



Memo

4225 Easton Avenue
Bethlehem, Pennsylvania 18020
610.814.6441 (office)
610.814.6445 (fax)
araudenbush@bethlehemtp.com

To: Honorable Members of the Bethlehem Township Board of Commissioners
Doug Bruce, Township Manager
From: Amanda L. Raudenbush, AICP, CFM, Planning Director
Date: November 11, 2020
Re: November 16, 2020 Board of Commissioners Meeting Report

Departmental Activities

- Staff worked with the Township Stormwater Engineer and PEMA on FEMA grant applications
- Staff participated in the NCCD Virtual MS4 Roundtable

Pre-Application Meeting

There were no pre-application meetings this month.

Board of Commissioners New Business

- **2029 Schweitzer Avenue - Kovacs – Minor Subdivision** – The applicant has submitted a preliminary/final plan minor subdivision plan. The parcel in question is approximately 19,900 square feet. The applicant proposes to subdivide it into two parcels, 10,000 square feet and 9,900 square feet. The parcel is located in the Medium Density Residential Zone (MDR) at the corner of Schweitzer Avenue and Jefferson Street. Both lots will be served by public water and public sewer. Zoning variances were granted at the September 30, 2020 hearing.

- **Developer Security Policy Update** – The Township's current developer security policy was adopted in 2008. Since that time, it has been determined that it needs to be updated to be in line with State enabling legislation. This policy update reflects those changes.

- **FEMA Grant applications** – In preparation of a planning grant to FEMA for stormwater management projects, there are two actions needed by the Board of Commissioners. First, in order to submit a complete application, the Board needs to sign a funding commitment letter. Grants require a 25% match and the Board would need to commit to that amount. Second, the Township stormwater engineer will be submitting the grant application on behalf of the Township. This requires a designation of agent, to be done by resolution.

Board of Commissioners Old Business

None

Current Submissions for November 23, 2020 Planning Commission Meeting

- Star Automall – Sketch Plan**
- Notre Dame High School Auditorium Addition – Site Plan**
- Members 1st Federal Credit Union – Preliminary/Final Plan**



TOWNSHIP OF BETHLEHEM

Board of Commissioners

MUNICIPAL OFFICES
4225 Easton Avenue
Bethlehem, Pa. 180020

Phone: 610-814-6430
Fax No: 610-814-6445
www.bethlehemtownship.org

Commissioners:
Malissa Davis
John K. Gallagher
Michael Hudak
John J. Merhottam
Dale A. Scurbeck

Treasurer:
Rosalia Italiano-Cocciabere

Township Manager:
Doug Bruce

Res.

Permit Summary Report (Total Fees Paid)

	Current Month October 2020	Month Last Year October 2019	Current Yr-To-Date 1/1/2020 - 10/31/2020	Last Yr-To-Date 1/1/2019 - 10/31/2019
Building				
Count	26	58	212	149
Electrical				
Count	4	25	60	70
Energy				
Count	0	0	0	0
Fire Protection				
Count	0	0	1	2
Grading				
Count	0	2	0	3
Mechanical				
Count	0	3	5	4
NHSFD (Building, Electrical, Plumbing, Mechanical, Grading, Energy, Fire Protection, Zoning)				
Count	7	3	53	15
Plumbing				
Count	3	1	8	8
Re-Roof/Re-Cover				
Count	3	47	37	100
Residential				
Count	0	0	2	0
Zoning				
Count	36	27	252	187
Total Count	79	166	630	538



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Doug Bruce

Non-Fee.

Permit Summary Report (Total Fees Paid)

	Current Month October 2020	Month Last Year October 2019	Current Yr-To-Date 1/1/2020 - 10/31/2020	Last Yr-To-Date 1/1/2019 - 10/31/2019
Alteration				
Count	1	0	15	2
Bethlehem Twp. Project				
Count	0	0	0	0
Bonfire				
Count	0	0	1	0
Building				
Count	0	2	9	3
Electrical				
Count	8	0	39	0
Fire Protection/Detection				
Count	2	0	20	0
Fire Works				
Count	0	0	2	0
High Rack Storage Installation				
Count	0	0	2	0
Mechanical				
Count	0	1	3	1
Plumbing				
Count	2	0	2	0
Re-Roof				
Count	0	0	1	0
Site Work Construction				
Count	0	0	2	0
Temporary Tent				
Count	2	0	5	0
Tenant Fit Out				
Count	1	0	7	3
Total Count	16	3	108	9



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Code Summary Report

	Current Month October 2020	Month Last Year October 2019	Current Yr-To-Date 1/1/2020 - 10/31/2020	Last Yr-To-Date 1/1/2019 - 10/31/2019
Bethlehem, PA 18020				
Count	4	0	51	0
Easton, PA 18045				
Count	3	0	34	0
Total Count	7	0	85	0