

**REGULAR PUBLIC MEETING  
MARCH 2, 2015**

**MEMBERS PRESENT** D. Martin Zawarski, President  
Michael Hudak, Vice President  
Thomas Nolan, Commissioner  
Phil Barnard, Commissioner  
Pat Breslin, Commissioner

**OTHERS PRESENT** James Broughal, Township Solicitor  
Melissa Shafer, Township Manager  
Doug Bruce, Assistant Township Manager  
Nathan Jones, Planning Director  
Laura Zapata, Recording Secretary

**CALL TO ORDER** President Zawarski called the meeting to order at 7:10 p.m., and led those in attendance in reciting the Pledge of Allegiance.

**EXECUTIVE SESSION ANNOUNCEMENT** Solicitor Broughal announced that the Board of Commissioners met in executive session on March 2, 2015 at 6:00 p.m. to discuss contract negotiations and personnel matters pursuant to Section 708A of the Pennsylvania Sunshine Act.

**COURTESY OF THE FLOOR**

**ROSS MCLENNAN  
410 W. MARKET ST.  
PERKASIE, PA** Mr. McLennan stated that he is a part of the Concerned Citizens Against the Pipeline. He said he is concerned that the pipeline line will decrease home value, affect water and parks. Mr. McLennan distributed a summary of issues and concerns to the board.

**KATHY GLAGOLA  
FARMERSVILLE ROAD** Mrs. Glagola asked services are included in the base bid for the Housenick Park and Trail Project. Mrs. Shafer said Phase 1 of the construction includes the driveway, parking lot and signage and is funded by a DCNR grant.

**BARRY ROTH  
4323 CHETWIN TERR.** Mr. Roth suggested that the trees that will be removed to install a parking lot at the Housenick estate be sold to a lumber mill and the proceeds put back into the trust.

**ROY ROTH  
4323 CHETWIN TERR.** Mr. Roth asked what will happen to the K-9 dog now that the owner has been terminated. Captain Gottschall said the dog will stay with the owner.

**TARA ZRINSKI  
1510 CIARA DR.  
BETHLEHEM PA 18017** Ms. Zrinski said her parents still living in the township and has vested interest in this area. She said she is rallying interest in the communities opposing the PennEast Pipeline and that 30 municipalities have responded with resolutions.

**VICTORIA BASTIDAS  
1311 SANTEE MILL RD.  
BETHLEHEM** Ms. Bastidas asked the board to keep in mind that the PennEast Pipeline will cross through the Monocacy, Nancy Run and Bushkill watersheds.

**APPROVAL OF MINUTES** Upon motion (Hudak-Breslin), the Board of Commissioners unanimously voted by voice vote to approve the minutes of the February 16, 2015 regular public meeting, as presented.

**RESOLUTIONS OF THE  
BOARD OF  
COMMISSIONERS**

**RESOLUTION R016-15      A RESOLUTION AUTHORIZING THE ATTENDANCE OF SERGEANT  
DARYL LAPOINTE AT THE PENNSYLVANIA HIGHWAY SAFETY  
CONFERENCE MAY 13-15, 2015 IN GETTSBURG, PENNSYLVANIA**

Upon motion (Breslin-Nolan), the Board of Commissioners unanimously voted by voice vote to approve Resolution R016-15 authorizing the attendance of Sergeant Daryl LaPointe at the Pennsylvania Highway Safety Conference May 13-15, 2015 in Gettysburg, Pennsylvania.

**RESOLUTION R017-15      A RESOLUTION AUTHORIZING THE ATTENDANCE OF TOWNSHIP  
MANAGER MELISSA SHAFER AT THE 2015 ANNUAL CONFERENCE  
OF THE ASSOCIATION OF PENNSYLVANIA MUNICIPAL  
MANAGEMENT AND THE NEW JERSEY MUNICIPAL  
MANAGEMENT ASSOCIATION MAY 19-21, 2015 IN LONG BRANCH,  
NEW JERSEY**

Upon motion (Nolan-Barnard), the Board of Commissioners unanimously voted by voice vote to approve Resolution R017-15 authorizing the attendance of Township Manager Melissa Shafer at the 2015 Annual Conference of the Association of Pennsylvania Municipal Management and the New Jersey Municipal Management Association May 19-21, 2015 in Long Branch, New Jersey.

**RESOLUTION R018-15      A RESOLUTION AWARDED THE CONTRACT FOR HOUSENICK  
PARK AND TRAIL PROJECT TO NIMARIS CONSTRUCTION LP IN  
THE AMOUNT OF \$471,839.75**

President Zawarski stated that this contract is for the Phase 1 of the Park and Trail Project at Housenick Park and construction is slated to commence this spring.

Upon motion (Hudak-Breslin), the Board of Commissioners unanimously voted by voice vote to approve Resolution R003-15 awarding the contract for Housenick Park and Trail Project to NIMARIS Construction LP in the amount of \$471,839.75.

**RESOLUTION R019-15      A RESOLUTION AWARDED THE CONTRACT FOR THE POLICE  
CARPORT TO WEISS CONSTRUCTION INC. IN THE AMOUNT OF  
\$139,324.00**

President Zawarski said \$150,000 was budgeted this year for the Police carport. He said this project will protect the Township's police cars and the technology housed within them from the element. Mr. Nolan asked if there was a schedule for the work. Mrs. Shafer said there was not one at this time.

Upon motion (Nolan-Hudak), the Board of Commissioners unanimously voted by voice vote to approve Resolution R019-15 awarding the contract for the Police carport to Weiss Construction Inc., in the amount of \$139,324.00.

**MOTIONS OF THE  
BOARD OF  
COMMISSIONERS**

**MOTION**

**A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO  
ADVERTISE FOR BID THE COLD IN-PLACE ASPHALT ROAD  
RECYCLING PROJECT**

President Zawarski said the 2015 road paving schedule this year includes Ironstone Road, Rambeau Road, Sutton Place, Nijaro Road, Stanbridge Court and Highbridge Court.

Upon motion (Barnard-Nolan), the Board of Commissioners unanimously voted by voice vote to approve a motion establishing the schedule of monthly meetings of 2015.

**MOTION**

**A MOTION AUTHORIZING THE TOWNSHIP MANAGER TO  
ADVERTISE ORDINANCE 08-15 AMENDING THE BETHLEHEM  
TOWNSHIP CODE OF ORDINANCES, SECTION 170-8G,  
REGULATIONS OF TOWNSHIP PARKS, PROHIBITED ACTIVITIES,  
RELATED TO REGULATION FIREARMS IN LIGHT OF  
PENNSYLVANIA ACT 192**

President Zawarski said that per the Board's discussion at the last meeting, this ordinance amendment will bring the Township into compliance with state legislation.

Upon motion (Hudak-Barnard), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing the Township Manager to advertise Ordinance 08-15 amending the Bethlehem Township Code of Ordinances, Section 170-8G, Regulations of Township Parks, Prohibited Activities, related to regulation firearms in light of Pennsylvania Act 192.

**MOTION**

**A MOTION TO AUTHORIZING THE TOWNSHIP MANAGER TO  
ENTER INTO AN AGREEMENT WITH THOMAS COMMITTA  
ASSOCIATES INC., OF WEST CHESTER, PA FOR CONSULTING  
SERVICES RELATED TO UPDATING THE BETHLEHEM TOWNSHIP  
COMPREHENSIVE PLAN AT AN AMOUNT NOT TO EXCEED  
\$50,000.00.**

President Zawarski said this motion was discussed at the last meeting and that Staff has asked that the Board approve this agreement in order to commence the Comprehensive Plan process. Mr. Nolan commented that the plan was updated 10 years ago and is very valuable for township growth.

Upon motion (Nolan-Breslin), the Board of Commissioners unanimously voted by voice vote to approve a motion authorizing the Township Manager to enter into an agreement with Thomas Committa Associates Inc., of West Chester, PA for consulting services related to updating the Bethlehem Township Comprehensive Plan at an amount not to exceed \$50,000.00.

**APPROVAL OF  
PURCHASE ORDERS**

**PO 20150492 – CDW GOVERNMENT INC. – POLICE – \$3,401.00**  
**PO 20150517 – SIGNAL SERVICE INC. – PPIS – \$7,526.00**

President Zawarski said PO 20150492 is for in-car laptops using funds from the 2014 Casino Grant and that PO 20150517 is for the emergency repair of a traffic signal controller cabinet at 191 and Bethlehem Square Shopping Center. President Zawarski said the bill for the repair has been submitted to the insurance company for reimbursement.

Upon motion (Breslin-Hudak), the Board of Commissioners unanimously voted by voice vote to approve Purchase Order PO 20150492 and PO 20150517 as presented.

**DISCUSSION ITEMS**

**RECREATION PLAN  
UPDATE**

President Zawarski said that Staff has worked with the Recreation Commission to draft an update to the 1995 Recreation Plan. He said the Recreation Plan is a requirement under the Pennsylvania Municipalities Planning Code to spend Open Space funds obtained through the land development process. President Zawarski said the Planning Commission is currently reviewing this document. Once comments are received from the Planning Commission and the Board, the document will be ready for adoption.

Nathan Jones, Planning Director explained that this document is not a full new plan but a supplement to the existing plan and must be formally adopted in order to comply with the Pennsylvania Municipalities Planning Code. No action was taken.

**OLD BUSINESS**

**RESOLUTION R010-15**

**RESOLUTION R010-15 ADOPTING AND ESTABLISHING POLICIES  
WITH RESPECT TO EMPLOYMENT BENEFITS OF CERTAIN  
EMPLOYEES OF THE TOWNSHIP**

Mr. Nolan said this boils down to how many sick days and sick buyback will be made policy. He recommended 8 sick days and a 50% buyback. Mr. Nolan said he believes this is a fair compromise.

Upon motion (Nolan-Barnard), the Board of Commissioners voted by roll call vote to adopt Resolution R010-15 with 8 sick days and a 50% buyback. The motion failed. (Mr. Nolan and Mr. Barnard in favor) (Mr. Zawarski, Mr. Hudak and Mr. Breslin opposed).

Mr. Hudak recommended 6 sick days and a 50% buyback.

Upon motion (Hudak-Breslin), the Board of Commissioners voted by roll call vote to adopt Resolution R010-15 with 6 sick days and a 50% buyback. The motion passed. (Mr. Zawarski, Mr. Hudak and Mr. Breslin in favor) (Mr. Nolan and Mr. Barnard opposed).

**COMMENT**

Mr. Hudak commended the Township's road crew for doing an excellent job of clearing snow from the roads.

**ADJOURNMENT**

There being no other business, upon motion (Nolan-Hudak), the Board of Commissioners unanimously voted by voice vote to adjourn the meeting at 7:55 p.m.

Respectfully submitted,

Laura Zapata  
Recording Secretary