

**BOARD OF COMMISSIONERS
REGULAR PUBLIC MEETING IN VIRTUAL FORMAT
MAY 3, 2021**

MEMBERS PRESENT Malissa K. Davis, Vice President
John K. Gallagher, Commissioner
John J. Merhottein Commissioner
Dale A. Sourbeck, Commissioner

MEMBERS ABSENT Michael D. Hudak, President

OTHERS PRESENT James L. Broughal, Township Solicitor
Anthony Giovannini, Township Solicitor
Doug Bruce, Township Manager
Amanda Raudenbush, Planning Director
Steve Hunsberger, PPIS Director

CALL TO ORDER Vice President Davis called the meeting to order at 7:00 p.m.

**COURTESY OF THE
FLOOR**

**BARRY ROTH
4323 CHETWIN TERR.** Mr. Roth said he has been attending the Board of Commissioners' meetings for 20 years, through seven managers and several commissioners and believes he was slighted by a commissioner. He also expressed concern about not being able to hear all of the comments at the last virtual meeting. Mr. Roth noted for the record that he was on-call and would not be able to stay for the rest of tonight's meeting. Mr. Sourbeck disagreed with Mr. Roth's comment and added that he was doing further research as Mr. Roth suggested.

**APPROVAL OF
MINUTES** Upon motion (Merhottein-Sourbeck), the Board of Commissioners voted unanimously by voice vote to approve the amended minutes of the April 19, 2021 regular public meeting in virtual format. Mr. Hudak was absent.

**SUBDIVISIONS &
LAND DEVELOPMENT**

MOTION **A MOTION GRANTING A SIX-MONTH EXTENSION TO NOVEMBER 18, 2021, FOR HERITAGE SENIOR LIVING LLC TO MEET ALL CONDITIONS OF RESOLUTION R061-19 FOR THE BIRCHES AT BETHLEHEM 5030 FREEMANSBURG AVENUE**

Upon motion (Gallagher-Merhottein), the Board of Commissioners voted unanimously by voice vote to approve a motion granting a six-month extension to November 18, 2021 for Heritage Senior Living LLC to meet all conditions of Resolution R061-19 for the Birches at Bethlehem 5030 Freemansburg Avenue. Mr. Hudak was absent.

**RESOLUTIONS OF
THE BOARD OF
COMMISSIONERS**

RESOLUTION R026-21 **A RESOLUTION AUTHORIZING THE IMPLEMENTATION OF AN UPDATED EMERGENCY OPERATIONS PLAN (EOP) AND ADOPTING**

THE NOTIFICATION AND RESOURCE MANUAL OF BETHLEHEM TOWNSHIP EOP

Mr. Bruce said the Emergency Operations Plan is required to be updated periodically. Ms. Davis said it is not a public document as it contains sensitive information.

Upon motion (Merhottein-Sourbeck), the Board of Commissioners voted unanimously by voice vote to approve Resolution R026-21 authorizing the implementation of an updated Emergency Operations Plan (EOP) and adopting the Notification and Resource Manual of Bethlehem Township EOP. Mr. Hudak was absent. Note for record: This resolution was mistakenly numbered R024-21 at the meeting.

RESOLUTION R025-21 A RESOLUTION ADOPTING AND SUBMITTING TO THE PENNSYLVANIA DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR ITS APPROVAL, AS A REVISION TO THE “OFFICIAL SEWAGE FACILITIES PLAN” OF THE MUNICIPALITY, THE SEWAGE FACILITIES PLANNING MODULE FOR GRACE CHURCH BETHLEHEM

Mr. Hunsberger explained that this is a standard planning process. The developer’s engineer requested a sewer extension as there is currently no public sewer on the site. Part of the process is acquiring approval from the City of Bethlehem Waste Water Plant and the Lehigh Valley Planning Commission in order to be revised by the State. Mr. Gallagher asked if the cost of the sewer extension falls on the developer. Mr. Hunsberger said yes.

Upon motion (Merhottein-Sourbeck), the Board of Commissioners voted unanimously by voice vote to approve Resolution R025-21 adopting and submitting to the Pennsylvania Department of Environmental Protection for its approval, as a revision to the “Official Sewage Facilities Plan” of the municipality, the Sewage Facilities Planning Module for Grace Church Bethlehem. Mr. Hudak was absent.

MOTION OF THE BOARD OF COMMISSIONERS

MOTION A MOTION AUTHORIZING THE ADVERTISEMENT OF AN ORDINANCE ADDING CHAPTER 213, SPECIAL EVENTS; SECTION 213-1, SHORT TITLE; SECTION 213-2, DEFINITIONS; SECTION 213-3, APPLICABILITY; SECTION 213-4, PERMITTING; AND SECTION 213-5, VIOLATIONS TO THE CODE OF CODIFIED ORDINANCES; TO ESTABLISH PROVISIONS FOR REGULATING SPECIAL EVENTS LOCATED WITHIN THE TOWNSHIP OF BETHLEHEM

Upon motion (Merhottein-Sourbeck), the Board of Commissioners voted unanimously by voice vote to untable a motion authorizing the advertisement of an ordinance adding Chapter 213, Special Events; Section 213-1, Short Title; Section 213-2, Definitions; Section 213-3, Applicability; Section 213-4, Permitting; and Section 213-5, Violations to the Code of Codified Ordinances; to establish provisions for regulating special events located within the Township of Bethlehem. Mr. Hudak was absent.

Vice President Davis said the ordinance was reviewed by the board. The only change to the ordinance was clarifying that the ARCHIE Project and the Housenick Estate were exempt from getting a special event permit.

**TOM KEEFER
3808 CARTER RD.**

Mr. Keefer asked why they would be exempt. Vice President Davis said the Housenick Estate is owned by the township and that ARCHIE exists to raise money for the mansion. Mr. Gallagher said if the foundation wanted to have certain events such as a parade, then they would be required to apply.

Upon motion (Gallagher-Merhottein), the Board of Commissioners voted unanimously by voice vote to approve a motion authorizing the advertisement of an ordinance adding Chapter 213, Special Events; Section 213-1, Short Title; Section 213-2, Definitions; Section 213-3, Applicability; Section 213-4, Permitting; and Section 213-5, Violations to the Code of Codified Ordinances; to establish provisions for regulating special events located within the Township of Bethlehem. Mr. Hudak was absent.

COMMENT

Mr. Sourbeck said he received the spring edition of the community center's newsletter and said it was excellent and full of information. He thanked Mr. Bruce and staff for doing a wonderful job.

ADJOURNMENT

There being no other business, upon motion (Sourbeck-Gallagher), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 7:21 p.m. Mr. Hudak was absent.

Respectfully submitted,

Laura G. Zapata
Recording Secretary