

**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING IN VIRTUAL FORMAT
FEBRUARY 1, 2021**

MEMBERS PRESENT Michael D. Hudak, President
Malissa K. Davis, Vice President
John K. Gallagher, Commissioner
John J. Merhottein Commissioner
Dale A. Sourbeck, Commissioner

OTHERS PRESENT James L. Broughal, Township Solicitor
Ronald Gawlik, Township Engineer
Doug Bruce, Township Manager
Steve Hunsberger, PPIS Director

CALL TO ORDER President Hudak called the meeting to order at 7:00 p.m..

The were no comments made during Courtesy of the Floor.

COURTESY OF THE FLOOR

APPROVAL OF MINUTES Upon motion (Gallagher-Sourbeck), the Board of Commissioners voted unanimously by voice vote to approve the minutes of the January 18, 2021 regular public meeting in virtual format.

RESOLUTIONS OF THE BOARD OF COMMISSIONERS

RESOLUTION R011-21 A RESOLUTION APPOINTING A MEMBER TO THE RECREATION COMMISSION

Upon motion (Merhottein-Gallagher), the Board of Commissioners voted unanimously by voice vote to untable Resolution R011-21 appointing a member to the Recreation Commission.

President Hudak said that Barry Roth resigned from the Recreation Commission creating a vacancy and only one application expressing interest was received.

Upon motion (Gallagher-Sourbeck), the Board of Commissioners voted by voice vote to approve Resolution R011-21 appointing Joy Albanese to the Recreation Commission. The motion passed 4-1. Mr. Hudak opposed.

MOTION OF THE BOARD OF COMMISSIONERS

MOTION

A MOTION AUTHORIZING A LETTER OF COMMITMENT FOR THE NANCY RUN TRIBUTARY RESTORATION PROJECT, ON BEHALF OF WILDLANDS CONSERVANCY IN SUPPORT OF A COLDWATER HERITAGE PROGRAM GRANT APPLICATION

President Hudak explained that this support letter would aid in obtaining grant money for the beautification of the overgrown fields near the community center. The grant would be matched by money received from a state Department of

Conservation and Natural Resources grant. Mr. Gallagher said the field looks like a beautiful wildflower meadow.

Upon motion (Sourbeck-Davis), the Board of Commissioners voted unanimously by voice vote to approve a motion authorizing a letter of commitment for the Nancy Run Tributary Restoration Project, on behalf of Wildlands Conservancy in support of a Coldwater Heritage Program grant application.

MOTION

A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO ADVERTISE FOR BID THE TOWNSHIP LINE ROAD FULL DEPTH RECLAMATION AND PAVING PROJECT

President Hudak said the paving portion is from the township boundary line to Brodhead Road. Ms. Davis asked if the money to pay for the paving is from the Liquid Fuels funds. Mr. Bruce said yes. Mr. Gallagher asked why this particular road gets priority over other roads in the township. Mr. Bruce said this was a dirt road and the original paving done could not handle the heavy truck traffic. He hopes to work on roads in the neighborhoods once this project is complete and added there are so many roads and not enough money. President Hudak agreed.

Upon motion (Merhottein-Davis), the Board of Commissioners voted unanimously by voice vote to approve a motion authorizing the township manager to advertise for bid the Township Line Road Full Depth Reclamation and Paving Project.

APPROVAL OF PURCHASE ORDERS

- PO 20210102 – VERMONT SYSTEMS – BTCC – \$5,704.14**
- PO 20210114 – IWORQ – PLANNING – \$16,000.00**
- PO 20210134 – VALLEY BUSINESS SYSTEMS – POLICE – \$5,220.00**
- PO 20210137 – PITNEY BOWES – FINANCE – \$3,296.64**
- PO 20210096 – JOAO & BRADLEY CONSTRUCTION – PPIS – \$8,309.70**
- PO 20210139 – ROBINSON ROOFING SERVICES – PPIS – \$17,125.00**
- PO 20210140 – EVERBRIDGE – PPIS – \$7,161.08**
- PO 20210142 – U.S. MUNICIPAL SUPPLY – PW – \$51,113.00**
- PO 20210143 – CHAPMAN AUTO GROUP – PW – \$47,812.00**

Upon motion (Davis-Sourbeck), the Board of Commissioners unanimously voted by voice to approve Purchase Orders 20210102, 20210114, 20210134, 20210137, 20210096, 20210139, 20210140 20210142 and 20210143 as presented.

DISCUSSION ITEMS

STORMWATER FEE-IMPERVIOUS AREA DATA COLLECTION

Bruce Hulshizer of HRG Inc., the township’s stormwater fee consultant, presented several options regarding impervious area data collection and stated the following: The first option would allow for data collection of 100 percent of residential properties and 100 percent of non-residential properties. Total cost of this option was approximately \$68,000. This option would allow the board to create a tiered stormwater fee for residential properties. The second option would allow for data collection of 10 percent of residential properties and 100 percent of non-residential properties. Total cost of this option would be \$18,000 to \$20,000. This option would allow the board to create only a flat stormwater fee for all residential properties.

Ms. Davis asked when the second option for non-residential is updated, does the

entire process need to be repeated. Mr. Hunsberger said Nearmap, a subscription-based service, can generate changes that occur annually to report the changes made. Ms. Davis asked if the board would support a tiered or flat fee for residential properties. Mr. Sourbeck asked what the Stormwater Committee recommended. Mr. Hunsberger said they supported both options presented. President Hudak said the long discussion presented to the board makes it difficult to decide at this time. Mr. Gallagher said the board needs to select the option that gives the most flexibility as these costs will be recoverable in the future once the fee is set. Ms. Davis said the first option is a fairer process, making it easier to maintain data. Mr. Merhottein asked how many tiers. Mr. Hulshizer said it would be 4 or 5 tiers. Ms. Davis said how is the fee determined. Mr. Hulshizer said it is determined by the square foot of impervious coverage. Ms. Davis said it seems more equitable than then flat fee.

**BARRY ROTH
4323 CHETWIN TERR.**

Mr. Roth said it should be a tiered system and that the credit union in his neighborhood has water run-off that lands in his yard. He also mentioned that the township should be doing more to check on the properties that have done work to their house without a permit and find a way to collect the fees.

Ms. Davis said the purpose of the fee is to mitigate the flooding in the township and hopes it can be implemented by 2022. Mr. Hunsberger said once the board decides which option to go with, the next step would be to prepare the purchase orders for Cooper Aerial and Nearmap. Mr. Hulshizer added that if the board chooses the first option, a supplement would need to be added for HRG. President Hudak said he believes the board would support the first option. Mr. Sourbeck agreed.

By consensus, the Board of Commissioners directed staff to pursue impervious area data collection of 100 percent of residential properties.

ADJOURNMENT

There being no other business, upon motion (Sourbeck-Gallagher), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 7:42 p.m.

Respectfully submitted,

Laura Zapata
Recording Secretary