

REPORT OF TENANTS

BETHLEHEM TOWNSHIP

UNDER TOWNSHIP ORDINANCE, THE LANDLORD OF RENTAL UNITS IS REQUIRED TO FURNISH TO THE TOWNSHIP CERTAIN INFORMATION CONCERNING RENTAL UNITS AND THE TENANTS THAT HAVE MAINTAINED RESIDENCY WITHIN THE TOWNSHIP OF BETHLEHEM. WE HAVE INFORMATION ON FILE WHICH INDICATES THAT YOU ARE A LANDLORD MAINTAINING RENTAL UNITS IN THE TOWNSHIP.

A LANDLORD IS REQUIRED TO SUPPLY THE FOLLOWING: THE NUMBER OF RENTAL UNITS YOU MAINTAIN AND **A LISTING OF ALL TENANTS, WITH FULL NAMES AND ADDRESSES.** THIS INFORMATION MUST BE SUPPLIED ONCE A YEAR, NO LATER THAN APRIL 15TH OF EACH YEAR. **PLEASE USE THIS FORM ONLY.**

IN ADDITION, **IF THE TENANT INFORMATION CHANGES**, SUCH CHANGED INFORMATION MUST BE REPORTED TO THE TOWNSHIP **ONLY** FOR THE QUARTER THAT A CHANGE OCCURS (JANUARY, JULY OR OCTOBER.)

LOCATION OF RENTAL UNITS

RENTAL UNITS AT THIS LOCATION

LIST ALL TENANTS OVER 18 YEARS OF AGE SEPARATELY (PLEASE PRINT OR TYPE CLEARLY)

NAME

ADDRESS

ATTACH ADDITIONAL SHEETS IF NECESSARY.

_____ I HAVE NO RENTAL UNITS.

_____ I DO HAVE RENTAL UNITS, BUT NO TENANTS AT THIS TIME

RETURN COMPLETED FORM TO TOWNSHIP TREASURER, 4225 EASTON AVE Bethlehem PA 18020-1496
FORMS MUST BE RETURNED NO LATER THAN APRIL 15TH.

DATE _____

OWNER _____

ADDRESS _____

SIGNATURE _____