - Reimb.					1,088	-1,088	
42465 Serv - Auditing					35	-35	
42475 Serv - Car Washes		1,500		175	727	773	48
42515 Serv - Equipment		500		693	2,353	-1,853	471
42555 Serv - Printing - General		1,850			596	1,254	32
42585 Serv - Speed Timing Check		2,000			1,590	410	80
42615 Serv - Traffic Sig/Sch Warn	7,532	70,000		1,020	50,507	19,493	72
42630 Serv - Vehicles	37	25,000	1,570	5,756	24,654	-1,224	105
42632 Training - Accreditation	1,000	1,500	-1,000		1,386	1,114	26
42635 Training - Conf/Cert/Lic		18,000		2,310	7,526	10,474	42
42640 Training - Education		3,000			1,391	1,609	46
42645 Training - Memberships	474	2,000	-474		1,549	925	54
42000..42999 CONTRACTUAL	9,043	133,350	95	9,955	102,664	30,591	77
43150 Other - Minor Equip.	-8,558	33,545	7,930	3,965	20,005	5,610	83
43160 Prog. - Canine Program		5,000			613	4,387	12
43165 Prog. - Citizen's Police Academy		1,000				1,000	
43167 Prog. - Crime Prevention		1,000				1,000	
43177 Prog. - National Night OUT		3,500	6	3,253	3,809	-315	109
43180 Supp - Ammun./Targets	2,358	20,000	-2,358		20,551	1,808	91
43205 Supp - Camera Maintenance	40	3,000	447	285	616	1,937	35

Township of Bethlehem B.O.C.
EXPENSES DETAIL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
Department: POLICE (420)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
43250 Supp - DUI		1,000				1,000	
43260 Supp - Equipment & Parts		2,000			330	1,670	16
43290 Supp - Flares		500				500	
43295 Supp - Flashlights		400				400	
43300 Supp - Fuel/Fluids					366	-366	
43320 Supp - Investigative Mtls.		4,000	106		1,714	2,180	45
43335 Supp - Kevlar Vests		12,000			7,952	4,048	66
43350 Supp - Office Supp	-318	3,000	-116	280	1,574	1,542	49
43355 Supp - Portable Radio Batteries/Mic	90	2,500	-45	340	1,307	1,238	50
43400 Supp - Reference Material		3,000		311	2,689	311	90
43420 Supp - Safety		2,000		114	907	1,093	45
43510 Supp - Vehicle Parts/Tires		20,000	807	2,194	14,819	4,374	78
43530 Supp - Weapon Room		925			70	855	8
43550 Uniforms - Allowance		24,000		112	16,593	7,407	69
43560 Uniform - Crossing Guards		750				750	
43000..43999 SUPPLIES/MATERIALS	-6,388	143,120	6,777	10,854	93,914	42,429	70
44020 Group Life	844	8,136	-844	895	8,234	746	91
44030 Longevity		55,007		6,899	39,966	15,041	73
44050 Medical/Dental/Vision, etc.		863,243		-2,433	514,227	349,016	60
44055 Other		45,657		3,751	30,304	15,353	66
44060 Pension		1,120,245			1,120,245		100
44070 Sick Pay Buy Back		88,326			1,142	87,184	1
44080 Social Security		258,385		28,461	173,485	84,900	67
44000..44999 FRINGE BENEFITS	844	2,438,999	-844	37,573	1,887,603	552,240	77
40000..49999 TOTAL EXPENDITURES	3,499	5,941,277	6,028	420,077	4,276,130	1,659,119	72

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: CONSTRUCTION (422)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41015 Wage - Asst. Const. Off - Comm		61,589		7,106	42,563	19,026	69
41110 Wage - Const. Off. - Res.		65,226		7,526	45,076	20,150	69
41120 Wage - Const. Off. Comm.		67,684		7,810	46,775	20,909	69
41235 Wage - Housing & Prop Maint Insp		55,060		6,353	38,049	17,011	69
41290 Wage - Overtime		492				492	
41312 Wage - Permit Clerk		40,791		4,706	28,188	12,603	69
41000...41999 PERSONNEL		290,842		33,501	200,651	90,191	69
42205 Fees - Civil Complaint Filing		200				200	
42440 Rental - Uniforms	54	2,500	80	315	2,203	216	91
42455 Serv - 3rd Party Plan Rev.					1,150	-1,150	
42460 Serv - Advertising			359		5,655	-6,014	
42475 Serv - Car Washes		500				500	
42505 Serv - Elect. Inspect. (3rd)		100,000		6,731	101,506	-1,506	102
42555 Serv - Printing - General		700				700	
42590 Serv - Sten.-Zoning Hear Bd				776	1,001	-1,001	
42628 Serv - Unif. Construction Code		3,100			1,476	1,624	48
42630 Serv - Vehicles		1,000			191	809	19
42635 Training - Conf/Cert/Lic		4,500			152	4,348	3
42645 Training - Memberships		2,000			1,496	504	75
42000..42999 CONTRACTUAL	54	114,500	439	7,822	114,830	-770	101
43350 Supp - Office Supp	-57	2,500	-146		1,449	1,197	52
43400 Supp - Reference Material		1,000				1,000	
43420 Supp - Safety		2,000				2,000	
43510 Supp - Vehicle Parts/Tires		1,000			205	795	21
43550 Uniforms - Allowance		500			301	199	60
43570 Uniform - Shoes		500				500	
43000..43999 SUPPLIES/MATERIALS	-57	7,500	-146		1,955	5,690	24
44020 Group Life	63	720	-63	63	567	216	70
44030 Longevity		3,875			2,925	950	75
44050 Medical/Dental/Vision, etc.		124,003		-692	89,560	34,444	72
44060 Pension		49,742			43,466	6,276	87
44070 Sick Pay Buy Back		4,711			4,415	296	94
44080 Social Security		22,906		2,563	15,912	6,994	69
44000..44999 FRINGE BENEFITS	63	205,957	-63	1,934	156,845	49,175	76

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: CONSTRUCTION (422)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
40000..49999 TOTAL EXPENDITURES	60	618,799	230	43,256	474,281	144,287	77

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: EMS (423)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
45512 Serv - EMS		2,500			501	1,999	20
45000..45999 DEBT REDEMPTION		2,500			501	1,999	20
40000..49999 TOTAL EXPENDITURES		2,500			501	1,999	20

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: FIRE DEPT - GENERAL (424)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42430 Rental - Hydrants		144,000		7,766	104,275	39,725	72
42000..42999 CONTRACTUAL		144,000		7,766	104,275	39,725	72
40000..49999 TOTAL EXPENDITURES		144,000		7,766	104,275	39,725	72

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: BTVFC (425)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42152 Cont. - BTVFC		271,500			271,500		100
42000..42999 CONTRACTUAL		271,500			271,500		100
40000..49999 TOTAL EXPENDITURES		271,500			271,500		100

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: NRPD (426)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42157 Cont. - Nancy Run		163,700			163,700		100
42000..42999 CONTRACTUAL		163,700			163,700		100
40000..49999 TOTAL EXPENDITURES		163,700			163,700		100

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: FIRE RELIEF (427)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42387 Other - Dist. Foreign Fire Tax		210,000				210,000	
42000..42999 CONTRACTUAL		210,000				210,000	
40000..49999 TOTAL EXPENDITURES		210,000				210,000	

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: PLANNING & COMM. DEV./ENGINEERING (430)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41035 Wage - Building Appeals Board		1,000			200	800	20
41090 Wage - Clerk II		8,436		745	5,046	3,390	60
41170 Wage - Director		95,000		11,308	66,808	28,192	70
41245 Wage - Intern					1,988	-1,988	
41290 Wage - Overtime		492				492	
41320 Wage - Pl. Comm.		4,200			1,600	2,600	38
41480 Wage - Zoning Board		3,000		200	1,550	1,450	52
41495 Wage - Zoning Off/Planner		52,530		6,061	36,302	16,228	69
41000...41999 PERSONNEL		164,658		18,314	113,493	51,165	69
42175 Engineering - Cons/Surv/Map					2,800	-2,800	
42185 Engineering - Non-Reimb.	-4,799	60,000		13,489	123,196	-63,196	205
42187 Engineering (Stormwater) - Non-Reimb.	13,371		-9,984		20,397	-10,414	
42190 Engineering - Reimb.		950,000		64,349	560,420	389,580	59
42310 Legal Serv - Non-Reimb.					60	-60	
42315 Legal Serv - Reimb.		80,000		5,138	35,649	44,351	45
42325 Legal Serv - Zoning/Planning		20,000		6,091	20,633	-633	103
42460 Serv - Advertising		2,000				2,000	
42555 Serv - Printing - General	100	700	-100		190	610	13
42570 Serv - Record. - Non-Reimb		200				200	
42590 Serv - Sten.-Zoning Hear Bd		2,500			1,396	1,105	56
42612 Serv - Ordinance/Update		25,000			484	24,516	2
42635 Training - Conf/Cert/Lic		2,500			1,628	872	65
42645 Training - Memberships		2,500			800	1,700	32
42000..42999 CONTRACTUAL	8,672	1,145,400	-10,084	89,067	767,653	387,830	66
43350 Supp - Office Supp		1,000			11	989	1
43400 Supp - Reference Material		1,000				1,000	
43540 Supp - Zoning/SALDO/Comp		1,500				1,500	
43000..43999 SUPPLIES/MATERIALS		3,500			11	3,489	0
44020 Group Life	13	288	-13	13	113	187	35
44050 Medical/Dental/Vision, etc.		31,005		-173	-1,039	32,044	-3
44055 Other		4,268		1,322	10,680	-6,412	250
44060 Pension		13,492			4,610	8,882	34
44070 Sick Pay Buy Back		490			206	284	42
44080 Social Security		11,988		1,502	9,564	2,424	80

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: PLANNING & COMM. DEV./ENGINEERING (430)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
44000..44999 FRINGE BENEFITS	13	61,531	-13	2,664	24,135	37,409	39
40000..49999 TOTAL EXPENDITURES	8,684	1,375,089	-10,096	110,044	905,291	479,894	65

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: STREET CONSTRUCTION (435)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42515 Serv - Equipment		1,000				1,000	
42000..42999 CONTRACTUAL		1,000				1,000	
43260 Supp - Equipment & Parts		1,000				1,000	
43000..43999 SUPPLIES/MATERIALS		1,000				1,000	
40000..49999 TOTAL EXPENDITURES		2,000				2,000	

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: STREET LIGHTING (436)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42685 Util. - Street Lighting				153	1,242	-1,242	
42000..42999 CONTRACTUAL				153	1,242	-1,242	
40000..49999 TOTAL EXPENDITURES				153	1,242	-1,242	

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: STREET MAINTENANCE (437)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42235 Fees - Towing & Impound		500		375	375	125	75
42475 Serv - Car Washes		100				100	
42515 Serv - Equipment		5,000			2,825	2,175	57
42581 Serv - Road Milling and Repair Services		40,000	16,927			23,073	42
42630 Serv - Vehicles		25,000	4,387	12,194	26,062	-5,448	122
42000..42999 CONTRACTUAL		70,600	21,313	12,569	29,262	20,025	72
43150 Other - Minor Equip.		6,500			6,335	165	97
43200 Supp - Build./Prop. Materials		100				100	
43260 Supp - Equipment & Parts		3,000		65	508	2,492	17
43410 Supp - Road Mtls. & Supp		40,000	476	5,851	14,996	24,528	39
43480 Supp - Tools/Parts		5,000		994	7,986	-2,986	160
43510 Supp - Vehicle Parts/Tires		30,000		2,255	27,629	2,371	92
43000..43999 SUPPLIES/MATERIALS		84,600	476	9,165	57,454	26,670	68
40000..49999 TOTAL EXPENDITURES		155,200	21,789	21,733	86,716	46,694	70

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: SNOW & ICE REMOVAL (438)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42420 Rental - Equipment		500				500	
42445 Rental - Vehicle		500				500	
42515 Serv - Equipment		4,000			1,297	2,703	32
42630 Serv - Vehicles		1,000				1,000	
42000..42999 CONTRACTUAL		6,000			1,297	4,703	22
43150 Other - Minor Equip.					2,244	-2,244	
43210 Supp - Chemicals		85,000			62,993	22,007	74
43260 Supp - Equipment & Parts		20,000		20,017	30,857	-10,857	154
43450 Supp - Signs & Markings					354	-354	
43480 Supp - Tools/Parts		250			52	198	21
43510 Supp - Vehicle Parts/Tires		3,000			24	2,976	1
43000..43999 SUPPLIES/MATERIALS		108,250		20,017	96,525	11,725	89
40000..49999 TOTAL EXPENDITURES		114,250		20,017	97,822	16,428	86

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: STREET SIGNS & MARKINGS (439)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42530 Serv - Line Paint. & Mark.		42,000		10,874	34,574	7,426	82
42000..42999 CONTRACTUAL		42,000		10,874	34,574	7,426	82
43450 Supp - Signs & Markings		20,000			1,533	18,467	8
43490 Supp - Traffic Paint		500				500	
43000..43999 SUPPLIES/MATERIALS		20,500			1,533	18,967	7
40000..49999 TOTAL EXPENDITURES		62,500		10,874	36,107	26,393	58

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: STORM SEWER CONSTRUCTION (440)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42185 Engineering - Non-Reimb.		500				500	
42000..42999 CONTRACTUAL		500				500	
43130 Other - Contingency		2,500				2,500	
43000..43999 SUPPLIES/MATERIALS		2,500				2,500	
40000..49999 TOTAL EXPENDITURES		3,000				3,000	

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: STORM SEWER MAINTENANCE (441)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42177 Engineering - Emerg. Action Plan		6,000			7,522	-1,522	125
42185 Engineering - Non-Reimb.		1,000		130	130	870	13
42500 Serv - Detention Ponds		10,000		5,549	5,549	4,451	55
42000..42999 CONTRACTUAL		17,000		5,679	13,201	3,799	78
43240 Supp - Detention Pond		4,000	75	583	735	3,190	20
43260 Supp - Equipment & Parts		5,000			24	4,976	0
43000..43999 SUPPLIES/MATERIALS		9,000	75	583	759	8,166	9
40000..49999 TOTAL EXPENDITURES		26,000	75	6,262	13,960	11,964	54

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: STREET CLEANING (442)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42208 Fees - DEP Leaf Waste Permit		3,000				3,000	
42215 Fees - Landfill Charges		25,000		3,419	28,177	-3,177	113
42420 Rental - Equipment		750				750	
42445 Rental - Vehicle		250				250	
42515 Serv - Equipment		1,000				1,000	
42630 Serv - Vehicles		2,000			3,958	-1,958	198
42000..42999 CONTRACTUAL		32,000		3,419	32,135	-135	100
43210 Supp - Chemicals		750				750	
43260 Supp - Equipment & Parts		5,000		105	2,335	2,665	47
43470 Supp - Sweeper Brooms		2,000				2,000	
43480 Supp - Tools/Parts		250				250	
43510 Supp - Vehicle Parts/Tires		5,000			21,322	-16,322	426
43000..43999 SUPPLIES/MATERIALS		13,000		105	23,657	-10,657	182
40000..49999 TOTAL EXPENDITURES		45,000		3,525	55,793	-10,793	124

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: WEED CONTROL (443)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42515 Serv - Equipment		4,000			282	3,718	7
42630 Serv - Vehicles					1,383	-1,383	
42000..42999 CONTRACTUAL		4,000			1,665	2,335	42
43150 Other - Minor Equip.		6,000			6,315	-315	105
43260 Supp - Equipment & Parts		7,500		2,646	7,077	423	94
43480 Supp - Tools/Parts		750	480			270	64
43510 Supp - Vehicle Parts/Tires		350		28	323	27	92
43000..43999 SUPPLIES/MATERIALS		14,600	480	2,674	13,715	405	97
40000..49999 TOTAL EXPENDITURES		18,600	480	2,674	15,380	2,740	85

Township of Bethlehem B.O.C.
EXPENSES DETAIL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
Department: PUBLIC WORKS - GENERAL (444)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41020 Wage - Asst. Director		74,262		8,569	51,320	22,942	69
41090 Wage - Clerk II		40,791		4,706	28,188	12,603	69
41140 Wage - Crew Leader		61,208		6,994	46,574	14,634	76
41170 Wage - Director		97,101		11,204	67,104	29,997	69
41230 Wage - Heavy Equipment		117,275		13,402	80,368	36,907	69
41240 Wage - Insp. Mechanic		115,755		13,685	82,010	33,745	71
41270 Wage - Light Equipment		56,859		6,564	54,566	2,293	96
41280 Wage - Mechanic/All Equip		58,959		6,817	42,039	16,920	71
41290 Wage - Overtime		75,400		6,264	88,195	-12,795	117
41295 Wage - Park Maint. - Seasonal		6,720		1,470	4,670	2,050	69
41300 Wage - Park/Rec. Bd. Sec.		723				723	
41360 Wage - PT Seasonal		30,030		10,671	25,974	4,057	86
41375 Wage - Recycling Center Attendant		23,223		2,640	14,966	8,257	64
41470 Wage - Truck Driver		548,017		55,975	326,526	221,491	60
41000...41999 PERSONNEL		1,306,323		148,960	912,500	393,823	70
42185 Engineering - Non-Reimb.		1,000		1,028	2,148	-1,148	215
42440 Rental - Uniforms		13,000		1,865	11,221	1,779	86
42555 Serv - Printing - General		300				300	
42635 Training - Conf/Cert/Lic		2,000			260	1,740	13
42645 Training - Memberships		950			202	748	21
42000..42999 CONTRACTUAL		17,250		2,893	13,831	3,419	80
43200 Supp - Build./Prop. Materials		2,000		-7,523	3,893	-1,893	195
43260 Supp - Equipment & Parts		600				600	
43350 Supp - Office Supp	-105	750	-81		227	604	19
43400 Supp - Reference Material		250				250	
43420 Supp - Safety	-898	4,000		1,324	3,162	838	79
43550 Uniforms - Allowance		500			210	290	42
43570 Uniform - Shoes		2,350			1,519	831	65
43000..43999 SUPPLIES/MATERIALS	-1,003	10,450	-81	-6,200	9,011	1,520	85
44020 Group Life	239	3,456	-239	202	2,155	1,541	55
44030 Longevity		26,130			13,713	12,417	52
44050 Medical/Dental/Vision, etc.		599,995		2,899	331,706	268,289	55
44055 Other		10,412		1,881	14,549	-4,137	140
44060 Pension		318,604			318,605	-1	100
44070 Sick Pay Buy Back		18,356			15,597	2,759	85

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: PUBLIC WORKS - GENERAL (444)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
44080 Social Security		103,337		11,540	73,162	30,175	71
44000..44999 FRINGE BENEFITS	239	1,080,290	-239	16,522	769,488	311,041	71
40000..49999 TOTAL EXPENDITURES	-764	2,414,313	-321	162,175	1,704,831	709,803	71

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: RECYCLING (445)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42460 Serv - Advertising		500				500	
42487 Serv - Consulting (Recycling)		5,000				5,000	
42515 Serv - Equipment		10,000			16,479	-6,479	165
42534 Serv - Mulch Hauling		6,000				6,000	
42555 Serv - Printing - General		250				250	
42682 Util. - Recycling Center		1,500		81	1,190	310	79
42000..42999 CONTRACTUAL		23,250		81	17,669	5,581	76
43200 Supp - Build./Prop. Materials		500			162	338	32
43260 Supp - Equipment & Parts		10,000			3,079	6,921	31
43380 Supp - Program Supplies		250				250	
43390 Supp - Recycle Cont./Mtls.		2,000				2,000	
43000..43999 SUPPLIES/MATERIALS		12,750			3,241	9,509	25
40000..49999 TOTAL EXPENDITURES		36,000		81	20,911	15,089	58

Township of Bethlehem B.O.C.
EXPENSES DETAIL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: PARKS & RECREATION (450)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42185 Engineering - Non-Reimb.		1,000				1,000	
42420 Rental - Equipment		1,000				1,000	
42450 Serv - Buildings/Properties		15,000	5,125		9,673	201	99
42515 Serv - Equipment		500				500	
42522 Serv - Housenick Estate		2,000			2,283	-283	114
42526 Serv - Housenick Mansion Interior Feasibility Study			31,613		17,887	-49,500	
42555 Serv - Printing - General		250				250	
42620 Serv - Trash Removal		1,000				1,000	
42670 Util. - Municipal Parks		250				250	
42000..42999 CONTRACTUAL		21,000	36,738		29,843	-45,581	317
43200 Supp - Build./Prop. Materials		20,000	75	265	17,103	2,821	86
43260 Supp - Equipment & Parts					89	-89	
43480 Supp - Tools/Parts		1,000			97	903	10
43000..43999 SUPPLIES/MATERIALS		21,000	75	265	17,289	3,636	83
40000..49999 TOTAL EXPENDITURES		42,000	36,813	265	47,132	-41,946	200

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: COMMUNITY CENTER (460)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41170 Wage - Director		70,338		8,116	48,609	21,729	69
41510 Wage - CC FT - Admin. Asst.		37,874		4,370	26,174	11,700	69
41515 Wage - CC FT - Aquatics Coord.		59,544		6,871	41,150	18,394	69
41520 Wage - CC FT - Rec. Coord.		54,752		6,318	37,838	16,914	69
41523 Wage - CC PT - Aquatics Staff		300,000		60,194	220,233	79,767	73
41567 Wage - CC PT Office/Admin		110,000		15,614	70,307	39,693	64
41577 Wage - CC PT Rec/Fitness		180,000		32,549	156,089	23,911	87
41580 Wage - CC PT - Summer PlayCamp		59,000		22,846	44,800	14,200	76
41000...41999 PERSONNEL		871,508		156,877	645,200	226,308	74
42200 Fees - Bank Charges/Coll.		25,000		3,420	23,654	1,346	95
42388 Prog. - Community Event		20,000			20,517	-517	103
42390 Prog. - Ent. & Instructors	31	50,000	1,620	11,786	43,158	5,222	90
42515 Serv - Equipment		4,500		101	3,347	1,153	74
42535 Serv - Newsletter Production		23,000			14,490	8,510	63
42549 Serv - Pool Maintenance		36,000		1,505	40,931	-4,931	114
42550 Serv - Postage - All		5,000		2,376	6,146	-1,146	123
42555 Serv - Printing - General		150				150	
42635 Training - Conf/Cert/Lic		3,000	750	250	583	1,667	44
42645 Training - Memberships		1,100			1,075	25	98
42000..42999 CONTRACTUAL	31	167,750	2,370	19,438	153,900	11,480	93
43185 Supp - Aquatics		15,000	114	1,117	6,490	8,396	44
43210 Supp - Chemicals		1,250				1,250	
43260 Supp - Equipment & Parts		2,500			621	1,879	25
43350 Supp - Office Supp	-415	2,000			552	1,448	28
43380 Supp - Program Supplies		20,000	1,713	924	11,527	6,759	66
43420 Supp - Safety		3,500			1,650	1,850	47
43510 Supp - Vehicle Parts/Tires				96	1,808	-1,808	
43550 Uniforms - Allowance		1,750	12		1,253	485	72
43000..43999 SUPPLIES/MATERIALS	-415	46,000	1,839	2,136	23,901	20,260	56
44020 Group Life	50	576	-50	50	454	173	70
44030 Longevity		3,275			2,225	1,050	68
44050 Medical/Dental/Vision, etc.		105,670		-485	61,022	44,648	58
44060 Pension		47,490			45,192	2,298	95
44070 Sick Pay Buy Back		2,493			2,493	0	100
44080 Social Security		67,112		11,891	49,429	17,683	74

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: COMMUNITY CENTER (460)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
44000..44999 FRINGE BENEFITS	50	226,616	-50	11,457	160,814	65,853	71
40000..49999 TOTAL EXPENDITURES	-334	1,311,874	4,159	189,908	983,815	323,901	75

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)
 Department: DEBT SERVICE (471)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
45116 Debt - 2013A (Refinance)		952,630			474,032	478,598	50
45118 Debt - 2014 (2004 and Capital Projects)		945,000			443,943	501,057	47
45147 Debt - 2017 Capital Projects		247,172			209,654	37,518	85
45158 Debt - 2019 Series (Refinancing)					959,373	-959,373	
45000..45999 DEBT REDEMPTION		2,144,802			2,087,001	57,801	97
40000..49999 TOTAL EXPENDITURES		2,144,802			2,087,001	57,801	97

Township of Bethlehem B.O.C.
SUMMARY PL
AVAILABLE REVENUE BUDGET
For the Period from August 1, 2019 to August 31, 2019

Fund: General Fund (01)

	2019 Budget	Current Month	YTD Actual	Avail Bal	% of Budget
TOTAL REVENUE	18,303,498	1,155,097	15,748,036	2,555,462	86
TOTAL EXPENSE	19,468,166	1,219,781	13,614,586	5,853,580	-70

Township of Bethlehem B.O.C.
REVENUE DETAIL
AVAILABLE REVENUE BUDGET
For the Period from August 1, 2019 to August 31, 2019

Fund: Sewer Revenue Fund (08)
Department: REVENUE (300)

	2019 Budget	Current Month	YTD Actual	Avail Bal	% of Budget
Permit - Sewer	1,000	277	3,126	-2,126	313
LICENCES & PERMITS	1,000	277	3,126	-2,126	313
Interest	1,000		5,326	-4,326	533
INTEREST, RENTS AND ROYALTIES	1,000		5,326	-4,326	533
Bond/Note Proceeds			793	-793	
OTHER AGENCIES			793	-793	
Fees - Inspection/Testing	2,000			2,000	
Fees - Rental Lien Income	9,000	834	3,780	5,220	42
Fees - SEO Revenues	1,000			1,000	
Fees - Sewer Certification	13,000	1,440	8,293	4,708	64
Fees - Sewer Rental Current	4,838,137	393,467	3,229,588	1,608,549	67
Fees - Sewer Rental Pen	70,000	7,232	84,093	-14,093	120
CHARGES FOR SERVICE	4,933,137	402,974	3,325,753	1,607,384	67
Misc	2,000	210	3,760	-1,760	188
Reimb - Author. Serv. Fees			5	-5	
Reimb - Collection Fees	3,000	325	3,710	-710	124
Reimb - Sewer	120,000	97	118,650	1,350	99
Sale of Property & Equip	10,000			10,000	
Waste Water Contribution Fund	400,000			400,000	
NON-REVENUE RECEIPTS	535,000	632	126,125	408,875	24
TOTAL REVENUE	5,470,137	403,883	3,461,123	2,009,014	63

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Sewer Revenue Fund (08)
 Department: ADMINISTRATIVE (401)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41010 Wage - Admin. Asst.		22,645		2,612	14,778	7,867	65
41020 Wage - Asst. Director		56,076		6,470	36,602	19,474	65
41140 Wage - Crew Leader		54,553		6,294	35,626	18,927	65
41170 Wage - Director		85,370		9,850	55,723	29,647	65
41180 Wage - Electrician Class A		83,018		9,649	53,403	29,615	64
41190 Wage - Executive Asst.		23,459		2,707	15,309	8,150	65
41230 Wage - Heavy Equipment		58,637				58,637	
41260 Wage - Laborer				6,701	37,927	-37,927	
41270 Wage - Light Equipment		56,859		6,559	37,107	19,752	65
41290 Wage - Overtime		12,422		4,208	20,246	-7,824	163
41420 Wage - Sewer Worker		78,170		7,858	47,681	30,489	61
41450 Wage - Township Manager		52,500		6,058	36,346	16,154	69
41000...41999 PERSONNEL		583,709		68,968	390,750	192,959	67
42460 Serv - Advertising		500				500	
42550 Serv - Postage - All		14,000		554	9,042	4,958	65
42555 Serv - Printing - General	-62	750				750	
42605 Serv - Test/Eval. - D&A /EPA		500				500	
42610 Serv - Test/Eval. - Emp. Med.		500				500	
42630 Serv - Vehicles		500				500	
42635 Training - Conf/Cert/Lic		3,000		120	2,219	781	74
42645 Training - Memberships		1,500			854	646	57
42000..42999 CONTRACTUAL	-62	21,250		674	12,115	9,135	57
44020 Group Life	127	1,440	-127	127	1,145	422	71
44030 Longevity		12,355				12,355	
44050 Medical/Dental/Vision, etc.		256,050		-1,087	150,148	105,902	59
44060 Pension		135,568			133,586	1,982	99
44070 Sick Pay Buy Back		5,636			3,138	2,498	56
44080 Social Security		46,030		5,091	30,798	15,232	67
44000..44999 FRINGE BENEFITS	127	457,079	-127	4,131	318,816	138,390	70
40000..49999 TOTAL EXPENDITURES	66	1,062,038	-127	73,773	721,681	340,484	68

Township of Bethlehem B.O.C.
EXPENSES DETAIL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from August 1, 2019 to August 31, 2019

Fund: Sewer Revenue Fund (08)
Department: ADMINISTRATIVE (401)

2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
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Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Sewer Revenue Fund (08)
 Department: FINANCE (402)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41170 Wage - Director		47,509		5,482	31,010	16,499	65
41210 Wage - Fiscal Clerk		61,187		7,175	40,443	20,744	66
41220 Wage - Fiscal Tech		45,290		4,876	28,708	16,582	63
41290 Wage - Overtime		5,398			822	4,576	15
41000...41999 PERSONNEL		159,384		17,533	100,983	58,401	63
42200 Fees - Bank Charges/Coll.		15,500		667	8,481	7,020	55
42206 Fees - Collection Service/Lien		5,000				5,000	
42465 Serv - Auditing		3,375		450	2,925	450	87
42555 Serv - Printing - General	-1,079	2,500		710	1,860	640	74
42595 Serv - Support/Accounting		9,000			11,024	-2,024	122
42000..42999 CONTRACTUAL	-1,079	35,375		1,827	24,289	11,086	69
43350 Supp - Office Supp	-463	1,000	-19		630	389	61
43000..43999 SUPPLIES/MATERIALS	-463	1,000	-19		630	389	61
44020 Group Life	38	432	-38	38	340	130	70
44030 Longevity		3,603				3,603	
44050 Medical/Dental/Vision, etc.		43,659		-208	25,198	18,461	58
44055 Other		10,370				10,370	
44060 Pension		26,981			25,712	1,269	95
44070 Sick Pay Buy Back		2,880			2,818	62	98
44080 Social Security		12,688		1,413	9,161	3,527	72
44000..44999 FRINGE BENEFITS	38	100,613	-38	1,243	63,229	37,422	63
40000..49999 TOTAL EXPENDITURES	-1,504	296,372	-57	20,604	189,131	107,298	64

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Sewer Revenue Fund (08)
 Department: LAW COUNSEL (404)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42310 Legal Serv - Non-Reimb.		5,000				5,000	
42000..42999 CONTRACTUAL		5,000				5,000	
40000..49999 TOTAL EXPENDITURES		5,000				5,000	

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Sewer Revenue Fund (08)
 Department: INSURANCE (408)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42250 Ins. - Coll. Line System		21,000			20,704	296	99
42285 Ins. - Vehicles		24,300			25,800	-1,500	106
42290 Ins. - Workmen's Comp		49,000			41,229	7,771	84
42000..42999 CONTRACTUAL		94,300			87,733	6,567	93
40000..49999 TOTAL EXPENDITURES		94,300			87,733	6,567	93

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Sewer Revenue Fund (08)
 Department: PHYSICAL PLANT/SEWER (409)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42300 Lease - Equipment		11,866				11,866	
42435 Rental - Mats	5	1,500	-5	144	769	735	51
42450 Serv - Buildings/Properties		5,000			3,720	1,280	74
42480 Serv - Cleaning		10,500			4,040	6,460	38
42485 Serv - Computers/Network Services		7,500			5,035	2,465	67
42515 Serv - Equipment		1,500				1,500	
42520 Serv - Ext. Landscaping		500				500	
42546 Serv - Paging				105	845	-845	
42596 Serv - Telephone		5,500		3,144	8,841	-3,341	161
42620 Serv - Trash Removal		3,000		278	1,244	1,756	41
42630 Serv - Vehicles					150	-150	
42635 Training - Conf/Cert/Lic					257	-257	
42675 Util. - PPIS Building		20,000		934	11,855	8,145	59
42000..42999 CONTRACTUAL	5	66,866	-5	4,605	36,755	30,115	55
43150 Other - Minor Equip.		11,500				11,500	
43200 Supp - Build./Prop. Materials	10	3,000	-10	150	2,156	854	72
43260 Supp - Equipment & Parts		2,500				2,500	
43270 Supp - Ext Landscape Mtls		500			38	462	8
43350 Supp - Office Supp	321	500	-321		403	418	16
43420 Supp - Safety		750				750	
43500 Supp - Vehicle Fuel		5,000				5,000	
43550 Uniforms - Allowance					182	-182	
43000..43999 SUPPLIES/MATERIALS	331	23,750	-331	150	2,779	21,303	10
40000..49999 TOTAL EXPENDITURES	336	90,616	-336	4,755	39,534	51,418	43

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Sewer Revenue Fund (08)
 Department: COLLECTION LINE MAINTENANCE (429)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42240 Fees - Treatment		1,700,000		481,732	1,479,765	220,235	87
42440 Rental - Uniforms	80	5,500	-80	329	2,225	3,355	39
42485 Serv - Computers/Network Services		5,000				5,000	
42515 Serv - Equipment		5,500		840	3,190	2,310	58
42545 Serv - PA One-Call Service		6,000		467	935	5,065	16
42630 Serv - Vehicles	320	10,000	-320	37	3,325	6,995	30
42000..42999 CONTRACTUAL	400	1,732,000	-400	483,404	1,489,440	242,960	86
43260 Supp - Equipment & Parts	1,872	17,000	-1,872	3,684	14,028	4,844	72
43420 Supp - Safety		2,500	75	48	1,123	1,302	48
43480 Supp - Tools/Parts		10,000	567	1,326	8,326	1,107	89
43510 Supp - Vehicle Parts/Tires		10,000		57	3,220	6,780	32
43550 Uniforms - Allowance		500				500	
43570 Uniform - Shoes		500				500	
43000..43999 SUPPLIES/MATERIALS	1,872	40,500	-1,230	5,116	26,697	15,033	63
40000..49999 TOTAL EXPENDITURES	2,272	1,772,500	-1,630	488,519	1,516,137	257,993	85

Township of Bethlehem B.O.C.

EXPENSES DETAIL

AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES

For the Period from August 1, 2019 to August 31, 2019

Fund: Sewer Revenue Fund (08)

Department: PLANNING & COMM. DEV./ENGINEERING (430)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42175 Engineering - Cons/Surv/Map	8,593	40,000	-6,719	836	34,292	12,427	69
42545 Serv - PA One-Call Service					1,800	-1,800	
42000..42999 CONTRACTUAL	8,593	40,000	-6,719	836	36,092	10,627	73
43350 Supp - Office Supp		500	16			484	3
43480 Supp - Tools/Parts		100				100	
43000..43999 SUPPLIES/MATERIALS		600	16			584	3
40000..49999 TOTAL EXPENDITURES	8,593	40,600	-6,703	836	36,092	11,211	72

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Sewer Revenue Fund (08)
 Department: PUMP STATION MAINT (449)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42385 Other - Contingency		10,000				10,000	
42440 Rental - Uniforms	80	5,500	-80	329	2,225	3,355	39
42450 Serv - Buildings/Properties		2,500	4,100	845	3,361	-4,961	298
42515 Serv - Equipment		3,000		2,242	4,187	-1,187	140
42596 Serv - Telephone		3,500		856	5,651	-2,151	161
42680 Util. - Pump Stations		55,000		5,527	31,201	23,799	57
42000..42999 CONTRACTUAL	80	79,500	4,020	9,800	46,624	28,856	64
43200 Supp - Build./Prop. Materials		9,000		138	1,767	7,233	20
43260 Supp - Equipment & Parts	-3,873	15,000	439	3,045	4,258	10,302	31
43270 Supp - Ext Landscape Mtls		1,000			38	962	4
43300 Supp - Fuel/Fluids		10,000		545	5,828	4,172	58
43370 Supp - Pump Stations		12,000		46	543	11,457	5
43420 Supp - Safety		2,000	75	48	684	1,241	38
43480 Supp - Tools/Parts		2,000				2,000	
43550 Uniforms - Allowance		500				500	
43570 Uniform - Shoes		500				500	
43000..43999 SUPPLIES/MATERIALS	-3,873	52,000	514	3,822	13,118	38,368	26
40000..49999 TOTAL EXPENDITURES	-3,793	131,500	4,534	13,622	59,742	67,223	49

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Sewer Revenue Fund (08)
 Department: CAPITAL EXPENSES (475)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
46010 Capital - Coll. Line Repairs/Rehab	20,023	100,000	-25,148	47,860	573,713	-448,565	549
46017 Capital - Sewer Maintenance Tools		7,500	6,802			698	91
46020 Capital - Infiltr. & Inflow Prg		5,000				5,000	
46030 Capital - Manhole Rehab.		5,000				5,000	
46035 Capital - Open Channel Flow Meter Replacement	3,220	5,000	-3,220		3,220	5,000	
46040 Capital - Pump Strn. Emergency Repairs		25,000				25,000	
46050 Capital - Water Meter Reading		20,000			18,476	1,524	92
46160 Capital - Vehicles		16,000			20,611	-4,611	129
46000..46999 CAPITAL OUTLAY	23,243	183,500	-21,566	47,860	616,019	-410,954	324
40000..49999 TOTAL EXPENDITURES	23,243	183,500	-21,566	47,860	616,019	-410,954	324

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Sewer Revenue Fund (08)
 Department: REIMBURSEABLE EXPENSES (499)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42405 Reimb. - Expenses		120,000			170,944	-50,944	142
42000..42999 CONTRACTUAL		120,000			170,944	-50,944	142
40000..49999 TOTAL EXPENDITURES		120,000			170,944	-50,944	142

Township of Bethlehem B.O.C.
SUMMARY PL
AVAILABLE REVENUE BUDGET
For the Period from August 1, 2019 to August 31, 2019
Fund: Sewer Revenue Fund (08)

	2019 Budget	Current Month	YTD Actual	Avail Bal	% of Budget
TOTAL REVENUE	5,470,137	403,883	3,461,123	2,009,014	63
TOTAL EXPENSE	5,470,137	649,969	4,273,286	1,196,851	-78

Township of Bethlehem B.O.C.
REVENUE DETAIL
AVAILABLE REVENUE BUDGET
For the Period from August 1, 2019 to August 31, 2019

Fund: Capital Reserve Fund (30)
Department: REVENUE (300)

	2019 Budget	Current Month	YTD Actual	Avail Bal	% of Budget
Interest	5,000	5,951	50,278	-45,278	1,006
INTEREST, RENTS AND ROYALTIES	5,000	5,951	50,278	-45,278	1,006
Bond/Note Proceeds	1,200,000		344,524	855,476	29
OTHER AGENCIES	1,200,000		344,524	855,476	29
Fees - PA Fire Recovery (3rd Party)			2,568	-2,568	
CHARGES FOR SERVICE			2,568	-2,568	
Trsf Funds - General Fund	1,194,000			1,194,000	
NON-REVENUE RECEIPTS	1,194,000			1,194,000	
TOTAL REVENUE	2,399,000	5,951	397,370	2,001,630	17

Township of Bethlehem B.O.C.

Project

AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES

For the Period from August 1, 2019 to August 31, 2019

Fund: Capital Reserve Fund (30)

Department: LEGISLATIVE (400)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
BTCC-FINAL CONSTRUCTION/DEDICATION	-812,740						
BTCC-ARCHITECTURE/ENGINEERING					173	-173	
BTCC-FURNISHINGS-FITNESS AREAS		65,000	30,985		31,863	2,152	97
BTCC-FURNISHINGS-MULTI-PURPOSE		2,500				2,500	
BTCC-FURNISHINGS-OTHER BTCC AREAS	-783	5,000	4,925			75	99
BTCC-FURNISHINGS-SWIMMING POOLS		125,000	8,360		108,009	8,631	93
MEMORIAL	-19,680						
Total	-833,203	197,500	44,270	80	140,124	13,105	93

Township of Bethlehem B.O.C.

Project

AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES

For the Period from August 1, 2019 to August 31, 2019

Fund: Capital Reserve Fund (30)

Department: FINANCE (402)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
DATABASE UPGRADES		80,000	62,800	17,200	25,050	-7,850	110
Total		80,000	62,800	17,200	25,050	-7,850	110

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Capital Reserve Fund (30)
 Department: PHYSICAL PLANT/SEWER (409)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
REN-BTCC HVAC	-4,500						
REN-BTCC FLOORING		5,000				5,000	
REN-BTCC LED LIGHTING PROJECT		30,000	14,985		18,600	-3,585	112
REN-LIBRARY FEASIBILITY STUDY			163	2,678	19,619	-19,782	
REN-MUN PARK CIRC/MAIN PAV. RESTROOM REHAB	5,660		-5,660	262	23,011	-17,351	
REN-HOUSENICK PROPERTY	291,722		-291,722	70	323,821	-32,099	
REN-MUNICIPAL BLDG HVAC	-11,411						
UPDATING MAPS					1,000	-1,000	
LIC-E-PERMITTING SOFTWARE		35,000			19,802	15,198	57
MASS STORAGE IMPROVEMENTS	10,646	40,000	5,657	4,491	30,896	3,448	91
CONTROLS-HVAC		55,000				55,000	
STORM SEWER - INFRASTRUCTURE BASE MAPPING				200	7,799	-7,799	
Total	292,118	165,000	-276,578	7,701	444,548	-2,970	102

Township of Bethlehem B.O.C.

Project

AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES

For the Period from August 1, 2019 to August 31, 2019

Fund: Capital Reserve Fund (30)

Department: CAPITAL RESERVE CONTRIBUTION (410)

2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
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Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Capital Reserve Fund (30)
 Department: POLICE (420)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
POLICE-WEAPONS-TEN AR 15 RIFLES REPLACE 870'S		13,000	2,727	10,092	10,092	181	99
TRAIL GATOR		13,000	2,727	10,092	10,092	181	99
POLICE-CRUISER #1		55,500	60,475			-4,975	109
POLICE-CRUISER #2		55,500	64,448			-8,948	116
POLICE-CRUISER #4	3,166						
Total	3,166	124,000	127,651	10,092	10,092	-13,743	111

Township of Bethlehem B.O.C.

Project

AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES

For the Period from August 1, 2019 to August 31, 2019

Fund: Capital Reserve Fund (30)

Department: BTVFC (425)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
FIRE-PUMPER		650,000				650,000	
FIRE-TRUCK-REPLACEMENT		400,000				400,000	
Total		1,050,000				1,050,000	

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Capital Reserve Fund (30)
 Department: NRPD (426)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
FIRE-UTILITY VEHICLE		150,000				150,000	
ATTACK AND SUPPLY HOSE		85,000				85,000	
NEW ENGINE 1411 EQUIPMENT		25,000				25,000	
Total		260,000				260,000	

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019
 Fund: Capital Reserve Fund (30)
 Department: PLANNING & COMM. DEV./ENGINEERING (430)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
OFFICIALS-VEHICLE #1	-25,958						
OFFICIALS-VEHICLE #2	-25,958						
FARMERSVILLE RD/FREEMANSBURG AVE				17,738	26,260	-26,260	
Total	-51,916			17,738	26,260	-26,260	

Township of Bethlehem B.O.C.

Project

AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES

For the Period from August 1, 2019 to August 31, 2019

Fund: Capital Reserve Fund (30)

Department: STREET CONSTRUCTION (435)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
BRIDGE DESIGN-KEYSTONE STREET		200,000				200,000	
Total		<u>200,000</u>				<u>200,000</u>	

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Capital Reserve Fund (30)
 Department: STREET MAINTENANCE (437)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
STREETS-LEAF COLLECTORS	-23,321						
TIRE CHANGING MACHINE		16,500			16,084	416	97
TRAIL GATOR	-23,321	16,500			16,084	416	97
Total	-23,321	16,500			16,084	416	97

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019
 Fund: Capital Reserve Fund (30)
 Department: STORM SEWER CONSTRUCTION (440)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
MS4 ENGINEERING AND PERMITTING		225,000	2,250			222,750	1
STORM SEWER -MONOCACY W.S. SPILLWAY				332	1,523	-1,523	
STORM SEWER - MONOCACY W.S. SPILLWAY			7,019	10,412	11,664	-18,683	
Total		225,000	9,269	10,744	13,187	202,544	10

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from August 1, 2019 to August 31, 2019

Fund: Capital Reserve Fund (30)
 Department: PARKS & RECREATION (450)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
TRACT/MOW-ZERO TURNING MOWER W/72		13,000			11,487	1,513	88
TRACT/MOW-ZERO TURNING MOWER W/72		13,000			11,487	1,513	88
TRAIL GATOR		26,000	12,944		22,974	-9,918	138
TOWPATH-WILSON AVENUE CONCRETE REPAIR		50,000				50,000	
HOUSENICK PARK AND TRAIL PHASE 2	167,281		-151,300	11,140	176,711	-25,411	
PARK/OPEN SPACE MASTER PLAN					16,732	-16,732	
COMER PARK PLAYGROUND REPLACEMENT	-19,350						
HIGHLAND PARK GREENWAY-ENGINEERING	1,285		-899	709	5,593	-4,694	
TRAIL PROJECT-HOUSENICK ESTATE				60	780	-780	
PORTABLE RESTROOM - NORTH 40	58,249		-58,249	551	61,175	-2,926	
Total	207,465	76,000	-197,504	12,460	283,966	-10,462	114

Township of Bethlehem B.O.C.
SUMMARY PL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from August 1, 2019 to August 31, 2019

Fund: Capital Reserve Fund (30)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
TOTAL REVENUE		2,399,000		5,951	397,370	2,001,630	-17
TOTAL EXPENSE	-405,693	2,394,000	-230,092	76,015	1,070,321	1,553,771	35