

**REGULAR PUBLIC MEETING
SEPTEMBER 4, 2018**

- MEMBERS PRESENT** Michael Hudak, President
Malissa Davis, Commissioner
John Gallagher, Commissioner
John Merhottein Commissioner
- MEMBERS ABSENT** Thomas Nolan, Vice-President
- OTHERS PRESENT** Wendy Nicolosi, Township Solicitor
Doug Bruce, Township Manager
Brian Dillman, Township Engineer
- CALL TO ORDER** President Hudak called the meeting to order at 7:02 p.m., and led those in attendance in reciting the Pledge of Allegiance.
- COURTESY OF THE FLOOR**
- ZACH COBRINIK
BIRCHWOOD
COMMONS
DEVELOPER** Mr. Cobrinik commented that he has not received a response from the board regarding his July 2, 2018 letter.
- APPROVAL OF MINUTES** Upon motion (Gallagher-Davis), the Board of Commissioners voted unanimously by voice vote to approve the minutes of the August 20, 2018 regular public meeting with amendment. Mr. Nolan was absent.
- PRESENTATION** **2017 AUDIT -- CAMPBELL, RAPPOLD & YURASITS LLP**

Township Auditor Campbell, Rappold & Yurasits LLP presented the Township's Financial Statements and Auditor's Report, including a report on compliance and internal control over financial reporting based on audit of financial statements performed in accordance with government auditing standards for the year ended December 31, 2017.
- RESOLUTIONS OF THE BOARD OF COMMISSIONERS**
- RESOLUTION R066-18** **A RESOLUTION REVISING THE FEE SCHEDULE FOR SUBMISSIONS UNDER THE PENNSYLVANIA RIGHT-TO-KNOW LAW**

Upon motion (Davis-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve Resolution R066-18 revising the fee schedule for submissions under the Pennsylvania Right-To-Know Law. Mr. Nolan was absent.

RESOLUTION R067-18 A RESOLUTION AUTHORIZING THE ATTENDANCE OF OFFICERS BRIAN FRANTZ AND JARROD KNOUSS AT HAZARDOUS MATERIAL INSPECTOR CERTIFICATION TRAINING OCTOBER 15-19, 2018, IN HARRISBURG, PENNSYLVANIA

Upon motion (Gallagher-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve Resolution R067-18 authorizing the attendance of Officers Brian Frantz and Jarrod Knouss at hazardous material inspector certification training October 15-19, 2018, in Harrisburg, Pennsylvania. Mr. Nolan was absent.

RESOLUTION R068-18 A RESOLUTION recognizing Frank Petho on his 100th Birthday

Upon motion (Gallagher-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R068-18 recognizing Frank Petho on his 100th Birthday. Mr. Nolan was absent.

MOTIONS OF THE BOARD OF COMMISSIONERS

MOTION

A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO ADVERTISE AN ORDINANCE AMENDING ORDINANCE 6-86, GENERAL PARKING, CHAPTER 252, VEHICLES AND TRAFFIC, OF THE TOWNSHIP OF BETHLEHEM CODE OF ORDINANCES, AS AMENDED, BY ARTICLE IV, GENERAL PARKING, BY PROVIDING ADDITIONAL “NO PARKING” LOCATIONS ON PUBLIC STREETS

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing the township manager to advertise an ordinance amending Ordinance 6-86, General Parking, Chapter 252, Vehicles and Traffic, of the Township of Bethlehem Code of Ordinances, as amended, by Article IV, General Parking, by providing additional “no parking” locations on public streets as presented. Mr. Nolan was absent.

MOTION

A MOTION AUTHORIZING THAT JOHN RODRIGUEZ BE GRANTED A LATE RETIREMENT FROM THE AFSCME PENSION FUND IN THE AMOUNT OF \$2,403.86 PER MONTH FOR LIFE WITH JOINT AND 50% SURVIVOR PENSION BENEFITS EFFECTIVE SEPTEMBER 1, 2018

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing that John Rodriguez be granted a late retirement from the AFSCME pension fund in the amount of \$2,403.86 per month for life with joint and 50% survivor pension benefits effective September 1, 2018. Mr. Nolan was absent.

MOTION

A MOTION AUTHORIZING AND APPROVING AN INTERN SERVICES AGREEMENT FOR A GIS (GEOGRAPHIC INFORMATION SYSTEM) PROJECT BETWEEN BETHLEHEM TOWNSHIP AND RACHEL SHUBERT

Upon motion (Davis-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing and approving an intern services agreement for a GIS (geographic information system) project between Bethlehem

Township and Rachel Shubert. Mr. Nolan was absent.

**APPROVAL OF
PURCHASE ORDERS**

PO 20182199 – TP TRAILERS INC. – PPIS – \$2,125.00
PO 20182202 – WATCH GUARD – POLICE – \$2,205.00
PO 20182203 – TUWAY COMMUNICATIONS – POLICE – \$2,796.48

Upon motion (Merhottein-Davis), the Board of Commissioners voted unanimously by voice vote to approve Purchase Order PO 20182199, PO 20182202 and PO 20182203 as presented. Mr. Nolan was absent.

DISCUSSION ITEMS

**ANTHONY COURT
FIELD USE POLICY**

The amended Anthony Court Field Use policy shall read as follows: It shall be the policy of the Board of Commissioners of Bethlehem Township recreational area and facilities located along Anthony Court in the Bethlehem Estates development residents and individual township residents, provided however, that the Township shall have the right to allow reasonable use of the recreational area, which shall include allowing outside recreational associations the right to utilize the facilities twice a week, from 9:00 a.m. to 8:00 p.m. to include no more than twenty (20) participating individuals.”

Upon motion (Davis-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve the Anthony Court Field Use policy as amended. Mr. Nolan was absent.

**BETHMAN
ROAD/CHURCH ROAD
TRAFFIC STUDY**

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to direct the Township Engineer to conduct a traffic study of Bethman Road and Church Road for an amount not to exceed \$1,000. Mr. Nolan was absent.

**COMMUNITY DAYS
FIREWORKS**

Upon motion (Davis-Merhottein), the Board of Commissioners unanimously voted by voice vote to waive the notification requirement portion of the fire prevention ordinance for the Community Days event only. Mr. Nolan was absent.

ADJOURNMENT

There being no other business, upon motion (Gallagher-Davis), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 7:48 p.m. Mr. Nolan was absent.

Respectfully submitted,

Laura Zapata
Recording Secretary