

**REGULAR PUBLIC MEETING
AUGUST 20, 2018**

MEMBERS PRESENT Michael Hudak, President
Malissa Davis, Commissioner
John Gallagher, Commissioner
John Merhottein, Commissioner

MEMBERS ABSENT Thomas Nolan, Vice-President

OTHERS PRESENT James Broughal, Township Solicitor
Doug Bruce, Township Manager
Brian Dillman, Township Engineer

CALL TO ORDER President Hudak called the meeting to order at 7:01 p.m., and led those in attendance in reciting the Pledge of Allegiance.

EXECUTIVE SESSION Solicitor Broughal announced that the Board of Commissioners met in Executive Session on August 20, 2018 at 6:00 p.m. to discuss litigation matters pursuant to Section 708a of the Pennsylvania Sunshine Act.

COURTESY OF THE FLOOR

**STEVE SHINE
3770 TIMOTHY LANE** Mr. Shine was concerned about charging contractors for bringing brush to the recycling center and asked how the board plans to monitor it. President Hudak responded that the board is currently working on a policy.

**BARRY ROTH
4323 CHETWIN TERR.** Mr. Roth asked the board to recognize retiring employees for their years of service.

APPROVAL OF MINUTES Upon motion (Gallagher-Davis), the Board of Commissioners voted by voice vote to approve the minutes of the August 6, 2018 regular public meeting as presented. The motion passed 3-0-1. Mr. Nolan was absent. Mr. Hudak abstained.

SUBDIVISIONS & LAND DEVELOPMENT

RESOLUTION R064-18 **A RESOLUTION GRANTING CONDITIONAL FINAL PLAN APPROVAL OF THE GREEN POND PRGCC – TRADITIONS OF AMERICA AT GREEN POND**

Upon motion (Merhottein- Gallagher), the Board of Commissioners unanimously voted by voice vote to approve Resolution R064-18 granting conditional final plan approval of the Green Pond PRGCC – Traditions of America at Green Pond. Mr. Nolan was absent.

RESOLUTION R065-18 A RESOLUTION GRANTING CONDITIONAL PRELIMINARY/FINAL APPROVAL OF THE MEALS ON WHEELS SITE PLAN

Upon motion (Davis-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve Resolution R065-18 granting conditional preliminary/final approval of the Meals on Wheels site plan as amended. Mr. Nolan was absent.

MOTIONS OF THE BOARD OF COMMISSIONERS

MOTION

A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO ADVERTISE AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF BETHLEHEM WITH THE ADDITION OF CHAPTER 191, LITTERING, AND REPEALING ALL ORDINANCES INCONSISTENT HEREWITH

Upon motion (Gallagher-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing the township manager to advertise an ordinance amending the Code of the Township of Bethlehem with the addition of Chapter 191, Littering, and repealing all ordinances inconsistent herewith. Mr. Nolan was absent.

MOTION

A MOTION AUTHORIZING AND APPROVING AN AGREEMENT BETWEEN BETHLEHEM TOWNSHIP AND PROPERTY REGISTRATION CHAMPIONS, LLC, DBA PROCHAMPS, OF MELBOURNE, FLORIDA, RELATED TO ABANDONED PROPERTY REGISTRATION

Upon motion (Merhottein-Davis), the Board of Commissioners voted by voice vote to approve a motion authorizing and approving an agreement between Bethlehem Township and Property Registration Champions, LLC, dba PROCHAMPS, of Melbourne, Florida, related to abandoned property registration. Mr. Nolan was absent.

APPROVAL OF BILL AGENDA OF AUGUST 15, 2018

Upon motion (Gallagher-Davis), the Board of Commissioners unanimously voted by voice vote to approve the Bill Agenda of August 15, 2018. Mr. Nolan was absent.

APPROVAL OF PURCHASE ORDERS

PO 20181939 – Conrad M. Siegel Inc. – Finance – \$19,400.00
PO 20181944 – Nazareth Ford Inc. – Police – \$3,624.01
PO 20181945 – Joao & Bradley Construction – Public Works – \$6,928.43
PO 20181941 – NJBSOFT LLC – PPIS – \$11,500.00
PO 20181956 – Reliable Equipment & Service Co. Inc. – PPIS – \$2,445.00

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders 20181939, PO 20181944, PO 20181945, PO 20181941 and PO 20181956 as presented. Mr. Nolan was absent.

**APPROVAL OF
TREASURER'S
REPORT OF
JULY 31, 2018**

Upon motion (Davis-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve the Treasurer's Report of July 31, 2018 as presented subject to audit. Mr. Nolan was absent.

**ZONING HEARING
BOARD MEETING OF
AUGUST 29, 2018**

Mr. Bruce made a recommendation to the board to appoint Attorney Joseph Piperato, conflict solicitor to attend the next Zoning Hearing Board meeting concerning Birchwood Commons.

Upon motion (Davis-Merhottein), the Board of Commissioners unanimously voted by voice vote to authorize Attorney Joseph Piperato, Conflict Solicitor to attend the Zoning Hearing Board meeting of August 29, 2018. Mr. Nolan was absent.

**ACCEPTANCE OF
MONTHLY REPORTS**

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to accept all monthly reports as presented. Mr. Nolan was absent.

DISCUSSION ITEM

**DEALTREY DRIVE &
COOK DRIVE
PARKING**

Mr. Merhottein said that tractor trailers have been parking on Dealtrey and Cook Drive located in Madison Farms. He said it is a hazard and would like to see signs posted prohibiting parking.

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to authorize Dealtrey Drive and Cook Drive as no truck parking.

**ANTHONY COURT
PARK**

Mr. Merhottein said that the soccer league for the Bulldogs has grown. He said the Anthony Court park would be the ideal location for a little girls' soccer team to practice 2 hours a day, twice a week. Mr. Hudak said that the residents closest to the park should be notified. Solicitor Broughal said that the residents would have reasonable access to the park and believes that 2 hours a day, twice a week is not an unreasonable request and recommended that a policy be put in place. Mr. Merhottein said he has written a policy and will forward it to the township manager.

ADJOURNMENT

There being no other business, upon motion (Gallagher-Merhottein), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 8:10 p.m. Mr. Nolan was absent.

Respectfully submitted,

Laura Zapata
Recording Secretary