

**REGULAR PUBLIC MEETING  
MAY 15, 2017**

**MEMBERS PRESENT** Michael Hudak, President  
Thomas Nolan, Vice-President  
Malissa Davis, Commissioner  
Kim Jenkins, Commissioner

**MEMBERS ABSENT** Pat Breslin, Commissioner

**OTHERS PRESENT** James Broughal, Township Solicitor  
Melissa Shafer, Township Manager  
Doug Bruce, Assistant Township Manager  
Andy Freda, Finance Director  
Nathan Jones, Planning Director  
Brian Dillman, Township Engineer

**CALL TO ORDER** President Hudak called the meeting to order at 7: 04 p.m., and led those in attendance in reciting the Pledge of Allegiance.

**COURTESY OF THE FLOOR** There were no comments or questions during Courtesy of the Floor.

**BARRY ROTH  
4323 CHETWIN TERR.** Mr. Roth inquired as to the policy on police pursuits. Mrs. Shafer, Township Manager responded that she will check with the Police Chief and get back to Mr. Roth with an answer.

**SUSAN SNYDER  
3425 FARMERSVILLE  
RD.** Ms. Snyder said the property next door has a track with 4 all-terrain vehicles that drive on it approximately 6 hours a day. She said it is very noisy and dusty and has become a quality of life issue and asked if anything could be done. Commissioner Nolan said he sympathized with her. He said the board has encountered a similar situation in the past and will look for a resolution to this matter.

**APPROVAL OF MINUTES** Upon motion (Davis-Nolan) the Board of Commissioners voted unanimously by voice vote to approve the minutes of the May 1, 2017 regular public meeting as presented. Mr. Breslin was absent.

**SUBDIVISIONS & LAND DEVELOPMENT**

**SKETCH PLAN – DUTT TRACT/DELAWARE VALLEY RESIDENTIAL CARE** Ed Murphy, attorney for the applicant The facility consists of 39 units housing three unrelated residents each, with a centralized dining, adult daycare/workshop and staff space. Mr. Mark Morgan, Executive Director of Delaware Valley Residential Care (DVRC) said they are a personal care facility for people who have traumatic or acquired brain injuries. He said DVRC took over a failing entity located in Chalfont, Pennsylvania and are looking for a permanent home in the Lehigh Valley. Solicitor Broughal advised the applicant to request an opinion from Zoning Hearing Officer. Commission Nolan said he was present when the applicant presented the sketch plan to the Planning Commission. He said smaller facilities have not been trouble free and was concerned with a much larger one. Commissioner Davis said that while it is good to help people, she doesn't see how that space will accommodate the plan and that the church is too far to be an overflow parking area. Mrs. Shafer said she is familiar with

the organization and asked if the tax codes had changed and if they could change. Mr. Morgan said the organization is for profit.

No action was taken as this was a sketch plan.

**RESOLUTIONS OF THE  
BOARD OF  
COMMISSIONERS**

**RESOLUTION R045-17      A RESOLUTION AUTHORIZING AN APPLICATION TO THE  
COMMONWEALTH FINANCING AUTHORITY FOR A GREENWAYS,  
TRAILS, AND RECREATION PROGRAM GRANT**

Upon motion (Nolan-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R045-17 authorizing an application to the Commonwealth Financing Authority for Greenways, Trails, and Recreation Program Grant as presented. Mr. Breslin was absent.

**RESOLUTION R046-17      A RESOLUTION ENDORSING AN APPLICATION TO THE  
COMMONWEALTH OF PENNSYLVANIA DEPARTMENT OF  
ENVIRONMENTAL PROTECTION FOR A GROWING GREENER GRANT  
FOR STORMWATER BASIN RETROFITTING**

Upon motion (Jenkins-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R046-17 endorsing an application to the Commonwealth of Pennsylvania Department of Environmental Protection for a Growing Greener grant for stormwater basin retrofitting. Mr. Breslin was absent.

**MOTIONS OF THE  
BOARD OF  
COMMISSIONERS**

**MOTION                      A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO ADVERTISE  
AN ORDINANCE AUTHORIZING THE FINANCING OF CERTAIN COSTS  
FOR THE BRODHEAD ROAD REHABILITATION PROJECT,  
BETHLEHEM TOWNSHIP COMMUNITY CENTER REPAIRS AND  
IMPROVEMENT PROJECT, BETHLEHEM TOWNSHIP COMMUNITY  
CENTER IMPROVEMENTS, ARCHIBALD JOHNSTON MANSION  
STABILIZATION AND RENOVATION PROJECT, AND PURCHASE OF  
PUBLIC SAFETY AND FIRE RESCUE EQUIPMENT FOR THE TOWNSHIP  
OF BETHLEHEM, NORTHAMPTON COUNTY, PENNSYLVANIA, BY THE  
ISSUE OF A GENERAL OBLIGATION NOTE IN THE AMOUNT OF  
\$5,000,000; FIXING THE FORM, NUMBER, DATE, INTEREST, AND  
MATURITY THEREOF; MAKING A COVENANT FOR THE PAYMENT OF  
THE DEBT SERVICE ON THE NOTES; PROVIDING FOR THE  
APPOINTMENT OF A SINKING FUND DEPOSITORY FOR NOTES; AND  
AUTHORIZING EXECUTION, SALE, AND DELIVERY THEREOF**

President Hudak said this is not a commitment and that the items listed still need to be voted on. The State requires the township to list of what would be financed.

Upon motion (Davis-Nolan), the Board of Commissioners voted unanimously by voice

vote to approve a motion authorizing the township manager to advertise an ordinance authorizing the financing of certain costs for the Brodhead Road Rehabilitation Project, Bethlehem Township Community Center Repairs and Improvement Project, Bethlehem Township Community Center improvements, Archibald Johnston Mansion Stabilization and Renovation Project, and purchase of public safety and fire rescue equipment for the Township of Bethlehem, Northampton County, Pennsylvania, by the issue of a general obligation note in the amount of \$5,000,000; fixing the form, number, date, interest, and maturity thereof; making a covenant for the payment of the debt service on the notes; providing for the appointment of a sinking fund depository for notes; and authorizing execution, sale, and delivery thereof. Mr. Breslin was absent.

**APPROVAL OF BILL  
AGENDA OF MAY 10,  
2017**

Upon motion (Davis-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve the Bill Agenda of May 10, 2017. Mr. Breslin was absent.

**APPROVAL OF  
PURCHASE ORDERS**

**PO 20171111 – IF IT’S WATER INC. – BTCC – \$32,192.00**  
**PO 20171126 – NOZZ TEQ – PPIS – \$2,965.42**  
**PO 20171142 – E.J. BRENEMAN LP – PUBLIC WORKS – \$4,172.50**

Upon motion (Nolan-Davis), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders PO 20171126 and PO 2017142 as presented and to table PO 20171111. Mr. Breslin was absent.

**APPROVAL OF  
TREASURER’S REPORT  
OF APRIL 30, 2017**

Upon motion (Nolan-Jenkins), the Board of Commissioners unanimously voted by voice vote to approve the Treasurer’s Report of April 30, 2017 as presented subject to audit. Mr. Breslin was absent.

**ZONING HEARING  
BOARD MEETING OF  
MAY 31, 2017**

There were no comments or questions regarding the agenda of the Zoning Hearing Board meeting of May 31, 2017.

**ACCEPTANCE OF  
MONTHLY REPORTS**

Upon motion (Davis-Jenkins), the Board of Commissioners unanimously voted by voice vote to accept all monthly reports as presented. Mr. Breslin was absent.

**ANNOUNCEMENTS**

Commissioner Davis announced that Steve Hunsberger, PPIS Director personally painted that children’s room at the community center and did a wonderful job.

President Hudak announced that the township was awarded a grant for \$75,000 from the Keystone Communities Grant for the Parks Master Site Plan and thanked Senator Boscola’s office for advocating for this project. He also announced that tomorrow is Primary Election Day and reminded all to vote.

**ADJOURNMENT**

There being no other business, upon motion (Jenkins-Davis), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 8:20 p.m. Mr. Breslin was absent.

Respectfully submitted,

Laura Zapata  
Recording Secretary