

FINANCE DEPARTMENT MONTHLY REPORT – NOVEMBER 2019

- I. Audit –
- II. Delinquent Sewer Collections – Portnoff Law Associates
 - A. Collection activity reports will be made available
- III. Financial Package – Reporting/Functionality Improvements
 - A. Exploring procurement cycle efficiency
- IV. Monthly Financials – General/Sewer/Capital Funds
 - A. Budget to Actual
 - 1. November Report –benchmark (11) months @ 92%
 - 2. General Fund Collections at 104% of revenue budget
General Fund Disbursements at 88% of expenditure budget

(Items 3-5 reflect to YTD figures)

 - 3. 2019 - in excess of 100% budgeted Real Estate Taxes collected
 - 4. 2019 - in excess of 97% budgeted BTCC Fees collected
 - 5. 2019 - in excess of 81% budgeted Construction Fees collected
- V. Payment Options/Upgrades
 - A. Exploring further automation of accounts payable vendor payments
 - B. Online Real Estate Tax Payment Upgrade went live June 2017
 - C. Online Sewer Payment Upgrade went live November 2016
(approx. 1,362 + registered users to date, > 15.00% participation)

Township of Bethlehem B.O.C.

REVENUE DETAIL

AVAILABLE REVENUE BUDGET

For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)

Department: REVENUE (300)

	2019 Budget	Current Month	YTD Actual	Avail Bal	% of Budget
Tax - Amusement	30,000	2,087	29,148	852	97
Tax - Earned Income	4,325,000	603,130	4,244,323	80,677	98
Tax - Mercantile	1,050,000	4,971	1,156,114	-106,114	110
Tax - Local Services	650,000	143,811	646,016	3,984	99
Tax - Real Estate - Curr	6,601,440	22,117	6,594,077	7,363	100
Tax - Real Estate - Disc	-86,000		-122,112	36,112	142
Tax - Real Estate - Int Curr	30,000		320,326	-290,326	1,068
Tax - Real Estate - Int Disc			-6,255	6,255	
Tax - Real Estate - Int Pen			42	-42	
Tax - Real Estate - Int Pr Yr	6,000	518	65,482	-59,482	1,091
Tax - Real Estate - Int Pr Dis			-1,127	1,127	
Tax - Real Estate - Int Pr Pen		36	185	-185	
Tax - Real Estate - Pen	17,000	1,965	10,165	6,835	60
Tax - Real Estate - Pr Yr	110,000	21,787	145,876	-35,876	133
Tax - Real Estate - Pr Yr Pen	1,000		1,553	-553	155
Tax - Real Estate Transfer	875,000	77,588	1,122,798	-247,798	128
TAXES	13,609,440	878,011	14,206,611	-597,171	104
License - Beverage	5,200		5,800	-600	112
License - TV Cable Franch	405,000	82,417	386,313	18,687	95
Permit - Act 222			-5	5	
Permit - Building	250,000	10,614	185,703	64,297	74
Permit - Electrical	95,000	12,155	72,534	22,466	76
Permit - Mechanical	20,000	1,848	13,330	6,670	67
Permit - Misc	5,000	360	4,425	575	89
Permit - Moving	500	28	329	171	66
Permit - Plumbing	25,000	1,392	13,654	11,346	55
Permit - Sewer	1,000		888	112	89
Permit - Street & Pole	25,000	1,400	15,500	9,500	62
LICENCES & PERMITS	831,700	110,213	698,471	133,229	84
Fines & Penalties - Misc	1,000		225	775	23
Violation - Ordinance	10,000	1,019	10,172	-172	102
Violation - Vehicle Code	60,000	3,084	44,932	15,068	75
FINES, FORF & PENALTIES	71,000	4,103	55,330	15,670	78
Interest	3,000	786	7,431	-4,431	248
Rental - Buildings	15,000		13,950	1,050	93
Royalties - Cell Phone Tower	47,000	4,066	36,218	10,782	77

Township of Bethlehem B.O.C.

REVENUE DETAIL

AVAILABLE REVENUE BUDGET

For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)

Department: REVENUE (300)

	2019 Budget	Current Month	YTD Actual	Avail Bal	% of Budget
INTEREST, RENTS AND ROYALTIES	65,000	4,851	57,599	7,401	89
Bond/Note Proceeds			-17,189	17,189	
Federal/State Funds	1,080,000	47,704	1,046,019	33,981	97
State Public Utility Tax	15,000		12,199	2,801	81
OTHER AGENCIES	1,095,000	47,704	1,041,029	53,971	95
Fees - Building Appeals Board	1,000		1,000		100
Fees - Crossing Guard Pmt	5,000			5,000	
Fees - Miscellaneous	35,000	2,146	55,365	-20,365	158
Fees - Unif. Construction Code Fee	3,100	260	3,242	-142	105
Fees - Police/Accident Rep	10,000	995	13,801	-3,801	138
Fees - Property Inspection	40,000	3,834	52,914	-12,914	132
Fees - Rec/Playground	20,000		14,439	5,561	72
Fees - Subdivision	10,000	240	14,100	-4,100	141
Fees - Tax Certifications	10,000	1,060	11,888	-1,888	119
Fees - Vacant Property Registration	10,000	2,400	19,600	-9,600	196
Fees - Zoning Board	7,000	600	9,600	-2,600	137
Fees - BTCC Aquatic Program	140,000	8,760	169,483	-29,483	121
Fees - BTCC Daily Fees	145,000	8,502	106,893	38,107	74
Fees - BTCC Facility Rental	22,000	1,240	38,032	-16,032	173
Fees - BTCC Membership Current	725,000	63,795	684,946	40,054	94
Fees - BTCC Recreation Program	270,000	9,527	267,164	2,836	99
Fees - BTCC Vending/Concessions	5,000	25	2,117	2,883	42
Fees - BTCC Household Credit		181	2,075	-2,075	
CHARGES FOR SERVICE	1,458,100	103,564	1,466,658	-8,558	101
Misc	15,000	-428	2,664	12,336	18
Photocopies	400		234	166	59
Refunds	75,000	32,484	188,544	-113,544	251
Reimb - Engineering	950,000	112,549	824,031	125,969	87
Reimb - Legal	80,000	5,265	53,351	26,649	67
Reimb - Medical Expenses	15,858	940	6,335	9,523	40
Sale of Maps & Books	2,000			2,000	
Sale of Property & Equip	35,000	2,169	480,735	-445,735	1,374
NON-REVENUE RECEIPTS	1,173,258	152,980	1,555,893	-382,635	133
TOTAL REVENUE	18,303,498	1,301,425	19,081,589	-778,091	104

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: LEGISLATIVE (400)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41100 Wage - Commissioners		16,500		1,269	15,230	1,270	92
41000...41999 PERSONNEL		16,500		1,269	15,230	1,270	92
42150 Cont. - BTAA		40,000			40,000		100
42155 Cont. - FBTA		43,000		35,000	78,000	-35,000	181
42171 Cont. - Miracle League		5,000			5,000		100
42460 Serv - Advertising		5,000			316	4,685	6
42540 Serv - Ord. Codification		5,000			1,548	3,452	31
42635 Training - Conf/Cert/Lic		4,000			814	3,186	20
42645 Training - Memberships		3,500		3,635	7,158	-3,658	205
42000..42999 CONTRACTUAL		105,500		38,635	132,835	-27,335	126
43190 Supp - B.O.C.		300			473	-173	158
43400 Supp - Reference Material		275		540	6,790	-6,515	2,469
43000..43999 SUPPLIES/MATERIALS		575		540	7,262	-6,687	1,263
40000..49999 TOTAL EXPENDITURES		122,575		40,444	155,328	-32,753	127

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: ADMINISTRATIVE (401)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41010 Wage - Admin. Asst.		22,645		1,742	21,740	905	96
41190 Wage - Executive Asst.		23,459		1,805	22,297	1,162	95
41290 Wage - Overtime		4,789		372	7,034	-2,245	147
41450 Wage - Township Manager		52,500		4,038	48,462	4,038	92
41000...41999 PERSONNEL		103,393		7,957	99,532	3,861	96
42198 Fees - Appraisal Fees					150	-150	
42198 Fees - Appraisal Fees					150	-150	
42310 Legal Serv - Non-Reimb.					730	-730	
42460 Serv - Advertising					638	-638	
42550 Serv - Postage - All	-3,601	10,000		3,000	13,210	-3,210	132
42555 Serv - Printing - General	-246	400			1,482	-1,082	370
42605 Serv - Test/Eval. - D&A /EPA		1,400			1,797	-397	128
42610 Serv - Test/Eval. - Emp. Med.		1,500	403	13	3,767	-2,670	278
42630 Serv - Vehicles		200				200	
42635 Training - Conf/Cert/Lic		1,500		450	1,277	223	85
42645 Training - Memberships		500				500	
42000..42999 CONTRACTUAL	-3,847	15,500	403	3,463	23,051	-7,953	151
43350 Supp - Office Supp	209	1,500	-49		1,779	-231	115
43420 Supp - Safety				163	885	-885	
43460 Supp - Staff Development					863	-863	
43510 Supp - Vehicle Parts/Tires					8	-8	
43000..43999 SUPPLIES/MATERIALS	209	1,500	-49	163	3,535	-1,986	232
44010 Admin. Unemployment		18,000		12,683	12,718	5,282	71
44020 Group Life	19	216	-19	19	227	8	96
44030 Longevity		1,825			3,650	-1,825	200
44050 Medical/Dental/Vision, etc.		30,948		3,228	40,776	-9,828	132
44060 Pension		23,657			23,657		100
44070 Sick Pay Buy Back					606	-606	
44080 Social Security		9,311		692	8,562	749	92
44000..44999 FRINGE BENEFITS	19	83,957	-19	16,621	90,196	-6,220	107

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: ADMINISTRATIVE (401)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
40000..49999 TOTAL EXPENDITURES	-3,619	204,350	335	28,205	216,314	-12,299	106

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: FINANCE (402)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41170 Wage - Director		47,509		3,655	45,617	1,892	96
41210 Wage - Fiscal Clerk		61,187		3,157	57,070	4,117	93
41220 Wage - Fiscal Tech		45,290		3,383	40,639	4,651	90
41290 Wage - Overtime		5,398			844	4,554	16
41460 Wage - Treasurer		4,000		308	3,692	308	92
41000...41999 PERSONNEL		163,384		10,502	147,863	15,521	91
42195 Fees - Amusement Tax Coll.		900		110	852	48	95
42200 Fees - Bank Charges/Coll.		2,700		10	863	1,837	32
42206 Fees - Collection Service/Lien					9,800	-9,800	
42210 Fees - EIT Coll.		102,500		2,314	51,280	51,220	50
42220 Fees - Mercantile Tax Coll.		24,200		593	27,022	-2,822	112
42225 Fees - OPT Coll.		15,000		202	11,614	3,386	77
42410 Reimb. - Medical		15,858		345	8,548	7,310	54
42465 Serv - Auditing	-10,500	23,125		1,000	21,575	1,550	93
42555 Serv - Printing - General	-2,184	3,000			2,790	210	93
42595 Serv - Support/Accounting		2,500			4,900	-2,400	196
42635 Training - Conf/Cert/Lic		250			75	175	30
42645 Training - Memberships		215			140	75	65
42000..42999 CONTRACTUAL	-12,684	190,248		4,574	139,458	50,790	73
43350 Supp - Office Supp	-118	1,000	-12		831	181	82
43000..43999 SUPPLIES/MATERIALS	-118	1,000	-12		831	181	82
44020 Group Life	38	432	-38	38	454	16	96
44030 Longevity		3,603			7,205	-3,602	200
44050 Medical/Dental/Vision, etc.		43,659		3,639	43,671	-12	100
44055 Other		10,370		937	18,889	-8,519	182
44060 Pension		26,981			25,713	1,268	95
44070 Sick Pay Buy Back		2,880			2,818	62	98
44080 Social Security		12,995		839	12,126	869	93
44000..44999 FRINGE BENEFITS	38	100,920	-38	5,454	110,875	-9,917	110
40000..49999 TOTAL EXPENDITURES	-12,764	455,552	-50	20,529	399,027	56,575	88

Township of Bethlehem B.O.C.
EXPENSES DETAIL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
Department: FINANCE (402)

2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
=====	=====	=====	=====	=====	=====	=====

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: LAW COUNSEL (404)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42310 Legal Serv - Non-Reimb.		70,000		6,904	92,664	-22,664	132
42000..42999 CONTRACTUAL		70,000		6,904	92,664	-22,664	132
40000..49999 TOTAL EXPENDITURES		70,000		6,904	92,664	-22,664	132

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: LIBRARY (407)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42470 Serv - Beth. Public Library		437,285		36,440	400,845	36,440	92
42000..42999 CONTRACTUAL		437,285		36,440	400,845	36,440	92
40000..49999 TOTAL EXPENDITURES		437,285		36,440	400,845	36,440	92

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: INSURANCE (408)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42265 Ins. - General Liability		118,300			110,719	7,581	94
42270 Ins. - Law Enforcement		24,500			24,255	245	99
42275 Ins. - Public Officials		33,200			32,963	237	99
42280 Ins. - Umbrella Policy		35,500			33,019	2,481	93
42285 Ins. - Vehicles		95,400			97,931	-2,531	103
42290 Ins. - Workmen's Comp		421,600			277,859	143,741	66
42000..42999 CONTRACTUAL		728,500			576,746	151,754	79
40000..49999 TOTAL EXPENDITURES		728,500			576,746	151,754	79

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: PHYSICAL PLANT/SEWER (409)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41020 Wage - Asst. Director		14,019		1,078	15,074	-1,055	108
41140 Wage - Crew Leader		6,061		466	10,015	-3,954	165
41170 Wage - Director		21,343		1,642	22,948	-1,605	108
41180 Wage - Electrician Class A		35,579		2,751	38,693	-3,114	109
41250 Wage - Janitor/Handyman		28,495		1,297	12,089	16,406	42
41260 Wage - Laborer					2,229	-2,229	
41270 Wage - Light Equipment					2,182	-2,182	
41290 Wage - Overtime		3,105		98	7,255	-4,150	234
41420 Wage - Sewer Worker		19,542		1,570	24,504	-4,962	125
41000...41999 PERSONNEL		128,144		8,901	134,990	-6,846	105
42180 Engineering - GIS Updates		5,000				5,000	
42245 Fees - Undgr Tank Reg/Test		1,000			100	900	10
42260 Ins. - Employee Bonds					42	-42	
42300 Lease - Equipment		12,000		5,874	22,269	-10,269	186
42435 Rental - Mats	57	9,000	-57	838	10,335	-1,278	114
42450 Serv - Buildings/Properties	2,780	87,000	-894	3,609	83,576	4,318	95
42475 Serv - Car Washes					121	-121	
42480 Serv - Cleaning	1,265	110,000	-1,980	7,307	90,850	21,130	81
42485 Serv - Computers/Network Services	10,023	125,000	9,221	17,782	106,791	8,988	93
42515 Serv - Equipment		3,000			5,833	-2,833	194
42520 Serv - Ext. Landscaping		500				500	
42546 Serv - Paging				115	1,185	-1,185	
42560 Serv - Radios		1,500			128	1,373	9
42596 Serv - Telephone		95,000		2,931	85,576	9,424	90
42610 Serv - Test/Eval. - Emp. Med.					94	-94	
42620 Serv - Trash Removal		17,500		1,604	16,416	1,084	94
42635 Training - Conf/Cert/Lic		2,500			756	1,744	30
42647 Util. - BTCC		125,000		2,746	102,266	22,734	82
42650 Util. - Coolidge Building	847	10,000	-847	67	9,008	1,839	82
42655 Util. - Fifth St. Storage Bldg		7,000		119	4,424	2,576	63
42660 Util. - Municipal Building		48,000		1,440	43,305	4,695	90
42665 Util. - Municipal Garage		12,500		191	9,531	2,969	76
42670 Util. - Municipal Parks		15,000		1,309	14,945	55	100
42000..42999 CONTRACTUAL	14,972	686,500	5,443	45,932	607,549	73,507	89
43150 Other - Minor Equip.	-5,968	10,000	494		320	9,186	8

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: PHYSICAL PLANT/SEWER (409)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
43200 Supp - Build./Prop. Materials	549	20,000	-549	922	37,871	-17,322	187
43260 Supp - Equipment & Parts		17,000		1,919	12,198	4,802	72
43270 Supp - Ext Landscape Mtls		500		54	54	446	11
43310 Supp - Holiday/Displays		2,000			79	1,921	4
43330 Supp - Janitorial & Maint.		25,000		1,550	20,621	4,379	82
43350 Supp - Office Supp	-22	800			421	379	53
43420 Supp - Safety		1,000		321	2,096	-1,096	210
43460 Supp - Staff Development					50	-50	
43480 Supp - Tools/Parts		500				500	
43500 Supp - Vehicle Fuel		145,000		9,933	157,153	-12,153	108
43550 Uniforms - Allowance		1,000				1,000	
43570 Uniform - Shoes		200				200	
43000..43999 SUPPLIES/MATERIALS	-5,440	223,000	-55	14,699	230,863	-7,808	104
44020 Group Life	18	216	-18	18	212	22	90
44030 Longevity		2,095		4,463	12,850	-10,755	613
44050 Medical/Dental/Vision, etc.		61,271		6,302	70,440	-9,169	115
44055 Other					4,169	-4,169	
44060 Pension		41,192			40,696	496	99
44070 Sick Pay Buy Back		1,039			1,224	-185	118
44080 Social Security		10,043		1,002	11,958	-1,915	119
44000..44999 FRINGE BENEFITS	18	115,856	-18	11,784	141,549	-25,676	122
46140 Capital - Network					10,000	-10,000	
46000..46999 CAPITAL OUTLAY					10,000	-10,000	
40000..49999 TOTAL EXPENDITURES	9,549	1,153,500	5,370	81,316	1,124,952	23,178	98

Township of Bethlehem B.O.C.

EXPENSES DETAIL

AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)

Department: CAPITAL RESERVE CONTRIBUTION (410)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
47010 Tsf. - To Other Fund		1,194,000				1,194,000	
47000..47999 TRANSFERS		1,194,000				1,194,000	
40000..49999 TOTAL EXPENDITURES		1,194,000				1,194,000	

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: POLICE (420)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41060 Wage - Captain		97,458		7,498	89,851	7,607	92
41070 Wage - Chief		102,407		7,877	94,395	8,012	92
41090 Wage - Clerk II		69,077		5,373	69,158	-81	100
41130 Wage - Corporals		429,036		19,272	301,531	127,505	70
41150 Wage - Crossing Guards		13,923		1,224	10,213	3,710	73
41290 Wage - Overtime		180,765		15,763	195,052	-14,287	108
41310 Wage - Patrolpersons		1,984,300		139,440	1,814,810	169,490	91
41355 Wage - PT Evidence Room Attendant		16,510		1,180	13,200	3,310	80
41380 Wage - Reimburse Extra		23,757		850	28,506	-4,749	120
41390 Wage - Reimburse Grants		23,757		3,166	21,526	2,231	91
41410 Wage - Sergeants		264,818		19,829	237,609	27,209	90
41430 Wage - Shift Differential		20,000		2,003	25,535	-5,535	128
41000...41999 PERSONNEL		3,225,808		223,474	2,901,386	324,423	90
42135 Civil Service		5,000		4,350	13,127	-8,127	263
42230 Fees - SPCA		2,500			250	2,250	10
42235 Fees - Towing & Impound		500			350	150	70
42315 Legal Serv - Reimb.					1,088	-1,088	
42465 Serv - Auditing					35	-35	
42475 Serv - Car Washes		1,500			848	652	57
42515 Serv - Equipment		500			2,705	-2,205	541
42555 Serv - Printing - General		1,850			596	1,254	32
42585 Serv - Speed Timing Check		2,000			1,902	98	95
42615 Serv - Traffic Sig/Sch Warn	7,532	70,000		200	50,707	19,293	72
42630 Serv - Vehicles	37	25,000	-37	7,374	41,828	-16,791	167
42632 Training - Accreditation	1,000	1,500	-1,000		1,443	1,057	30
42635 Training - Conf/Cert/Lic		18,000			9,878	8,122	55
42640 Training - Education		3,000			1,391	1,609	46
42645 Training - Memberships	474	2,000	-474		1,589	885	56
42000..42999 CONTRACTUAL	9,043	133,350	-1,511	11,924	127,737	7,124	95
43150 Other - Minor Equip.	-8,558	33,545	2,440		36,613	-5,508	116
43160 Prog. - Canine Program		5,000			1,007	3,993	20
43165 Prog. - Citizen's Police Academy		1,000				1,000	
43167 Prog. - Crime Prevention		1,000				1,000	
43177 Prog. - National Night OUt		3,500			4,691	-1,191	134
43180 Supp - Ammun./Targets	2,358	20,000	-2,358		21,419	939	95

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: POLICE (420)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
43205 Supp - Camera Maintenance	40	3,000	1,365	450	1,720	-85	103
43250 Supp - DUI		1,000				1,000	
43260 Supp - Equipment & Parts		2,000			330	1,670	16
43290 Supp - Flares		500				500	
43295 Supp - Flashlights		400				400	
43300 Supp - Fuel/Fluids					670	-670	
43320 Supp - Investigative Mtls.		4,000	106	792	4,356	-462	112
43335 Supp - Kevlar Vests		12,000			7,952	4,048	66
43350 Supp - Office Supp	-318	3,000	-35		1,744	1,291	57
43355 Supp - Portable Radio Batteries/Mic	90	2,500	-90		2,497	93	96
43400 Supp - Reference Material		3,000		622	3,624	-624	121
43420 Supp - Safety		2,000		166	2,110	-110	105
43460 Supp - Staff Development					395	-395	
43510 Supp - Vehicle Parts/Tires		20,000		2,113	23,665	-3,665	118
43530 Supp - Weapon Room		925			92	833	10
43550 Uniforms - Allowance		24,000		743	22,807	1,193	95
43560 Uniform - Crossing Guards		750				750	
43000..43999 SUPPLIES/MATERIALS	-6,388	143,120	1,428	4,886	135,693	5,999	96
44020 Group Life	844	8,136	-844	882	10,893	-1,912	124
44030 Longevity		55,007		2,500	54,624	383	99
44050 Medical/Dental/Vision, etc.		863,243		70,395	878,039	-14,796	102
44055 Other		45,657		3,751	41,558	4,099	91
44060 Pension		1,120,245			1,120,245		100
44070 Sick Pay Buy Back		88,326			2,319	86,007	3
44080 Social Security		258,385		19,012	231,759	26,626	90
44000..44999 FRINGE BENEFITS	844	2,438,999	-844	96,540	2,339,437	100,407	96
40000..49999 TOTAL EXPENDITURES	3,499	5,941,277	-928	336,824	5,504,252	437,952	93

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: CONSTRUCTION (422)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41015 Wage - Asst. Const. Off - Comm		61,589		4,738	56,776	4,813	92
41110 Wage - Const. Off. - Res.		65,226		4,892	60,003	5,223	92
41120 Wage - Const. Off. Comm.		67,684		5,206	62,394	5,290	92
41235 Wage - Housing & Prop Maint Insp		55,060		4,235	50,755	4,305	92
41290 Wage - Overtime		492				492	
41312 Wage - Permit Clerk		40,791		3,138	37,601	3,190	92
41000...41999 PERSONNEL		290,842		22,209	267,528	23,314	92
42205 Fees - Civil Complaint Filing		200				200	
42440 Rental - Uniforms	54	2,500	-54	203	3,086	-532	121
42455 Serv - 3rd Party Plan Rev.					22,560	-22,560	
42460 Serv - Advertising				572	6,961	-6,961	
42475 Serv - Car Washes		500				500	
42505 Serv - Elect. Inspect. (3rd)		100,000		7,688	122,428	-22,428	122
42555 Serv - Printing - General		700				700	
42590 Serv - Sten.-Zoning Hear Bd				150	1,688	-1,688	
42628 Serv - Unif. Construction Code		3,100			2,394	706	77
42630 Serv - Vehicles		1,000			392	608	39
42635 Training - Conf/Cert/Lic		4,500			182	4,318	4
42645 Training - Memberships		2,000			1,681	319	84
42000..42999 CONTRACTUAL	54	114,500	-54	8,612	161,372	-46,818	141
43350 Supp - Office Supp	-57	2,500	-198		2,106	592	76
43400 Supp - Reference Material		1,000				1,000	
43420 Supp - Safety		2,000				2,000	
43510 Supp - Vehicle Parts/Tires		1,000			205	795	21
43550 Uniforms - Allowance		500			301	199	60
43570 Uniform - Shoes		500				500	
43000..43999 SUPPLIES/MATERIALS	-57	7,500	-198		2,612	5,086	32
44020 Group Life	63	720	-63	63	756	27	96
44030 Longevity		3,875		975	3,900	-25	101
44050 Medical/Dental/Vision, etc.		124,003		12,926	155,113	-31,110	125
44060 Pension		49,742			43,466	6,276	87
44070 Sick Pay Buy Back		4,711			4,415	296	94
44080 Social Security		22,906		1,774	21,103	1,803	92

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: CONSTRUCTION (422)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
44000..44999 FRINGE BENEFITS	63	205,957	-63	15,738	228,753	-22,733	111
40000..49999 TOTAL EXPENDITURES	60	618,799	-315	46,559	660,266	-41,152	107

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: EMS (423)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
45512 Serv - EMS		2,500	95		507	1,898	24
45000..45999 DEBT REDEMPTION		2,500	95		507	1,898	24
40000..49999 TOTAL EXPENDITURES		2,500	95		507	1,898	24

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: FIRE DEPT - GENERAL (424)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42430 Rental - Hydrants		144,000			133,856	10,144	93
42000..42999 CONTRACTUAL		144,000			133,856	10,144	93
40000..49999 TOTAL EXPENDITURES		144,000			133,856	10,144	93

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: BTVFC (425)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42152 Cont. - BTVFC		271,500			271,500		100
42000..42999 CONTRACTUAL		271,500			271,500		100
40000..49999 TOTAL EXPENDITURES		271,500			271,500		100

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: NFRD (426)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42157 Cont. - Nancy Run		163,700			163,700		100
42000..42999 CONTRACTUAL		163,700			163,700		100
40000..49999 TOTAL EXPENDITURES		163,700			163,700		100

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: FIRE RELIEF (427)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42387 Other - Dist. Foreign Fire Tax		210,000			179,473	30,527	85
42000..42999 CONTRACTUAL		210,000			179,473	30,527	85
40000..49999 TOTAL EXPENDITURES		210,000			179,473	30,527	85

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: COLLECTION LINE MAINTENANCE (429)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
43260 Supp - Equipment & Parts				148	148	-148	
43000..43999 SUPPLIES/MATERIALS				148	148	-148	
40000..49999 TOTAL EXPENDITURES				148	148	-148	

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: PLANNING & COMM. DEV./ENGINEERING (430)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41035 Wage - Building Appeals Board		1,000			200	800	20
41090 Wage - Clerk II		8,436		667	6,772	1,664	80
41170 Wage - Director		95,000		7,538	89,409	5,591	94
41245 Wage - Intern					1,988	-1,988	
41290 Wage - Overtime		492				492	
41320 Wage - Pl. Comm.		4,200		300	2,300	1,900	55
41480 Wage - Zoning Board		3,000		250	2,150	850	72
41495 Wage - Zoning Off/Planner		52,530		4,041	48,424	4,106	92
41000...41999 PERSONNEL		164,658		12,796	151,242	13,416	92
42175 Engineering - Cons/Surv/Map					2,800	-2,800	
42185 Engineering - Non-Reimb.	-4,799	60,000		13,284	151,700	-91,700	253
42187 Engineering (Stormwater) - Non-Reimb.	13,371		-44,127		54,541	-10,414	
42190 Engineering - Reimb.		950,000		48,325	757,405	192,595	80
42310 Legal Serv - Non-Reimb.					-90	90	
42315 Legal Serv - Reimb.		80,000		5,265	51,018	28,982	64
42325 Legal Serv - Zoning/Planning		20,000			22,410	-2,410	112
42460 Serv - Advertising		2,000				2,000	
42555 Serv - Printing - General	100	700	-100		190	610	13
42570 Serv - Record. - Non-Reimb		200				200	
42590 Serv - Sten.-Zoning Hear Bd		2,500			1,396	1,105	56
42612 Serv - Ordinance/Update		25,000			484	24,516	2
42635 Training - Conf/Cert/Lic		2,500			2,416	84	97
42645 Training - Memberships		2,500			1,060	1,440	42
42000..42999 CONTRACTUAL	8,672	1,145,400	-44,227	66,874	1,045,330	144,298	87
43350 Supp - Office Supp		1,000			11	989	1
43400 Supp - Reference Material		1,000				1,000	
43540 Supp - Zoning/SALDO/Comp		1,500			279	1,221	19
43000..43999 SUPPLIES/MATERIALS		3,500			290	3,210	8
44020 Group Life	13	288	-13	13	151	149	48
44050 Medical/Dental/Vision, etc.		31,005		-115	-1,385	32,390	-4
44055 Other		4,268		1,322	14,647	-10,379	343
44060 Pension		13,492			4,610	8,882	34
44070 Sick Pay Buy Back		490			206	284	42
44080 Social Security		11,988		1,080	12,780	-792	107

Township of Bethlehem B.O.C.

EXPENSES DETAIL

AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES

For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)

Department: PLANNING & COMM. DEV./ENGINEERING (430)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
44000..44999 FRINGE BENEFITS	13	61,531	-13	2,299	31,009	30,535	50
40000..49999 TOTAL EXPENDITURES	8,684	1,375,089	-44,240	81,969	1,227,870	191,459	86

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: STREET CONSTRUCTION (435)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42515 Serv - Equipment		1,000				1,000	
42000..42999 CONTRACTUAL		1,000				1,000	
43260 Supp - Equipment & Parts		1,000				1,000	
43000..43999 SUPPLIES/MATERIALS		1,000				1,000	
40000..49999 TOTAL EXPENDITURES		2,000				2,000	

Township of Bethlehem B.O.C.
EXPENSES DETAIL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
Department: STREET LIGHTING (436)

2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: STREET MAINTENANCE (437)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42235 Fees - Towing & Impound		500			925	-425	185
42475 Serv - Car Washes		100				100	
42515 Serv - Equipment		5,000		688	9,281	-4,281	186
42581 Serv - Road Milling and Repair Services		40,000			16,927	23,073	42
42630 Serv - Vehicles		25,000		4,439	39,377	-14,377	158
42000..42999 CONTRACTUAL		70,600		5,127	66,509	4,091	94
43150 Other - Minor Equip.		6,500			6,335	165	97
43200 Supp - Build./Prop. Materials		100				100	
43260 Supp - Equipment & Parts		3,000		201	764	2,236	25
43410 Supp - Road Mtls. & Supp		40,000		1,745	37,538	2,462	94
43480 Supp - Tools/Parts		5,000		322	11,325	-6,325	227
43510 Supp - Vehicle Parts/Tires		30,000		2,015	43,583	-13,583	145
43000..43999 SUPPLIES/MATERIALS		84,600		4,284	99,547	-14,947	118
40000..49999 TOTAL EXPENDITURES		155,200		9,410	166,055	-10,855	107

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: SNOW & ICE REMOVAL (438)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42420 Rental - Equipment		500				500	
42445 Rental - Vehicle		500				500	
42515 Serv - Equipment		4,000			1,297	2,703	32
42630 Serv - Vehicles		1,000				1,000	
42000..42999 CONTRACTUAL		6,000			1,297	4,703	22
43150 Other - Minor Equip.					2,244	-2,244	
43210 Supp - Chemicals		85,000			62,993	22,007	74
43260 Supp - Equipment & Parts		20,000			30,857	-10,857	154
43450 Supp - Signs & Markings					354	-354	
43480 Supp - Tools/Parts		250			319	-69	128
43510 Supp - Vehicle Parts/Tires		3,000			24	2,976	1
43000..43999 SUPPLIES/MATERIALS		108,250			96,792	11,458	89
40000..49999 TOTAL EXPENDITURES		114,250			98,090	16,160	86

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: STREET SIGNS & MARKINGS (439)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42530 Serv - Line Paint. & Mark.		42,000			36,599	5,401	87
42000..42999 CONTRACTUAL		42,000			36,599	5,401	87
43450 Supp - Signs & Markings		20,000	10,450		1,752	7,798	61
43490 Supp - Traffic Paint		500				500	
43000..43999 SUPPLIES/MATERIALS		20,500	10,450		1,752	8,298	60
40000..49999 TOTAL EXPENDITURES		62,500	10,450		38,351	13,699	78

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: STORM SEWER CONSTRUCTION (440)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42185 Engineering - Non-Reimb.		500				500	
42000..42999 CONTRACTUAL		500				500	
43130 Other - Contingency		2,500				2,500	
43000..43999 SUPPLIES/MATERIALS		2,500				2,500	
40000..49999 TOTAL EXPENDITURES		3,000				3,000	

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: STORM SEWER MAINTENANCE (441)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42177 Engineering - Emerg. Action Plan		6,000		178	7,700	-1,700	128
42185 Engineering - Non-Reimb.		1,000			130	870	13
42500 Serv - Detention Ponds		10,000			5,549	4,451	55
42000..42999 CONTRACTUAL		17,000		178	13,379	3,621	79
43240 Supp - Detention Pond		4,000			3,097	903	77
43260 Supp - Equipment & Parts		5,000			24	4,976	
43000..43999 SUPPLIES/MATERIALS		9,000			3,121	5,879	35
40000..49999 TOTAL EXPENDITURES		26,000		178	16,500	9,500	63

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: STREET CLEANING (442)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42208 Fees - DEP Leaf Waste Permit		3,000				3,000	
42215 Fees - Landfill Charges		25,000			30,410	-5,410	122
42420 Rental - Equipment		750				750	
42445 Rental - Vehicle		250				250	
42515 Serv - Equipment		1,000				1,000	
42630 Serv - Vehicles		2,000			3,958	-1,958	198
42000..42999 CONTRACTUAL		32,000			34,368	-2,368	107
43210 Supp - Chemicals		750				750	
43260 Supp - Equipment & Parts		5,000		358	2,694	2,306	54
43470 Supp - Sweeper Brooms		2,000				2,000	
43480 Supp - Tools/Parts		250				250	
43510 Supp - Vehicle Parts/Tires		5,000		4,114	26,665	-21,665	533
43000..43999 SUPPLIES/MATERIALS		13,000		4,473	29,358	-16,358	226
40000..49999 TOTAL EXPENDITURES		45,000		4,473	63,726	-18,726	142

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: WEED CONTROL (443)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42515 Serv - Equipment		4,000			612	3,388	15
42630 Serv - Vehicles					1,383	-1,383	
42000..42999 CONTRACTUAL		4,000			1,996	2,004	50
43150 Other - Minor Equip.		6,000			6,315	-315	105
43260 Supp - Equipment & Parts		7,500		61	10,892	-3,392	145
43480 Supp - Tools/Parts		750		456	1,084	-334	145
43510 Supp - Vehicle Parts/Tires		350		869	1,191	-841	340
43000..43999 SUPPLIES/MATERIALS		14,600		1,385	19,482	-4,882	133
40000..49999 TOTAL EXPENDITURES		18,600		1,385	21,478	-2,878	115

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: PUBLIC WORKS - GENERAL (444)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41020 Wage - Asst. Director		74,262		5,712	68,458	5,804	92
41090 Wage - Clerk II		40,791		3,138	37,601	3,190	92
41140 Wage - Crew Leader		61,208		4,662	60,561	647	99
41170 Wage - Director		97,101		7,469	89,512	7,589	92
41230 Wage - Heavy Equipment		117,275		8,935	107,173	10,102	91
41240 Wage - Insp. Mechanic		115,755		9,123	109,380	6,375	94
41270 Wage - Light Equipment		56,859		4,373	67,684	-10,825	119
41280 Wage - Mechanic/All Equip		58,959		4,678	55,756	3,203	95
41290 Wage - Overtime		75,400		7,291	104,553	-29,153	139
41295 Wage - Park Maint. - Seasonal		6,720			6,336	384	94
41300 Wage - Park/Rec. Bd. Sec.		723				723	
41360 Wage - PT Seasonal		30,030			25,974	4,057	86
41375 Wage - Recycling Center Attendant		23,223		1,760	20,158	3,065	87
41470 Wage - Truck Driver		548,017		36,437	436,921	111,096	80
41000...41999 PERSONNEL		1,306,323		93,579	1,190,066	116,257	91
42185 Engineering - Non-Reimb.		1,000		1,519	3,927	-2,927	393
42440 Rental - Uniforms		13,000		1,266	17,263	-4,263	133
42555 Serv - Printing - General		300				300	
42635 Training - Conf/Cert/Lic		2,000		92	352	1,648	18
42645 Training - Memberships		950			202	748	21
42000..42999 CONTRACTUAL		17,250		2,877	21,744	-4,494	126
43200 Supp - Build./Prop. Materials		2,000		42	4,158	-2,158	208
43260 Supp - Equipment & Parts		600			364	236	61
43350 Supp - Office Supp	-105	750	-81		227	604	19
43400 Supp - Reference Material		250				250	
43420 Supp - Safety	-898	4,000		137	4,128	-128	103
43550 Uniforms - Allowance		500			210	290	42
43570 Uniform - Shoes		2,350			1,764	586	75
43000..43999 SUPPLIES/MATERIALS	-1,003	10,450	-81	179	10,850	-319	103
44020 Group Life	239	3,456	-239	252	2,911	785	77
44030 Longevity		26,130		11,125	24,838	1,292	95
44050 Medical/Dental/Vision, etc.		599,995		46,057	554,031	45,964	92
44055 Other		10,412		1,881	20,193	-9,781	194
44060 Pension		318,604			318,605	-1	100

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: PUBLIC WORKS - GENERAL (444)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
44070 Sick Pay Buy Back		18,356			15,597	2,759	85
44080 Social Security		103,337		8,154	95,679	7,658	93
44000..44999 FRINGE BENEFITS	239	1,080,290	-239	67,469	1,031,855	48,674	95
40000..49999 TOTAL EXPENDITURES	-764	2,414,313	-321	164,104	2,254,516	160,118	93

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: RECYCLING (445)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42460 Serv - Advertising		500				500	
42487 Serv - Consulting (Recycling)		5,000				5,000	
42515 Serv - Equipment		10,000			16,479	-6,479	165
42534 Serv - Mulch Hauling		6,000				6,000	
42555 Serv - Printing - General		250				250	
42682 Util. - Recycling Center		1,500		37	1,518	-18	101
42000..42999 CONTRACTUAL		23,250		37	17,998	5,252	77
43200 Supp - Build./Prop. Materials		500			162	338	32
43260 Supp - Equipment & Parts		10,000			3,079	6,921	31
43380 Supp - Program Supplies		250				250	
43390 Supp - Recycle Cont./Mtls.		2,000				2,000	
43000..43999 SUPPLIES/MATERIALS		12,750			3,241	9,509	25
40000..49999 TOTAL EXPENDITURES		36,000		37	21,239	14,761	59

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: PUMP STATION MAINT (449)

2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: PARKS & RECREATION (450)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42185 Engineering - Non-Reimb.		1,000		1,016	1,016	-16	102
42420 Rental - Equipment		1,000				1,000	
42450 Serv - Buildings/Properties		15,000	4,186		12,703	-1,889	113
42515 Serv - Equipment		500				500	
42522 Serv - Housenick Estate		2,000		624	3,370	-1,370	169
42526 Serv - Housenick Mansion Interior Feasibility Study			18,602	5,266	30,898	-49,500	
42555 Serv - Printing - General		250				250	
42620 Serv - Trash Removal		1,000				1,000	
42670 Util. - Municipal Parks		250				250	
42000..42999 CONTRACTUAL		21,000	22,788	6,906	47,987	-49,775	337
43200 Supp - Build./Prop. Materials		20,000		403	20,064	-64	100
43260 Supp - Equipment & Parts					89	-89	
43480 Supp - Tools/Parts		1,000			1,620	-620	162
43000..43999 SUPPLIES/MATERIALS		21,000		403	21,773	-773	104
40000..49999 TOTAL EXPENDITURES		42,000	22,788	7,310	69,760	-50,547	220

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: COMMUNITY CENTER (460)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41170 Wage - Director		70,338		5,411	64,841	5,497	92
41510 Wage - CC FT - Admin. Asst.		37,874		2,913	34,914	2,960	92
41515 Wage - CC FT - Aquatics Coord.		59,544		4,580	54,891	4,653	92
41520 Wage - CC FT - Rec. Coord.		54,752		4,212	50,473	4,279	92
41523 Wage - CC PT - Aquatics Staff		300,000		14,915	265,988	34,012	89
41567 Wage - CC PT Office/Admin		110,000		7,514	92,453	17,547	84
41577 Wage - CC PT Rec/Fitness		180,000		15,300	200,083	-20,083	111
41580 Wage - CC PT - Summer PlayCamp		59,000			44,967	14,033	76
41000...41999 PERSONNEL		871,508		54,846	808,610	62,898	93
42200 Fees - Bank Charges/Coll.		25,000		2,270	30,395	-5,395	122
42388 Prog. - Community Event		20,000			20,517	-517	103
42390 Prog. - Ent. & Instructors	31	50,000			48,937	1,063	98
42515 Serv - Equipment		4,500			3,827	673	85
42535 Serv - Newsletter Production		23,000			22,312	688	97
42549 Serv - Pool Maintenance		36,000		527	43,871	-7,871	122
42550 Serv - Postage - All		5,000		554	6,699	-1,699	134
42555 Serv - Printing - General		150				150	
42635 Training - Conf/Cert/Lic		3,000		750	1,831	1,169	61
42645 Training - Memberships		1,100			1,075	25	98
42000..42999 CONTRACTUAL	31	167,750		4,100	179,463	-11,713	107
43185 Supp - Aquatics		15,000		350	9,443	5,557	63
43210 Supp - Chemicals		1,250			635	615	51
43260 Supp - Equipment & Parts		2,500			1,992	508	80
43350 Supp - Office Supp	-415	2,000			645	1,355	32
43380 Supp - Program Supplies		20,000		30	20,352	-352	102
43420 Supp - Safety		3,500		37	2,101	1,399	60
43510 Supp - Vehicle Parts/Tires					2,119	-2,119	
43550 Uniforms - Allowance		1,750		72	1,361	389	78
43000..43999 SUPPLIES/MATERIALS	-415	46,000		489	38,648	7,352	84
44020 Group Life	50	576	-50	50	605	22	96
44030 Longevity		3,275		1,050	3,275		100
44050 Medical/Dental/Vision, etc.		105,670		8,810	105,717	-47	100
44060 Pension		47,490			45,192	2,298	95
44070 Sick Pay Buy Back		2,493			2,493		100

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: COMMUNITY CENTER (460)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
44080 Social Security		67,112		4,233	61,897	5,215	92
44000..44999 FRINGE BENEFITS	50	226,616	-50	14,143	219,179	7,488	97
40000..49999 TOTAL EXPENDITURES	-334	1,311,874	-50	73,578	1,245,899	66,025	95

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)
 Department: DEBT SERVICE (471)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
45116 Debt - 2013A (Refinance)		952,630			474,032	478,598	50
45118 Debt - 2014 (2004 and Capital Projects)		945,000			443,943	501,057	47
45147 Debt - 2017 Capital Projects		247,172			209,654	37,518	85
45158 Debt - 2019 Series (Refinancing)					959,373	-959,373	
45000..45999 DEBT REDEMPTION		2,144,802			2,087,001	57,801	97
40000..49999 TOTAL EXPENDITURES		2,144,802			2,087,001	57,801	97

Township of Bethlehem B.O.C.
SUMMARY PL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from November 1, 2019 to November 30, 2019

Fund: General Fund (01)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
TOTAL REVENUE		18,303,498		1,301,425	19,081,589	-778,091	-104
TOTAL EXPENSE	4,312	19,468,166	-6,865	939,812	17,190,060	2,284,970	88

Township of Bethlehem B.O.C.

REVENUE DETAIL

AVAILABLE REVENUE BUDGET

For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)

Department: REVENUE (300)

	2019 Budget	Current Month	YTD Actual	Avail Bal	% of Budget
Permit - Sewer	1,000		3,193	-2,193	319
LICENCES & PERMITS	1,000		3,193	-2,193	319
Interest	1,000	1,209	6,535	-5,535	653
INTEREST, RENTS AND ROYALTIES	1,000	1,209	6,535	-5,535	653
Bond/Note Proceeds			793	-793	
OTHER AGENCIES			793	-793	
Fees - Inspection/Testing	2,000			2,000	
Fees - Rental Lien Income	9,000	462	8,126	874	90
Fees - SEO Revenues	1,000			1,000	
Fees - Sewer Certification	13,000	1,060	11,878	1,123	91
Fees - Sewer Rental Current	4,838,137	593,016	4,685,618	152,519	97
Fees - Sewer Rental Pen	70,000	7,683	108,208	-38,208	155
CHARGES FOR SERVICE	4,933,137	602,221	4,813,829	119,308	98
Misc	2,000	235	4,621	-2,621	231
Reimb - Author. Serv. Fees			5	-5	
Reimb - Collection Fees	3,000	265	4,772	-1,772	159
Reimb - Sewer	120,000	96,378	276,066	-156,066	230
Sale of Property & Equip	10,000			10,000	
Waste Water Contribution Fund	400,000			400,000	
NON-REVENUE RECEIPTS	535,000	96,878	285,464	249,536	53
TOTAL REVENUE	5,470,137	700,308	5,109,814	360,324	93

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)
 Department: ADMINISTRATIVE (401)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41010 Wage - Admin. Asst.		22,645		1,742	20,003	2,642	88
41020 Wage - Asst. Director		56,076		4,314	49,543	6,533	88
41140 Wage - Crew Leader		54,553		4,196	48,215	6,338	88
41170 Wage - Director		85,370		6,567	75,424	9,946	88
41180 Wage - Electrician Class A		83,018		6,419	71,019	11,999	86
41190 Wage - Executive Asst.		23,459		1,805	20,498	2,961	87
41230 Wage - Heavy Equipment		58,637				58,637	
41260 Wage - Laborer				4,467	51,330	-51,330	
41270 Wage - Light Equipment		56,859		4,373	50,226	6,633	88
41290 Wage - Overtime		12,422		1,092	23,604	-11,182	190
41420 Wage - Sewer Worker		78,170		6,279	66,354	11,816	85
41450 Wage - Township Manager		52,500		4,038	48,462	4,038	92
41000...41999 PERSONNEL		583,709		45,291	524,677	59,032	90
42460 Serv - Advertising		500				500	
42550 Serv - Postage - All		14,000			11,422	2,578	82
42555 Serv - Printing - General	-62	750			66	684	9
42605 Serv - Test/Eval. - D&A /EPA		500				500	
42610 Serv - Test/Eval. - Emp. Med.		500				500	
42630 Serv - Vehicles		500				500	
42635 Training - Conf/Cert/Lic		3,000			3,519	-519	117
42645 Training - Memberships		1,500		330	1,184	316	79
42000..42999 CONTRACTUAL	-62	21,250		330	16,191	5,059	76
44020 Group Life	127	1,440	-127	127	1,527	40	97
44030 Longevity		12,355				12,355	
44050 Medical/Dental/Vision, etc.		256,050		22,876	266,050	-10,000	104
44060 Pension		135,568			133,586	1,982	99
44070 Sick Pay Buy Back		5,636			3,138	2,498	56
44080 Social Security		46,030		3,499	40,687	5,343	88
44000..44999 FRINGE BENEFITS	127	457,079	-127	26,502	444,989	12,217	97
40000..49999 TOTAL EXPENDITURES	66	1,062,038	-127	72,124	985,856	76,309	93

Township of Bethlehem B.O.C.
EXPENSES DETAIL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)
Department: ADMINISTRATIVE (401)

2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
=====	=====	=====	=====	=====	=====	=====

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)
 Department: FINANCE (402)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
41170 Wage - Director		47,509		3,655	41,974	5,535	88
41210 Wage - Fiscal Clerk		61,187		3,157	52,344	8,843	86
41220 Wage - Fiscal Tech		45,290		3,382	38,559	6,731	85
41290 Wage - Overtime		5,398			822	4,576	15
41000...41999 PERSONNEL		159,384		10,194	133,698	25,686	84
42200 Fees - Bank Charges/Coll.		15,500		2,608	14,302	1,198	92
42206 Fees - Collection Service/Lien		5,000				5,000	
42465 Serv - Auditing		3,375			2,925	450	87
42555 Serv - Printing - General	-1,079	2,500		1,240	3,100	-600	124
42595 Serv - Support/Accounting		9,000			11,024	-2,024	122
42000..42999 CONTRACTUAL	-1,079	35,375		3,848	31,350	4,025	89
43350 Supp - Office Supp	-463	1,000	-12		790	222	78
43000..43999 SUPPLIES/MATERIALS	-463	1,000	-12		790	222	78
44020 Group Life	38	432	-38	38	454	16	96
44030 Longevity		3,603				3,603	
44050 Medical/Dental/Vision, etc.		43,659		3,639	43,671	-12	100
44055 Other		10,370				10,370	
44060 Pension		26,981			25,712	1,269	95
44070 Sick Pay Buy Back		2,880			2,818	62	98
44080 Social Security		12,688		816	11,841	847	93
44000..44999 FRINGE BENEFITS	38	100,613	-38	4,493	84,496	16,155	84
40000..49999 TOTAL EXPENDITURES	-1,504	296,372	-50	18,535	250,334	46,087	84

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)
 Department: LAW COUNSEL (404)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42310 Legal Serv - Non-Reimb.		5,000				5,000	
42000..42999 CONTRACTUAL		5,000				5,000	
40000..49999 TOTAL EXPENDITURES		5,000				5,000	

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)
 Department: INSURANCE (408)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42250 Ins. - Coll. Line System		21,000			20,704	296	99
42285 Ins. - Vehicles		24,300			25,800	-1,500	106
42290 Ins. - Workmen's Comp		49,000			41,229	7,771	84
42000..42999 CONTRACTUAL		94,300			87,733	6,567	93
40000..49999 TOTAL EXPENDITURES		94,300			87,733	6,567	93

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)
 Department: PHYSICAL PLANT/SEWER (409)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42300 Lease - Equipment		11,866				11,866	
42435 Rental - Mats	5	1,500	-5	159	1,152	353	76
42450 Serv - Buildings/Properties		5,000			3,918	1,082	78
42480 Serv - Cleaning		10,500			4,040	6,460	38
42485 Serv - Computers/Network Services		7,500			5,035	2,465	67
42515 Serv - Equipment		1,500				1,500	
42520 Serv - Ext. Landscaping		500				500	
42546 Serv - Paging				115	1,185	-1,185	
42596 Serv - Telephone		5,500		136	12,040	-6,540	219
42620 Serv - Trash Removal		3,000		191	1,435	1,565	48
42630 Serv - Vehicles					150	-150	
42635 Training - Conf/Cert/Lic					257	-257	
42675 Util. - PPIS Building		20,000		341	14,122	5,878	71
42000..42999 CONTRACTUAL	5	66,866	-5	943	43,333	23,537	65
43150 Other - Minor Equip.		11,500				11,500	
43200 Supp - Build./Prop. Materials	10	3,000	-10	70	6,095	-3,085	203
43260 Supp - Equipment & Parts		2,500				2,500	
43270 Supp - Ext Landscape Mtls		500			38	462	8
43350 Supp - Office Supp	321	500	-311		403	408	18
43420 Supp - Safety		750				750	
43500 Supp - Vehicle Fuel		5,000				5,000	
43550 Uniforms - Allowance					182	-182	
43000..43999 SUPPLIES/MATERIALS	331	23,750	-321	70	6,717	17,354	27
40000..49999 TOTAL EXPENDITURES	336	90,616	-326	1,013	50,051	40,891	55

Township of Bethlehem B.O.C.
 EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)
 Department: POLICE (420)

2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)
 Department: COLLECTION LINE MAINTENANCE (429)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42240 Fees - Treatment		1,700,000			1,483,812	216,188	87
42440 Rental - Uniforms	80	5,500	-80	418	3,393	2,187	60
42485 Serv - Computers/Network Services		5,000				5,000	
42515 Serv - Equipment		5,500			5,271	229	96
42545 Serv - PA One-Call Service		6,000		408	2,699	3,301	45
42630 Serv - Vehicles	320	10,000	-320		3,362	6,958	30
42000..42999 CONTRACTUAL	400	1,732,000	-400	827	1,498,538	233,863	86
43200 Supp - Build./Prop. Materials					39	-39	
43260 Supp - Equipment & Parts	1,872	17,000	-1,872		15,812	3,060	82
43420 Supp - Safety		2,500	493		1,957	50	98
43480 Supp - Tools/Parts		10,000		2,443	12,179	-2,179	122
43510 Supp - Vehicle Parts/Tires		10,000		67	4,565	5,435	46
43550 Uniforms - Allowance		500				500	
43570 Uniform - Shoes		500				500	
43000..43999 SUPPLIES/MATERIALS	1,872	40,500	-1,379	2,510	34,552	7,327	82
40000..49999 TOTAL EXPENDITURES	2,272	1,772,500	-1,779	3,337	1,533,090	241,190	86

Township of Bethlehem B.O.C.

EXPENSES DETAIL

AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES

For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)

Department: PLANNING & COMM. DEV./ENGINEERING (430)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42175 Engineering - Cons/Surv/Map	8,593	40,000	-7,719	5,372	49,056	-1,336	103
42545 Serv - PA One-Call Service					1,800	-1,800	
42000..42999 CONTRACTUAL	8,593	40,000	-7,719	5,372	50,856	-3,136	108
43350 Supp - Office Supp		500			16	484	3
43480 Supp - Tools/Parts		100				100	
43000..43999 SUPPLIES/MATERIALS		600			16	584	3
40000..49999 TOTAL EXPENDITURES	8,593	40,600	-7,719	5,372	50,872	-2,552	106

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)
 Department: PUMP STATION MAINT (449)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42385 Other - Contingency		10,000				10,000	
42440 Rental - Uniforms	80	5,500	-80	418	3,393	2,187	60
42450 Serv - Buildings/Properties		2,500	2,507		7,659	-7,666	407
42515 Serv - Equipment		3,000			4,187	-1,187	140
42596 Serv - Telephone		3,500		604	8,989	-5,489	257
42680 Util. - Pump Stations		55,000		1,035	39,362	15,638	72
42000..42999 CONTRACTUAL	80	79,500	2,427	2,057	63,591	13,482	83
43200 Supp - Build./Prop. Materials		9,000			1,903	7,097	21
43260 Supp - Equipment & Parts	-3,873	15,000			6,141	8,859	41
43270 Supp - Ext Landscape Mtls		1,000			312	688	31
43300 Supp - Fuel/Fluids		10,000		661	7,878	2,122	79
43370 Supp - Pump Stations		12,000			543	11,457	5
43420 Supp - Safety		2,000	493		1,346	161	92
43480 Supp - Tools/Parts		2,000			6	1,994	
43550 Uniforms - Allowance		500				500	
43570 Uniform - Shoes		500				500	
43000..43999 SUPPLIES/MATERIALS	-3,873	52,000	493	661	18,129	33,378	36
40000..49999 TOTAL EXPENDITURES	-3,793	131,500	2,920	2,718	81,720	46,860	64

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)
 Department: CAPITAL EXPENSES (475)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42175 Engineering - Cons/Surv/Map				2,875	2,875	-2,875	
42000..42999 CONTRACTUAL				2,875	2,875	-2,875	
46010 Capital - Coll. Line Repairs/Rehab	20,023	100,000	-25,148	15,635	710,331	-585,183	685
46017 Capital - Sewer Maintenance Tools		7,500			6,802	698	91
46020 Capital - Infiltr. & Inflow Prg		5,000				5,000	
46030 Capital - Manhole Rehab.		5,000				5,000	
46035 Capital - Open Channel Flow Meter Replacement	3,220	5,000	-3,220		3,220	5,000	
46040 Capital - Pump Stn. Emergency Repairs		25,000				25,000	
46050 Capital - Water Meter Reading		20,000			18,476	1,524	92
46160 Capital - Vehicles		16,000			20,611	-4,611	129
46000..46999 CAPITAL OUTLAY	23,243	183,500	-28,368	15,635	759,440	-547,572	398
40000..49999 TOTAL EXPENDITURES	23,243	183,500	-28,368	18,509	762,315	-550,447	400

Township of Bethlehem B.O.C.
EXPENSES DETAIL
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)
 Department: REIMBURSEABLE EXPENSES (499)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
42405 Reimb. - Expenses		120,000			263,008	-143,008	219
42000..42999 CONTRACTUAL		120,000			263,008	-143,008	219
40000..49999 TOTAL EXPENDITURES		120,000			263,008	-143,008	219

Township of Bethlehem B.O.C.
SUMMARY PL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from November 1, 2019 to November 30, 2019

Fund: Sewer Revenue Fund (08)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
TOTAL REVENUE		5,470,137		700,308	5,109,814	360,324	-93
TOTAL EXPENSE	29,213	5,470,137	-35,449	576,426	5,712,600	-207,014	104

Township of Bethlehem B.O.C.

REVENUE DETAIL

AVAILABLE REVENUE BUDGET

For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)

Department: REVENUE (300)

	2019 Budget	Current Month	YTD Actual	Avail Bal	% of Budget
Interest	5,000	2,111	65,749	-60,749	1,315
INTEREST, RENTS AND ROYALTIES	5,000	2,111	65,749	-60,749	1,315
Bond/Note Proceeds	1,200,000		1,538,578	-338,578	128
Federal/State Funds			74,996	-74,996	
OTHER AGENCIES	1,200,000		1,613,574	-413,574	134
Fees - PA Fire Recovery (3rd Party)			2,568	-2,568	
CHARGES FOR SERVICE			2,568	-2,568	
Trsf Funds - General Fund	1,194,000			1,194,000	
NON-REVENUE RECEIPTS	1,194,000			1,194,000	
TOTAL REVENUE	2,399,000	2,111	1,681,892	717,108	70

Township of Bethlehem B.O.C.

Project

AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)

Department: LEGISLATIVE (400)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
BTCC-FINAL CONSTRUCTION/DEDICATION	-812,740						
BTCC-ARCHITECTURE/ENGINEERING					173	-173	
BTCC-FURNISHINGS-FITNESS AREAS		65,000			62,848	2,152	97
BTCC-FURNISHINGS-MULTI-PURPOSE		2,500	1,665		736	99	96
BTCC-FURNISHINGS-OTHER BTCC AREAS	-783	5,000			4,925	75	99
BTCC-FURNISHINGS-SWIMMING POOLS		125,000			117,763	7,237	94
MEMORIAL	-19,680						
Total	-833,203	197,500	1,665	665	187,954	7,881	96

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)
 Department: FINANCE (402)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
DATABASE UPGRADES		80,000	25,900	36,900	61,950	-7,850	110
Total		80,000	25,900	36,900	61,950	-7,850	110

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)
 Department: PHYSICAL PLANT/SEWER (409)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
REN-BTCC HVAC	-4,500						
REN-BTCC FLOORING		5,000				5,000	
REN-BTCC LED LIGHTING PROJECT		30,000			33,585	-3,585	112
REN-LIBRARY FEASIBILITY STUDY					29,891	-29,891	
REN-MUN PARK CIRC/MAIN PAV. RESTROOM REHAB	5,660		-5,660	23	30,026	-24,366	
REN-HOUSENICK PROPERTY	291,722		-291,722	64	324,519	-32,797	
REN-MUNICIPAL BLDG HVAC	-11,411						
REN-TELLER STATION WINDOWS			27,900			-27,900	
UPDATING MAPS					1,000	-1,000	
LIC-E-PERMITTING SOFTWARE		35,000			19,802	15,198	57
MASS STORAGE IMPROVEMENTS	10,646	40,000	5,729		38,574	-4,302	111
CONTROLS-HVAC		55,000				55,000	
STORM SEWER - INFRASTRUCTURE BASE MAPPING				-16	7,983	-7,983	
Total	292,118	165,000	-263,754	71	485,580	-56,826	134

Township of Bethlehem B.O.C.
Project
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)
Department: CAPITAL RESERVE CONTRIBUTION (410)

2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
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Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)
 Department: POLICE (420)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
POLICE-WEAPONS-TEN AR 15 RIFLES REPLACE 870'S		13,000	2,727		10,092	181	99
POLICE-CRUISER #1		55,500	49,911		10,514	-4,925	109
POLICE-CRUISER #2		55,500	53,884		10,564	-8,948	116
POLICE-CRUISER #4	3,166						
Total	3,166	124,000	106,522		31,171	-13,693	111

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)
 Department: BTVFC (425)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
FIRE-PUMPER		650,000			679,764	-29,764	105
FIRE-TRUCK-REPLACEMENT		400,000			514,290	-114,290	129
Total		1,050,000			1,194,054	-144,054	114

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)
 Department: NRPD (426)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
FIRE-UTILITY VEHICLE		150,000				150,000	
ATTACK AND SUPPLY HOSE		85,000				85,000	
NEW ENGINE 1411 EQUIPMENT		25,000				25,000	
Total		260,000				260,000	

Township of Bethlehem B.O.C.

Project

AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)

Department: PLANNING & COMM. DEV./ENGINEERING (430)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
OFFICIALS-VEHICLE #1	-25,958						
OFFICIALS-VEHICLE #2	-25,958						
FARMERSVILLE RD/FREEMANSBURG AVE				14,272	76,447	-76,447	
WILLIAM PENN HWY CORRIDOR					2,572	-2,572	
Total	-51,916			14,272	79,018	-79,018	

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)
 Department: STREET CONSTRUCTION (435)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
BRIDGE DESIGN-KEYSTONE STREET		200,000		3,370	3,370	196,630	2
Total		200,000		3,370	3,370	196,630	2

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)
 Department: STREET MAINTENANCE (437)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
STREETS-LEAF COLLECTORS	-23,321						
TIRE CHANGING MACHINE		16,500			16,084	416	97
Total	-23,321	16,500			16,084	416	97

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)
 Department: STORM SEWER CONSTRUCTION (440)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
MS4 ENGINEERING AND PERMITTING		225,000			2,250	222,750	1
STORM SEWER -MONOCACY W.S. SPILLWAY					1,523	-1,523	
STORM SEWER - MONOCACY W.S. SPILLWAY				22,040	40,722	-40,722	
Total		225,000		22,040	44,495	180,505	20

Township of Bethlehem B.O.C.
 Project
 AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
 For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)
 Department: PARKS & RECREATION (450)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
TRACT/MOW-ZERO TURNING MOWER W/72		13,000			11,487	1,513	88
TRACT/MOW-ZERO TURNING MOWER W/72		13,000			11,487	1,513	88
TRAIL GATOR				13,747	13,747	-13,747	
TOWPATH-WILSON AVENUE CONCRETE REPAIR		50,000				50,000	
HOUSENICK PARK AND TRAIL PHASE 2	167,281		-167,281	1,500	197,287	-30,006	
PARK/OPEN SPACE MASTER PLAN					16,732	-16,732	
COMER PARK PLAYGROUND REPLACEMENT	-19,350						
HIGHLAND PARK GREENWAY-ENGINEERING	1,285		-899	536	11,286	-10,387	
TRAIL PROJECT-HOUSENICK ESTATE					780	-780	
PORTABLE RESTROOM - NORTH 40	58,249		-58,249	21	62,152	-3,903	
Total	207,465	76,000	-226,429	14,805	323,959	-21,530	128

Township of Bethlehem B.O.C.
SUMMARY PL
AVAILABLE EXPENSE BUDGET WITH ENCUMBRANCES
For the Period from November 1, 2019 to November 30, 2019

Fund: Capital Reserve Fund (30)

	2018 Encum	2019 Budget	2019 Encum	Current Month	YTD Actual	Avail Bal	% Budget
TOTAL REVENUE		2,399,000		2,111	1,681,892	717,108	-70
TOTAL EXPENSE	-405,693	2,394,000	-356,095	92,122	2,538,646	211,449	91