

**REGULAR PUBLIC MEETING
OCTOBER 15, 2018**

MEMBERS PRESENT Michael Hudak, President
Malissa Davis, Commissioner
John Gallagher, Commissioner
John Merhottein, Commissioner

OTHERS PRESENT Wendy Nicolosi, Township Solicitor
Doug Bruce, Township Manager
Brian Dillman, Township Engineer

CALL TO ORDER President Hudak called the meeting to order at 7:03 p.m., and led those in attendance in reciting the Pledge of Allegiance.

**COURTESY OF THE
FLOOR**

**BARRY ROTH
4323 CHETWIN TERR.** Mr. Roth requested more information about the fire truck that was in an accident. He said the truck should be stored in the township and not in a storage yard incurring fees. President Hudak said he is uncertain as it is being handled by the insurance company. He said he will make every effort to get it here.

**ROY ROTH
4323 CHETWIN TERR.** Mr. Roth wanted to know the status of a complaint that he filed in June and requested that he be contacted with an answer from the Zoning Officer this week. Mr. Roth thanked the Public Works department for trimming the trees along the bike path.

**KAREN BERRY
3505 DARTMOUTH
DR.** Mrs. Berry asked the board to consider naming a scenic area of Housenick Park in honor of Tom Nolan and the time he has given to the township. Mr. Hudak said the board must consider all those who have given to the township, not just one person.

**APPROVAL OF
MINUTES** Upon motion (Merhottein-Gallagher), the Board of Commissioners voted unanimously by voice vote to approve the minutes of the October 1, 2018 regular public meeting as presented.

**SUBDIVISIONS &
LAND
DEVELOPMENT**

SKETCH PLAN PANDA EXPRESS, BETHLEHEM SQUARE SHOPPING CENTER

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Panda Express is proposing to add a restaurant to the Bethlehem Square Shopping Center. The proposed restaurant is approximately 2,400 square feet and includes interior and exterior seating and a drive through. The applicant is also proposing a 4 way stop sign. There were concerns among the commissioners regarding the stop signs. Brian Dillman, Township Engineer said that a traffic study or count has been done as this is a sketch plan.

SKETCH PLAN

BASILE SENIOR HOUSING LLC, OAKLAND ROAD

Basile Senior Housing, LLC is proposing 3 lots which include single family homes along Oakland Road. Two of the lots are located within the MDR – Medium Density Residential District and the third lot is in the RR – Rural Residential District. Two driveways serving the residents are proposed onto Oakland Road as well as the widening of Oakland Road along the projects frontage. The site will be served with Public Sewer and Public Water, both provided from the City of Bethlehem. The applicant acquired a drainage easement from the Northampton County Community College to discharge stormwater across their lot into existing drainage facilities. No action taken as this is a sketch plan.

RESOLUTIONS OF THE BOARD OF COMMISSIONERS

RESOLUTION R075-18 A RESOLUTION AUTHORIZING APPLICATIONS TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT FOR LOCAL SHARE ACCOUNT (NORTHAMPTON & LEHIGH COUNTIES) GRANTS

Upon motion (Gallagher-Davis), the Board of Commissioners voted unanimously by voice vote to approve Resolution R075-18 authorizing applications to the Pennsylvania Department of Community & Economic Development for Local Share Account (Northampton & Lehigh Counties) grants.

MOTIONS OF THE BOARD OF COMMISSIONERS

MOTION

A MOTION AUTHORIZING APPLICATIONS TO THE PENNSYLVANIA DEPARTMENT OF COMMUNITY & ECONOMIC DEVELOPMENT FOR LOCAL SHARE ACCOUNT (NORTHAMPTON & LEHIGH COUNTIES) GRANTS

Upon motion (Davis-Merhottein), the Board of Commissioners voted unanimously by voice vote to approve a motion authorizing applications to the Pennsylvania Department of Community & Economic Development for Local Share Account (Northampton & Lehigh Counties) grants.

APPROVAL OF BILL AGENDA OF OCTOBER 10, 2018

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to approve the Bill Agenda of October 10, 2018.

APPROVAL OF PURCHASE ORDERS

PO 20182473 – Builders Doors & Hardware Inc. – PPIS – \$5,085.00
PO 20182474 – United Electric Supply – PPIS – \$4,158.34
PO 20182563 – Deep Run Aquatic Services Inc. – BTCC – \$4,600.00

Upon motion (Davis-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders 20182473, PO 20182474 and PO 20182563 as presented.

**APPROVAL OF
TREASURER'S
REPORT OF
SEPTEMBER 30, 2018**

Upon motion (Gallagher-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve the Treasurer's Report of September 30, 2018 as presented subject to audit.

**ZONING HEARING
BOARD MEETING OF
OCTOBER 31, 2018**

There were no questions or concerns regarding the Zoning Hearing Board meeting of October 31, 2018.

**ACCEPTANCE OF
MONTHLY REPORTS**

There were no questions or concerns regarding the monthly reports.

DISCUSSION ITEMS

FIRE TAX

Mrs. Davis said he makes sense to accumulate funds for the fire companies and not borrow the money. She believes the township would be saving money by not borrowing. President Hudak agreed and said the many municipalities have implemented the fire tax. He said that he would be in favor of removing the township's support from the General Fund to this fire tax fund. Mr. Gallagher asked if a fee could be imposed instead. Solicitor Nicolosi said it couldn't be done legally. President Hudak and Ms. Davis asked Mr. Freda for a 10 year expense report. Mr. Merhottein said the fire tax is a restricted fund. No action taken.

**RECYLCING CENTER
POLICY**

Upon motion (Gallagher-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve the Recycling Center policy to no longer allow contractors or in the case of unmarked vehicles, any trailer over 1 axle access to the yard waste facility.

ANNOUNCEMENT

Mr. Bruce announced that the budget hearings will be conducted on October 22nd, October 29th and November 10th. He said there will be a Special Meeting on October 24th to appoint a commissioner to the First Ward. Applications will be accepted until close of business day Wednesday, October 17th.

ANNOUNCEMENT

Mr. Gallagher said that he attended the LVPC Gala and that the township came in 2nd place for Site Improvement.

ADJOURNMENT

There being no other business, upon motion (Davis-Merhottein), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 8:10 p.m.

Respectfully submitted,

Laura Zapata
Recording Secretary