



# Memo

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To: Honorable Members of the Bethlehem Township Board of Commissioners  
Doug Bruce, Township Manager  
From: Amanda L. Raudenbush, AICP, Planning Director  
Date: November 14, 2018  
Re: November 14, 2018 Board of Commissioners Meeting Report

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## **Departmental Activities**

- Identified and assessed current administrative processes
- Prepared for and participated in ISO Audit
- Performed due diligence for permitting software

## **Pre-Application Meeting**

One Pre-Applications Meeting was held on November 14, 2018 with Township Staff. Below is a summary of the meeting:

### **Petrucci – V7 Site**

- The applicant proposed a convenience store with associated gas pumps on the corner of William Penn Highway and Hope Road. The Township Staff and Planning Commissioners, present at the meeting, discussed the access and layout. Additionally, a master plan of the entire site was requested, as the proposed convenience store only utilizes a small portion of the site. The applicant is planning on pursuing the project with PENNDOT and also returning to the Planning Commission and Board of Commissioners with an updated layout.

## **Board of Commissioners New Business**

- None

## **Current Submissions for November 26, 2018 Planning Commission Meeting**

- Solebury Senior Living – Sketch
- Hecktown Road Business Park – Lots 6 & 7