

**REGULAR PUBLIC MEETING
JANUARY 7, 2019**

- MEMBERS PRESENT** Michael Hudak, President
Malissa Davis, Vice President
Kristine Blake, Commissioner
John Gallagher, Commissioner
John Merhottein Commissioner
- OTHERS PRESENT** James Broughal, Township Solicitor
Doug Bruce, Township Manager
Steve Hunsberger, PPIS Director
- CALL TO ORDER** President Hudak called the meeting to order at 7:00 p.m., and led those in attendance in reciting the Pledge of Allegiance.
- COURTESY OF THE FLOOR** Mr. Gallagher said he wanted to address the concerns mentioned at the last meeting which were the junkyard on Freemansburg Avenue, replacing tools and the use of township vehicles. Mr. Bruce said that the planning department was at the property and found several violations. The owners will be issued a notice with those violations and instructions to bring the property to compliance. Mr. Bruce said he did not have the information regarding the tool replacement at this time. Mr. Hudak said he recalls the conversations as early as 2004 regarding the use of township vehicles but no formal vote was ever taken. He believes it was a verbal agreement. The Police Chief had lived in the township until his home was destroyed in a storm and had to relocate. Mr. Hudak said the township manager is putting together a resolution adopting a policy on the use of township vehicles to bring before the board for a vote. Mr. Bruce said there are 2 employees the board is aware of that currently take their vehicles home and asked the board for direction on creating a policy.
- BARRY ROTH
4323 CHETWIN TERR.** Mr. Roth thanked the board for looking in his concerns.
- APPROVAL OF MINUTES** Upon motion (Gallagher-Blake), the Board of Commissioners voted unanimously by voice vote to approve the minutes of the December 17, 2018 regular public meeting as presented.
- RESOLUTIONS OF THE BOARD OF COMMISSIONERS**
- RESOLUTION R001-19** **A RESOLUTION APPOINTING A MEMBER TO THE BETHLEHEM TOWNSHIP MUNICIPAL AUTHORITY**
- Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R001-19 appointing Robert Szakos to the Bethlehem Township Municipal Authority.

RESOLUTION R002-19 A RESOLUTION APPOINTING A MEMBER TO THE PLANNING COMMISSION

Upon motion (Davis-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve Resolution R002-19 appointing Don Wright to the Planning Commission.

RESOLUTION R003-19 A RESOLUTION APPOINTING A MEMBER TO THE PLANNING COMMISSION

Upon motion (Davis-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve Resolution R003-19 appointing Mark Grandinetti to the Planning Commission.

RESOLUTION R004-19 A RESOLUTION APPOINTING A MEMBER TO THE RECREATION COMMISSION

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R004-19 appointing Barry Roth to the Recreation Commission.

RESOLUTION R005-19 A RESOLUTION APPOINTING A MEMBER TO THE RECREATION COMMISSION

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R005-19 appointing John Carlutz to the Recreation Commission.

RESOLUTION R006-19 A RESOLUTION APPOINTING A MEMBER TO THE RECREATION COMMISSION

Upon motion (Davis-Merhottein), the Board of Commissioners voted by roll call vote to approve Resolution R006-19 appointing Sheri Eichlin to the Recreation Commission. The motion passed 4 to 1. Mr. Gallagher opposed.

RESOLUTION R007-19 A RESOLUTION APPOINTING A MEMBER TO THE ZONING HEARING BOARD

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R007-19 appointing Stephen Szy to the Zoning Hearing Board.

RESOLUTION R008-19 A RESOLUTION APPOINTING A MEMBER TO THE VACANCY BOARD

Upon motion (Davis-Blake), the Board of Commissioners unanimously voted by voice vote to approve Resolution R008-19 appointing Frank B. Pologruto to the Vacancy Board.

RESOLUTION R009-19 A RESOLUTION APPOINTING A MEMBER TO THE CIVIL SERVICE COMMISSION

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve Resolution R009-19 appointing George Boksan to

the Civil Service Commission.

RESOLUTION R010-19 A RESOLUTION APPOINTING A MEMBER TO THE BETHLEHEM AREA PUBLIC LIBRARY ADVISORY BOARD

Upon motion (Davis-Gallagher), the Board of Commissioners voted by voice vote to approve Resolution R010-19 appointing John Merhottein to the Bethlehem Area Public Library Advisory Board. The motion passed. 4-0-1. Mr. Merhottein abstained.

RESOLUTION R011-19 A RESOLUTION APPOINTING A BETHLEHEM TOWNSHIP TREASURER

Upon motion (Gallagher-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve Resolution R011-19 appointing Rosalia Italiano Cacciabeve the Bethlehem Township Treasurer.

RESOLUTION R012-19 A RESOLUTION ADOPTING AND APPROVING A CERTAIN WASTEWATER TREATMENT REASSESSMENT STUDY TO REEVALUATE TOWNSHIP-WIDE WASTEWATER DISPOSAL NEEDS THROUGH 2038

Upon motion (Davis-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve Resolution R012-19 adopting and approving a certain wastewater treatment reassessment study to reevaluate township-wide wastewater disposal needs through 2038.

RESOLUTION R013-19 A RESOLUTION AUTHORIZING THE ATTENDANCE OF PPIS EMPLOYEES STEVE HUNSBERGER, JOHN BARTHOLOMEW, AND WILLIAM REICHARD AT THE WATER AND WASTEWATER EQUIPMENT TREATMENT AND TRANSPORT TRADE SHOW FEBRUARY 20-23, 2019 IN INDIANAPOLIS, INDIANA

Upon motion (Gallagher-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R013-19 authorizing the attendance of PPIS employees Steve Hunsberger, John Bartholomew, and William Reichard at the Water and Wastewater Equipment Treatment and Transport trade show February 20-23, 2019 in Indianapolis, Indiana.

RESOLUTION R014-19 A RESOLUTION AUTHORIZING THE ATTENDANCE OF INVESTIGATOR ANTHONY STEVENS AT THE MID-ATLANTIC POLICE POLYGRAPH COOPERATIVE CONFERENCE, MARCH 13-15, 2019 IN OCEAN CITY, MARYLAND

Upon motion (Merhottein-Blake), the Board of Commissioners unanimously voted by voice vote to approve Resolution R014-19 authorizing the attendance of Investigator Anthony Stevens at the Mid-Atlantic Police Polygraph Cooperative conference, March 13-15, 2019 in Ocean City, Maryland.

**MOTIONS OF THE
BOARD OF
COMMISSIONERS**

MOTION

**A MOTION APPROVING A REVISED FEE SCHEDULE FOR TOWNSHIP
ENGINEER THE PIDCOCK COMPANY PER CORRESPONDENCE
DATED NOVEMBER 16, 2018**

Upon motion (Gallagher-Davis), the Board of Commissioners voted unanimously by voice vote to approve a motion approving a revised fee schedule for Township Engineer The Pidcock Company per correspondence dated November 16, 2018.

MOTION

**A MOTION APPROVING A REVISED FEE SCHEDULE FOR ASSISTANT
TOWNSHIP ENGINEER ARRO GROUP PER CORRESPONDENCE
DATED OCTOBER 2, 2018**

Upon motion (Merhottein-Gallagher), the Board of Commissioners voted unanimously by voice vote to approve a motion approving a revised fee schedule for Assistant Township Engineer Arro Group per correspondence dated October 2, 2018.

MOTION

**A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO ENTER
INTO AN AGREEMENT WITH AN INTERIOR RENOVATION
CONSULTANT SERVICES FOR THE HOUSENICK MANSION**

Upon motion (Davis-Gallagher), the Board of Commissioners voted unanimously by voice vote to approve a motion authorizing the Township Manager to enter into an agreement with SCF Architecture, LLC for interior renovation consultant services for the Housenick Mansion.

**APPROVAL OF
PURCHASE ORDERS**

**PO 20183222 – Hi-Tech Security Alarms Inc. – PPIS– \$2,590.00
PO 20190022– Vermont Systems Inc. – BTCC – \$7,038.00**

Upon motion (Merhottein-Davis), the Board of Commissioners voted unanimously by voice vote to untable PO 20183222 – Hi Tech Security Alarms Inc. for \$2,590.00

Upon motion (Gallagher-Davis), the Board of Commissioners voted unanimously by voice vote to approve Purchase Order PO 2018232221 and PO 20190022 as presented.

ADJOURNMENT

There being no other business, upon motion (Gallagher-Blake), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 7:43 p.m.

Respectfully submitted,

Laura Zapata
Recording Secretary