

**BOARD OF COMMISSIONERS  
REGULAR PUBLIC MEETING  
JULY 1, 2024**

**MEMBERS PRESENT** John J. Merhottein, President  
John K. Gallagher, Vice President  
DeAnn L. Lawrence, Commissioner  
Michael D. Hudak, Commissioner

**MEMBERS ABSENT** Jan Beatty, Commissioner

**OTHERS PRESENT** James L. Broughal, Township Solicitor  
Doug Bruce, Township Manager

**CALL TO ORDER** Mr. Merhottein called the meeting to order at 7:00 p.m. and following the Pledge of Allegiance.

**COURTESY OF THE FLOOR**

**STEVEN HUNT  
2197 COOK DRIVE** Mr. Hunt said the public right-of-way at the lower section of the western boundary had debris and asked staff to contact the owner to clear it. Mr. Hunt asked how often stormwater systems are inspected. Lastly, Mr. Hunt commended the police officers for handling a situation in his neighborhood with thoughtfulness and professionalism.

**APPROVAL OF MINUTES** Upon motion (Gallagher-Hudak) the Board of Commissioners voted 3-0-1 by voice vote to approve the June 17, 2024 meeting minutes as presented. Ms. Lawrence abstained. Ms. Beatty was absent.

**MOTION OF THE BOARD OF COMMISSIONERS**

**MOTION** **A MOTION AUTHORIZING THE ADVERTISING OF AN ORDINANCE AMENDING THE CODE OF CODIFIED ORDINANCES OF THE TOWNSHIP OF BETHLEHEM, CHAPTER 187, PROPERTY, ABANDONED AND FORECLOSED; PROVIDING AMENDMENTS TO SECTION 187-2, DEFINITIONS, AND SECTION 187-9, VIOLATIONS AND PENALTIES; AND REPEALING ALL ORDINANCES INCONSISTENT HERewith**

Solicitor Broughal said this ordinance amends the fees and penalties from civil to criminal. Mr. Gallagher needed more clarification of the definitions in Section 1.

Upon motion (Gallagher-Hudak), the Board of Commissioners voted unanimously by voice vote to table this motion. Ms. Beatty was absent.

**MOTION** **A MOTION AUTHORIZING THE ADVERTISING OF AN ORDINANCE ESTABLISHING REGULATIONS FOR THE INSTALLATION, INSPECTION, AND ON-GOING MAINTENANCE OF ON-LOT SEWAGE DISPOSAL SYSTEMS; REQUIRING REGISTRATION OF SEPTAGE PUMPER/HAULER AND CERTIFIED INSPECTION BUSINESSES WITH BETHLEHEM TOWNSHIP; AND FURTHER, PROVIDING FOR IMPOSITION OF PENALTIES FOR NONCOMPLIANCE AND APPEALS FOR HARDSHIP SITUATIONS**

Mr. Hudak thought these regulations already existed and asked what the difference was. Solicitor Broughal said this ordinance was drafted by the municipal authority and could not provide an answer.

Upon motion (Hudak-Lawrence), the Board of Commissioners voted unanimously by voice vote to authorize the advertisement of an ordinance establishing regulations for the installation, inspection, and on-going maintenance of on-lot sewage disposal systems; requiring registration of septage pumper/hauler and certified inspection businesses with Bethlehem Township; and further, providing for imposition of penalties for noncompliance and appeals for hardship situations. Ms. Beatty was absent.

**MOTION**

**A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO ENTER INTO AN AGREEMENT WITH SIGNAL SERVICE INC. FOR TRAFFIC SIGNAL MAINTENANCE**

Upon motion (Gallagher-Lawrence), the Board of Commissioners voted unanimously by voice vote to authorize the township manager to enter into an agreement with Signal Service Inc. for traffic signal maintenance. Ms. Beatty was absent.

**APPROVAL OF PURCHASE ORDERS**

**PO 20241466 – BTMA – PPIS – \$19,070.00**  
**PO 20241539 – ALL-PHASE ELECTRIC SUPPLY – PPIS – \$2,311.35**  
**PO 20241558 – JOAO & BRADLEY CONSTRUCTION – PPIS – \$12,431.62**  
**PO 20241568 – GOLDEN EQUIPMENT COMPANY – PPIS – \$5,100.00**  
**PO 20241569 – NAZARETH FORD – PW – \$4,144.50**

**TOM KEEFER  
3803 CARTER RD.**

Mr. Keefer said it would be more cost-effective to have the work done on the trucks in-house.

Upon motion (Gallagher-Lawrence), the Board of Commissioners voted unanimously by voice vote to approve all the purchases orders as presented. Ms. Beatty was absent.

**ADJOURNMENT**

There being no other business, Mr. Merhottein adjourned the meeting at 7:13 p.m.

Respectfully submitted,

Laura G. Zapata  
Recording Secretary