

**BETHLEHEM TOWNSHIP BOARD OF COMMISSIONERS  
REGULAR PUBLIC MEETING  
OCTOBER 21, 2024**

**MEMBERS PRESENT** John Merhottein, President  
John Gallagher, Vice President  
Jan Beatty, Commissioner  
Michael Hudak, Commissioner  
DeAnn Lawrence, Commissioner

**OTHERS PRESENT** James L. Broughal, Township Solicitor  
Doug Bruce, Township Manager  
Samantha Smith, Community Development Director  
Ronald J. Gawlik, Township Engineer

**CALL TO ORDER** Mr. Merhottein called the meeting to order at 7:00 p.m. and led those assembled in the Pledge of Allegiance.

**COURTESY OF THE FLOOR** There were no comments during Courtesy of the Floor.

**APPROVAL OF MINUTES** Upon motion (Gallagher-Beatty), the Board of Commissioners voted unanimously by voice vote to untable the September 16, 2024 meeting minutes.

Upon motion (Beatty-Gallagher), the Board of Commissioners voted 4-0-1 by voice vote to approve the September 16, 2024, regular public meeting minutes as presented. Mr. Hudak abstained.

Upon motion (Beatty-Gallagher), the Board of Commissioners voted unanimously by voice vote to approve the October 7, 2024, regular public meeting minutes as presented.

**SUBDIVISIONS AND LAND DEVELOPMENT**

**MOTION** **A MOTION APPROVING IMPROVEMENTS SECURITY RELEASE CERTIFICATION NO. 1, IN THE AMOUNT OF \$391,869.50, FOR 2685 OPUS WAY**

Upon motion (Lawrence-Hudak), the Board of Commissioners voted unanimously by voice vote approving Improvements Security Release Certification No. 1, in the amount of \$391,869.50, for 2685 Opus Way.

**MOTION** **A MOTION APPROVING IMPROVEMENTS SECURITY RELEASE CERTIFICATION NO. 2, IN THE AMOUNT OF \$690,231.57, FOR GRACE CHURCH**

Upon motion (Lawrence-Beatty), the Board of Commissioners voted unanimously by voice vote approving Improvements Security Release Certification No. 2, in the amount of \$690,231.57, for Grace Church.

**BILL AGENDA OF  
OCTOBER 16, 2024**

Upon motion (Hudak-Gallagher), the Board of Commissioners voted unanimously by voice vote to approve the bill agenda of October 16, 2024.

**PURCHASE ORDERS**

**PO 20242416 – VALLEY BUSINESS SYSTEMS – PPIS – \$7,200.00**  
**PO 20242466 – CRAFCO – PW – \$3,294.80**  
**PO 20242467 – TRIUS – PW – \$6,630.00**  
**PO 20242468 – STEPHENSON EQUIPMENT – PW – \$6,179.16**  
**PO 20242495 – INDUSTRIAL COMMUNICATIONS – BTPD -- \$225,013.75**  
**PO 20242508 – NORTHAMPTON CTY DISTRICT ATTY – BTPD – \$6,000.00**  
**PO 20250001 – CONSOLIDATED GRAPHIC COMM. – FINANCE – \$4,320.00**

Upon motion (Hudak-Lawrence), the Board of Commissioners voted unanimously by voice vote to approve purchase orders as presented.

**TREASURER’S  
REPORT OF  
SEPTEMBER 30, 2024**

Upon motion (Hudak-Gallagher), the Board of Commissioners voted unanimously by voice vote to approve the treasurer’s report of September 30, 2024, subject to audit.

**ZONING HEARING  
BOARD MEETING  
OF OCTOBER 30, 2024**

Ms. Smith said three items were on the agenda. The first was request for a dimensional variance of rear setback for a deck constructed without a permit after the application was denied. The second is a continuance of the Jaindl Land Company. The applicant intends to withdraw the interpretation request and change to a variance request. The third is a request for a use variance for a daycare center which is not a permitted use and dimensional variances.

Upon motion (Beatty-Lawrence), the Board of Commissioners voted unanimously by voice vote to send the township solicitor to the Zoning Hearing Board meeting of October 30, 2024.

**MONTHLY REPORTS**

Mr. Gallagher noted that the police report was not included.

**BUDGET HEARINGS**

Mr. Bruce said three budget hearings are scheduled for Thursday, October 24th, Tuesday, October 29<sup>th</sup>, and Thursday, November 7<sup>th</sup> from 6 pm to 8 pm. with both in-person and virtual attendance options. Copies of the 2025 budget draft are in the meeting room and on-line.

**ADJOURNMENT**

There being no further business, Mr. Merhottein adjourned the meeting at 7:09 p.m.

Respectfully submitted,

Laura G. Zapata  
Recording Secretary