

**REGULAR PUBLIC MEETING
JULY 17, 2017**

MEMBERS PRESENT Michael Hudak, President
Thomas Nolan, Vice-President
Malissa Davis, Commissioner
Pat Breslin, Commissioner

OTHERS PRESENT James Broughal, Township Solicitor
Melissa Shafer, Township Manager
Doug Bruce, Assistant Township Manager
Nathan Jones, Planning Director
Brian Dillman, Township Engineer

CALL TO ORDER President Hudak called the meeting to order at 7:02 p.m., and led those in attendance in reciting the Pledge of Allegiance.

COURTESY OF THE FLOOR

**ROY ROTH
4323 CHETWIN TERR.** Mr. Roth said the weeds on the bike path are overgrown. Mrs. Shafer told him that Public Works had it on their list. Mr. Roth asked if there was a study done on the Department heads to determine how efficiently they were using their time. President Hudak said a study was done about 8 years ago. Mr. Roth asked what happened to the large planters in the median near the building. Mrs. Shafer said they were being replanted.

PRESENTATION

RESOLUTION R056-17 A RESOLUTION RECOGNIZING FRANK DANYI IN APPRECIATION FOR THE MANY YEARS OF DEDICATED SERVICE TO THE TOWNSHIP OF BETHLEHEM

President Hudak formally recognized Mr. Danyi and wished him well on his retirement. Mr. Nolan said Mr. Danyi did an excellent job as solicitor.

Upon motion (Nolan-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R056-17 recognizing Frank Danyi in appreciation for the many years of dedicated service to the Township of Bethlehem.

APPROVAL OF MINUTES Upon motion (Nolan-Breslin), the Board of Commissioners unanimously voted by voice vote to untable the minutes of the June 5, 2017 regular public meeting.

Upon motion (Nolan-Davis), the Board of Commissioners unanimously voted by voice vote to approve the minutes of the June 5, 2017 and June 19, 2017 regular public meetings as presented.

**RESOLUTIONS OF
THE BOARD OF
COMMISSIONERS**

RESOLUTION R054-17 A RESOLUTION AUTHORIZING THE PIDCOCK COMPANY TO FILE AN APPLICATION FOR TRAFFIC SIGNAL APPROVAL WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION ON BEHALF OF BETHLEHEM TOWNSHIP RELATED TO INSTALLATION OF FLASHING WARNING DEVICES AT BRODHEAD ROAD AND MOWRER DRIVE

Upon motion (Breslin-Nolan), the Board of Commissioners voted by voice vote to approve Resolution R054-17 authorizing The Pidcock Company to file an Application for Traffic Signal Approval with the Pennsylvania Department of Transportation on behalf of Bethlehem Township related to installation of flashing warning devices at Brodhead Road and Mowrer Drive. The motion passed 3 to 1. Mr. Hudak opposed.

RESOLUTION R055-17 A RESOLUTION AUTHORIZING SERGEANT DARYL LAPOINTE AND OFFICER BRIAN FRANTZ TO ATTEND THE PENNSYLVANIA STATE POLICE ACCIDENT RECONSTRUCTION SEMINAR OCTOBER 31-NOVEMBER 2, 2017, IN GETTYSBURG, PENNSYLVANIA

Upon motion (Nolan-Davis), the Board of Commissioners unanimously voted by voice vote to approve Resolution R055-17 authorizing Sergeant Daryl LaPointe and Officer Brian Frantz to attend the Pennsylvania State Police Accident Reconstruction Seminar October 31-November 2, 2017, in Gettysburg, Pennsylvania.

**MOTIONS OF THE
BOARD OF
COMMISSIONERS**

MOTION A MOTION AUTHORIZING IMPROVEMENTS SECURITY RELEASE NO. 1, IN THE AMOUNT OF \$333,329.65, FOR THE ARDEN COURTS DEVELOPMENT, AS RECOMMENDED BY THE TOWNSHIP ENGINEER IN CORRESPONDENCE DATED JULY 3, 2017

Upon motion (Davis-Breslin), the Board of Commissioners voted unanimously by voice vote to approve a motion authorizing Improvements Security Release No. 1, in the amount of \$333,329.65, for the Arden Courts development, as recommended by the township engineer in correspondence dated July 3, 2017.

MOTION A MOTION AUTHORIZING IMPROVEMENTS SECURITY RELEASE NO. 2, IN THE AMOUNT OF \$343,138.46, FOR THE BIRCHWOOD COMMONS DEVELOPMENT, AS RECOMMENDED BY THE TOWNSHIP ENGINEER IN CORRESPONDENCE DATED JUNE 30, 2017

Upon motion (Breslin-Davis), the Board of Commissioners voted by voice vote to approve a motion authorizing Improvements Security Release No. 2, in the amount of \$343,138.46, for the Birchwood Commons development, as recommended by the township engineer in correspondence dated June 30, 2017.

MOTION

A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO ENTER INTO LANDSCAPE MAINTENANCE AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION RELATED TO THE NORTHAMPTON COMMUNITY COLLEGE TRAFFIC CALMING PROJECT ON GREEN POND ROAD

Upon motion (Nolan-Davis), the Board of Commissioners voted unanimously by voice vote to approve a motion authorizing the township manager to enter into landscape maintenance agreement with the Pennsylvania Department of Transportation related to the Northampton Community College traffic calming project on Green Pond Road.

MOTION

A MOTION AUTHORIZING THE TRANSFERENCE OF MAPLE SHADE ESTATES CHURCH ROAD HIGHWAY OCCUPANCY PERMIT TO BETHLEHEM TOWNSHIP CONDITIONED ON THE FINAL SATISFACTION OF THE TOWNSHIP ENGINEER, SOLICITOR, AND PLANNING DEPARTMENT

Upon motion (Davis-Nolan), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing the transference of Maple Shade Estates Church Road highway occupancy permit to Bethlehem Township conditioned on the final satisfaction of the township engineer, solicitor, and planning department.

MOTION

A MOTION AUTHORIZING THE TRANSFERENCE OF MAPLE SHADE ESTATES CHURCH ROAD HIGHWAY OCCUPANCY PERMIT TO BETHLEHEM TOWNSHIP CONDITIONED ON THE FINAL SATISFACTION OF THE TOWNSHIP ENGINEER, SOLICITOR, AND PLANNING DEPARTMENT

Upon motion (Davis-Nolan), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing the transference of Maple Shade Estates Church Road highway occupancy permit to Bethlehem Township conditioned on the final satisfaction of the township engineer, solicitor, and planning department.

MOTION

A MOTION AUTHORIZING THE PLACEMENT OF THE MAPLE SHADES ESTATES DEVELOPMENT INTO THE 18-MONTH MAINTENANCE PERIOD AND THE RELEASE OF THE DEVELOPER'S \$930,390.80 LETTER OF CREDIT

Upon motion (Nolan-Davis), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing the placement of the Maple Shades Estates development into the 18-month maintenance period and the release of the developer's \$930,390.80 letter of credit.

MOTION

A MOTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING WITH ST. LUKE'S HOSPITAL & HEALTH NETWORK REGARDING ENGINEERING REVIEW SERVICES

Upon motion (Davis-Nolan), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing a memorandum of understanding with St. Luke's Hospital & Health Network regarding engineering review services.

MOTION

A MOTION TO ADVERTISE AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE TOWNSHIP OF BETHLEHEM BY AMENDING CHAPTER 252, VEHICLES AND TRAFFIC, BY A ADDING A NEW ARTICLE IX, RESTRICTIONS ON ATVS, BY PLACING CERTAIN RESTRICTIONS ON THE OPERATION OF WHEELED, ALL-TERRAIN, OFF-ROAD, AND SIMILAR TYPES OF VEHICLES (“ATVS”) WITHIN THE MUNICIPAL BOUNDARIES OF BETHLEHEM TOWNSHIP AND REPEALING ALL ORDINANCES INCONSISTENT HEREWITH

Upon motion (Nolan-Breslin), the Board of Commissioners unanimously voted by voice vote to untable a motion to advertise an ordinance amending the Codified Ordinances of the Township of Bethlehem by amending Chapter 252, Vehicles and Traffic, by a adding a new Article IX, Restrictions On ATVs, by placing certain restrictions on the operation of wheeled, all-terrain, off-road, and similar types of vehicles (“ATVs”) within the municipal boundaries of Bethlehem Township and repealing all ordinances inconsistent herewith.

Upon motion (Nolan-Davis), the Board of Commissioners unanimously voted by voice vote to approve a motion to advertise an ordinance amending the Codified Ordinances of the Township of Bethlehem by amending Chapter 252, Vehicles and Traffic, by a adding a new Article IX, Restrictions On ATVs, by placing certain restrictions on the operation of wheeled, all-terrain, off-road, and similar types of vehicles (“ATVs”) within the municipal boundaries of Bethlehem Township and repealing all ordinances inconsistent herewith.

MOTION

A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO DISTRIBUTE THE REQUEST FOR QUALIFICATIONS (RFQ) FOR THE MASTER SITE PLAN FOR PARKS AND OPEN SPACE TO SELECTED ORGANIZATIONS

Upon motion (Davis-Nolan), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing the township manager to distribute the request for qualifications (RFQ) for the Master Site Plan for Parks and Open Space to selected organizations.

APPROVAL OF BILL AGENDA OF JULY 12, 2017

Upon motion (Nolan-Davis), the Board of Commissioners unanimously voted by voice vote to approve the Bill Agenda of July 12, 2017.

APPROVAL OF PURCHASE ORDERS

- PO 20171427 – DUKE’S SALES AND SERVICE INC. – PPIS – \$3,000**
- PO 20171475 – TUWAY COMMUNICATIONS – POLICE – \$2,623.04**
- PO 20171476 – BARRETT CUSTOM CARPENTRY LLC – PPIS – \$2,480.00**
- PO 20171587 – VOLANTI DISPLAYS – PPIS – \$8,400**
- PO 20171588 – BUFFALO VALLEY DOOR SERVICE – PPIS – \$3,000.00**

Upon motion (Davis-Nolan), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders PO 20171427, PO 20171475, PO 20171476, PO 20171587 and PO 20171588 as presented.

APPROVAL OF TREASURER’S REPORT OF JUNE 30, 2017

Upon motion (Davis-Nolan), the Board of Commissioners unanimously voted by voice vote to approve the Treasurer’s Report of June 30, 2017 as presented subject to audit.

**ZONING HEARING
BOARD MEETING OF
JULY 26, 2017**

The Zoning Hearing Board meeting of July 26, 2017 is cancelled.

**ACCEPTANCE OF
MONTHLY REPORTS**

All monthly reports were accepted as presented.

DISCUSSION ITEMS

**JOHNSTON MANSION
EXTERIOR
STABILIZATION BID
AND HOUSENICK
FOUNDATION OFFER**

Ms. Davis said the board had a few things to consider. The first is to accept the sole bid or rebid. The second was to accept the Trustees offer. She said these were major decisions that needed to be made by 5 board members and not 4. President Hudak agreed and added that he would like to see it rebid. Mr. Breslin said he would like to see it rebid. Mr. Nolan said it is important that the decision should be made by a complete board.

**COMER PARK
RENOVATION**

President Hudak said it has been 25 years since that equipment was replaced. Mrs. Shafer said the equipment will be ordered in the fall and installed in the spring.

ANNOUNCEMENT

President Hudak said applications are still being accepted for the Commissioner Third Ward appointment. He said a commissioner will be appointed at the July 31, 2017 Special Meeting. The meeting will start at 6:00 p.m. Mr. Nolan added that the appointment is until the end of the year.

Mrs. Shafer announced that National Night Out is tomorrow August 1, 2017 at 5:30 p.m. at the Municipal Park.

ADJOURNMENT

There being no other business, upon motion (Breslin-Hudak), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 8:03 p.m.

Respectfully submitted,

Laura Zapata
Recording Secretary