



**DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT  
PROPERTY RESALE/LEASE INSPECTION PROGRAM  
APPLICATION FOR CERTIFICATE OF USE AND OCCUPANCY**

Date of Application: \_\_\_\_\_ Address of Premises: \_\_\_\_\_

Physical Description of Premises to be inspected (ex. Single Family Detached Residential Home, Apartment Unit, Retail Store, etc....): \_\_\_\_\_

Purpose or use for which building and/or land or part thereof will be utilized: \_\_\_\_\_

If application is for a portion of the premises only, describe portions(s) of building for which the application is being made (including approximate square footage):

\_\_\_\_\_

Seller: \_\_\_\_\_ Buyer: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

Real Estate Agent and/or Attorney (Name/Address/Phone Number): \_\_\_\_\_

Copy of Agreement of Sale Attached Identifying Buyer, Seller and Settlement Date. **YES NO**

Settlement Date: \_\_\_\_\_ Tax Parcel ID Number:

\_\_\_\_\_

**Establishment of New Tenants (For Re-Lease Purposes)**

New Tenant Name: \_\_\_\_\_ Old Tenant Name: \_\_\_\_\_

**Property Owner's (Seller) Authorization**

Owner/Seller: \_\_\_\_\_ Phone #(s): \_\_\_\_\_

Address: \_\_\_\_\_ Fax#: \_\_\_\_\_

I (Owner/Seller/Agent) hereby grant permission for the above referenced premises to be inspected by Bethlehem Township for the issuance of a certificate of use and occupancy for the purpose or use described above:

Signature: \_\_\_\_\_ Date: \_\_\_\_\_