

**REGULAR PUBLIC MEETING
MAY 21, 2018**

MEMBERS PRESENT Thomas Nolan, Vice-President
Malissa Davis, Commissioner
John Gallagher, Commissioner
John Merhottein, Commissioner

MEMBERS ABSENT Michael Hudak, President

OTHERS PRESENT Wendy Nicolosi, Township Solicitor
Doug Bruce, Township Manager
Brian Dillman, Township Engineer

CALL TO ORDER Vice-President Nolan called the meeting to order at 7:03 p.m., and led those in attendance in reciting the Pledge of Allegiance.

COURTESY OF THE FLOOR There were no comments during Courtesy of the Floor.

APPROVAL OF MINUTES Upon motion (Gallagher-Davis), the Board of Commissioners unanimously voted by voice vote to approve the minutes of the May 7, 2018 regular public meeting as presented. Mr. Hudak was absent.

SUBDIVISIONS & LAND DEVELOPMENT

RESOLUTION R049-18 **A RESOLUTION AUTHORIZING THE TOWNSHIP MANAGER TO SUBMIT AN APPLICATION FOR TRAFFIC SIGNAL APPROVAL TO THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION ON BEHALF OF BETHLEHEM TOWNSHIP AND FOR A PEDESTRIAN-ACTUATED FLASHING WARNING DEVICE AT THE INTERSECTION OF FREEMANSBURG AVENUE AND 12TH STREET**

**KEVIN KALMAN
1451 3RD STREET** Mr. Kalman said he fully supports the crosswalk. He said he is concerned with the safety of the first responders of the Bethlehem Township Volunteer Fire Company accessing Freemansburg Avenue. Mr. Kalman asked for a flashing signal to be installed and that perhaps the traffic impact fees could be used to fund it.

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve Resolution R049-18 authorizing the township manager to submit an application for traffic signal approval to the Pennsylvania Department of Transportation on behalf of Bethlehem Township and for a pedestrian-actuated flashing warning device at the intersection of Freemansburg Avenue and 12th Street. Mr. Hudak was absent.

**RESOLUTIONS OF
THE BOARD OF
COMMISSIONERS**

**RESOLUTION R048-18 A RESOLUTION AUTHORIZING AN APPLICATION FOR THE
BETHLEHEM TOWNSHIP DUI ENFORCEMENT PROJECT GRANT
FROM THE PENNSYLVANIA BUREAU OF HIGHWAY SAFETY AND
TRAFFIC ENGINEERING AND AUTHORIZING SERGEANT DARYL
LAPOINTE AS PROJECT DIRECTOR**

Upon motion (Davis-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve Resolution R048-18 authorizing an application for the Bethlehem Township DUI Enforcement Project grant from the Pennsylvania Bureau of Highway Safety and Traffic Engineering and authorizing Sergeant Daryl LaPointe as project director. Mr. Hudak was absent.

**MOTIONS OF THE
BOARD OF
COMMISSIONERS**

**MOTION A MOTION AUTHORIZING AN EXTENSION OF THE AGREEMENT
BETWEEN BETHLEHEM TOWNSHIP AND MCTISH KUNKEL AND
ASSOCIATES FOR CONSTRUCTION INSPECTION OF THE
FREEMANSBURG AVENUE BRIDGE PROJECT, CONDITIONED ON
AGREEMENT BY ST. LUKE'S UNIVERSITY HOSPITAL NETWORK**

Upon motion (Davis-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing an extension of the agreement between Bethlehem Township and McTish Kunkel and Associates for construction inspection of the Freemansburg Avenue bridge project, conditioned on agreement by St. Luke's University Hospital Network. Mr. Hudak was absent.

**MOTION A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO
ADVERTISE FOR BID PHASE 2 OF THE HOUSENICK TRAIL PROJECT
(NORTHERN TRAIL LOOP, OVERLOOK, GAZEBO, SENSORY
GARDEN)**

Upon motion (Merhottein-Gallagher), the Board of Commissioners voted by voice vote to table a motion authorizing the township manager to advertise for bid Phase 2 of the Housenick trail project (northern trail loop, overlook, gazebo, sensory garden). Mr. Hudak was absent.

**MOTION A MOTION APPROVING A DISCLAIMER FOR USE OF THE
BETHLEHEM TOWNSHIP GEOGRAPHIC INFORMATION SYSTEM
(GIS)**

Upon motion (Davis-Gallagher), the Board of Commissioners voted by voice vote to approve a motion approving a disclaimer for use of the Bethlehem Township geographic information system (GIS). Mr. Hudak was absent.

**APPROVAL OF BILL
AGENDA, OF MAY 16,
2018**

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to approve the Bill Agenda of May 16, 2018. Mr. Hudak was absent.

**APPROVAL OF
PURCHASE ORDERS**

PO 20181135 – Rock N Roll Racing – BTCC – \$2,100.00
PO 20181209 – National Research Center Inc. – Administration – \$4,465.00
PO 20181263 – Signal Service Inc. – Police – \$30,939.57
PO 20181267 – City of Allentown – Police – \$6,000.00
PO 20181327 – Chemung Supply Corp. – Public Works – \$2,837.30
PO 20181328 – Miller Municipal Supply LLC – Public Works – \$2,390.75

Upon motion (Gallagher-Merhottein), the Board of Commissioners unanimously voted by voice vote to approve Purchase Orders 20181135, PO 20181209, PO 20181263, PO 20181267, PO 20181327 and PO 20181328 as presented. Mr. Hudak was absent.

**APPROVAL OF
TREASURER’S
REPORT OF
APRIL 30, 2018**

Upon motion (Merhottein-Gallagher), the Board of Commissioners unanimously voted by voice vote to approve the Treasurer’s Report of April 30, 2018 as presented subject to audit. Mr. Hudak was absent.

**ZONING HEARING
BOARD MEETING OF
MAY 30, 2018**

There were no comments or questions regarding the Zoning Hearing Board meeting agenda of May 30, 2018.

**ACCEPTANCE OF
MONTHLY REPORTS**

Upon motion (Merhottein-Davis), the Board of Commissioners unanimously voted by voice vote to accept all monthly reports as presented. Mr. Hudak was absent.

DISCUSSION ITEM

**BETHLEHEM AREA
PUBLIC LIBRARY
USE OF COOLIDGE
BUILDING**

Mr. Merhottein said that at the last meeting of the Bethlehem Area Public Library Advisory Board, a motion was passed to explore the option of providing library services at the Coolidge building and was looking for support from the board. Vice President Nolan said he was concerned about additional costs and therefore would not be supportive. Mr. Gallagher believes that this is a wonderful idea on principle. Ms. Davis agreed that it is a good idea but wants to make sure it doesn’t impact the services already provided at the community center. Vice President Nolan said he will reserve his judgement until they get a more definitive plan. Randy Blauth who serves on the Library Advisor Board said that the board is very cognizant of the cost issues and would not be taking any services already provided by the community center. Mr. Gallagher suggested that the Library Advisory Board come up with a firmer plan. Ms. Davis agreed and said it makes sense to research the options and then discuss further. No action taken.

**NORTHAMPTON
COUNTY HOTEL TAX
GRANT**

Doug Bruce, Township Manager said Northampton County is accepting applications for grants funded by the Hotel Tax. He said it is an annual grant and deferred to the board as to what the money could be used for. Ms. Davis said the money could be used towards the consultant’s fee for the Housenick mansion. Mr. Gallagher believes that Housenick would be a good fit and could help in promoting sites within the county.

ADJOURNMENT

There being no other business, upon motion (Gallagher-Davis), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 7:45 p.m. Mr. Hudak was absent.

Respectfully submitted,

Laura Zapata
Recording Secretary

